



## Medication Policy

### Administering Medicine:

All medications will be stored by the school nurse in the nurse's office. No student may have prescription or non-prescription drugs in his or her possession on school grounds.

Prescription medication brought to school must be in the original pharmacy container, labeled by the pharmacists. The label must include:

- Student's name
- Physician's name
- Dosage
- Name of drug
- Date prescription was filled

Prescription drugs to be administered at school on a short-term basis must be accompanied by a written or emailed request, signed and dated by a parent or legal guardian.

The nurse's office maintains certain over-the-counter (OTC) medications. If your child may need an OTC medication while at school, please submit the OTC Medication Form.

All students who have asthma or respiratory distress syndrome must have an Asthma Action Plan on file with the nurse. Students with inhalers may keep them in the nurse's office or may carry them in their backpacks. If carried in the backpack, the nurse must have a written order stating that the student can self-medicate.

All students with severe allergies must have an Allergy Action Plan on file with the nurse. Students with EpiPens must keep one EpiPen in the nurse's office and may carry a second one in their backpack. If carried in the backpack, the nurse must have a written order stating the student can self-medicate.

In any case where it is believed a student needs medical attention, the school nurse will call the parents. Parents are expected to respond immediately.