

**Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803**

**BOARD OF EDUCATION
REGULAR MEETING**

**5:30 PM, March 19, 2018
SAM HOUSTON ELEMENTARY SCHOOL**

- I. CALL TO ORDER** **CHAIRMAN POPE**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE – Jackson Ishee, 3rd grade student
- II. SCOPE PRESENTATION** – Mike Driver, Sponsor
- III. ADOPT AGENDA**
- IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- V. CONSENT AGENDA ITEMS**
1. Approve Minutes of February 13, 2018, meeting (Attachment)
 2. Approve School Board Policy Manual Section 9.5 – Special Programs – Second Reading
 3. Approve School Board Policy Manual 8.16 – Drug-Free Workplace – Second Reading
 4. Approve Maryville Junior High School Summer Orchestra Camp Proposal (Attachment A1)
 5. Approve Maryville High School Track and Field overnight trip to Mountain Brook Invitational Track Meeting (Attachment A2)
 6. Approve Maryville High School HOSA overnight trip to state competition (Attachment A3)
 7. Approve Maryville High School Ethics Bowl overnight trip to National Ethics Bowl (Attachment A4)
 8. Approve Maryville High School 2017-2018 Special Course Applications: Socratic Inquiry, Strategic Reading, World Language Teaching Ambassadors, Internship/Independent Project, College Success, and Senior Transition
 9. Approve Certification of Adoption for textbooks (Attachment A5)
 10. Approve MXN Corp renewal support of Aruba wireless controllers – Funding Source: Instructional Technology \$13,483 (Attachment A6)
- VI. AGENDA ITEMS**
1. **Consider Maryville High School Track Lighting Materials Package – MUSCO Sports Lighting, LLC – Funding Source: School Construction Fund \$176,109 (Attachment B1)**
 2. **Consider Maryville High School Track Lighting Labor and Install Contract low bid – Danny Davis Electrical Contractors, Inc. – Funding Source: Capital Outlay, MHS Athletics and MHS Athletics Booster Club \$107,568 (Attachment B1)**
 3. **Consider agreement with Engineering Services, Group, Inc. (ESG) for design work at Foothills Elementary (Attachment B2)**
 4. **Consider elementary expansion project and authorize Director of Schools to solicit bids**

MCS BOARD OF EDUCATION
Regular Meeting, page 2

5. Consider agreement with Cope Architecture for elementary expansion project (Attachment B3)
 6. Consider School Board Procedures and Guidelines 7.2 Lunchroom Charge Procedures (Attachment B4)
 7. Consider School Board Policy Manual Section 8.5 – Hiring (Attachment B5)
 8. Consider Finals site fees and scope of Web Software and Services – Funding Source: Instructional Technology \$24,750 annually with \$20,000 setup cost (Attachment B6)
 9. Consider purchase from PCS for 450 Gumdrops cases for Lenovo laptops – Funding Source: Instructional Technology \$18,900 (Attachment B7)
 10. Consider Benchmark Literacy Phonics and Word Study for K-3 grades – Funding Source: Instructional Materials and Supplies \$81,017.20 (Attachment B8)
 11. Consider Director of Schools' evaluation
- VII. UPDATE FROM SAM HOUSTON ELEMENTARY – Heather Hilton, Principal
- VIII. REPORTS FROM DIRECTOR OF SCHOOLS
- IX. RECOGNITION OF STAFF AND STUDENTS
- X. COMMENTS FROM BOARD MEMBERS
- XI. ADJOURN

Upcoming meeting date:

April 10, 2018 – 5:30 pm, Foothills Elementary School

May 14, 2018 – 5:30 pm, Maryville High School (Culinary Arts Building)

2018 MJHS Summer Orchestra Camp Proposal

Camp Dates:

Monday, June 4 - Friday June 8, 2018

@ MJHS in the music wing (orchestra room, band room & auditorium)

Concert: Friday June 8 @ 11:00am - Free admission (in the MJHS auditorium)

The *2018 MJHS Summer Orchestra Camp* provides an opportunity for Maryville City string students, as well as other students from the surrounding area, to explore the excitement of orchestra playing during the summer off-season. Students attending the camp will be placed in one of three orchestras geared toward beginning, intermediate, and advanced string players. These three ensembles provide a fun and educational outlet in a non-competitive setting. We strive to not put an emphasis on seating and placement, but will move a student if the ensemble they are playing in appears too challenging and stressful.

Description of Ensembles

Beginning Orchestra:

Directed by: Nina Missildine & Josephine Cappelletti

This group is for students who are completely new to violin, viola, cello, or bass and would like a jump start over the summer before they join their school orchestra in the fall. Instrument rentals will be available the first day of camp or school instruments may be used. Students will learn instrument care and basic techniques along with basic note reading. They will perform a few basic melodies by the end of the week. For beginning students currently in Grades 4-5.

Intermediate Orchestra:

Directed by: Natalie Bayles

Recommended for students with a basic setup on the instrument plus note reading/ rhythmic skills. This will apply to most students with one year of orchestra experience, as well as string players who are currently taking lessons but have not played in an ensemble (homeschoolers, students who do not have the option to take orchestra at their school, or incoming 5th graders who are not old enough to take orchestra yet). For students currently in Grades 5-6.

Advanced Orchestra:

Directed by: Mathew Wilkinson

This ensemble is recommended for students with two or more years of orchestra experience (incoming 7th graders and middle school students). Students should be comfortable with note reading and rhythmic skills. For students currently in Grades 7-8.

Schedule

8:45 AM	Students arrive, tune and prepare for rehearsal
9:00-10:30	Rehearsal/Sectionals
10:30-11:00	Snacks & Team activity
11:00-12:00	Rehearsal

Tuition:

\$80 per camper (includes cost of snacks each day & a camp T-shirt)

A2

Request to Release Students for a School-Related Event

Teacher: Nick White Course/Team/Organization TRACK & FIELDEvent: MOUNTAIN BROOK INVITATIONAL TRACK MEET

Dates of Trip: (Include departure/return time)

Departure Date April 13, 2018 Departure Time 8:00 AMReturn Date April 14, 2018 Return Time 11:30 PM

Check all that apply:

In-County _____ Out-of-County _____ Overnight* ☒ Out-of-State* ☒
*(Requires Board Approval)Transportation: Walk _____ Parents Provide _____ Bus ☒ Number of buses 1Cost to Each Student \$40.00 Means of Funding Trip TRACK FUND RAISING

Educational

Purpose: COMPETE IN A HIGH LEVEL TRACK MEET.Teacher Signature: [Signature] Date 2-6-18Request Approved: [Signature] Request Not Approved _____Principal's Signature: [Signature] Date 2/14/18Superintendent Signature: [Signature] Date 2-17-18

*School Board Approved: _____ Date _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

Request to Release Students for a School-Related Event

A3

Teacher: Anita Crook Course/Team/Organization: HOSA
 Event: HOSA State Competition

Dates of Trip: (include departure/return time)

Departure Date: 25-Mar-18 Departure Time: 8:00 AM
 Return Date: 3/28/2018 Return Time: 5:30 PM

Check all that apply:

In-County _____ Out-of-County X Overnight* X Out-of-State* _____
 *(Requires Board Approval)

Transportation: Walk _____ Parents Provide _____ Bus X No of buses 1
 (sharing bus with ACS)

Cost to Each Student: \$230 Means of Funding Trip: Students pay (Perkins
helping with bus)

Educational Purpose: HOSA Competitions are co-curricular. Student will practice/compete in
topics and skills related to Health Care

Teacher Signature Anita Crook Date: 11/10/17

Request Approved: ✓ Request not Approved: ~~11/14/17~~

Principal's Signature: [Signature] Date: 11-14-17

Superintendent Signature: [Signature] Date: 2-21-18

*School Board Approved: _____ Date: _____

Important Requirement

Please give classroom teachers a minimum of 2 weeks' notice of the event. To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

Request to Release Students for a School-Related Event

Teacher: Pope Course/Team/Organization Ethics Bowl

Event: National Ethics Bowl

Dates of Trip: (Include departure/return time) From 4/20/18 TO 4/22/18

Overnight X In-County _____ Out-of-County _____ Out-of-State X
(Requires Board Approval) (Requires Board Approval)

Transportation: Walk _____ Parents Provide X Bus _____ Number of buses _____
+ school van

Educational Purpose: To compete in National Ethics Bowl

Cost to Each Student ^{no more than} \$20.00 Means of Funding Trip Funds from UTK/parents/school funds for teachers

Teacher Signature: Jill Pope Date 2/23/18

Request Approved: ✓ Request Not Approved _____

Principal's Signature: J. Beach Date 2/23/18

Superintendent Signature: John W. Winters Date 2-27-18

School Board Approved: _____ Date _____

IMPORTANT REQUIREMENT

- Please give classroom teachers a minimum of two week's notice of you event.
- To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

A5



Return by April 15 to:
Alison Gower Director of Content
Andrew Johnson Tower, 12th floor
710 James Robertson Parkway Nashville, TN 37243-0379

Certification of Adoption by
Local Board of Education
[attach form 5099 (Local Adoption Abstract) to this certificate]

The MARYVILLE CITY Board of Education approved the City, County or
Special School District

adoption of the textbooks as indicated on the attached Local Adoption Report

Abstract during the meeting of the board on MARCH 19, 2018
Month, Day, Year

If the LEA has chosen to adopt any materials not on contract, then we do hereby certify the following:

- ✓ The LEA's unique needs require adopting materials not on the state's official list.
- ✓ A representative of our LEA attended the TDOE training on standards and the use of the screening instrument used to review instructional materials.
- ✓ The materials adopted by this LEA were screened by a review committee, appointed in accordance with T.C.A. § 49-6-2207 and were determined to be aligned to the standards by evaluating the materials using the screening instrument approved by the Textbook and Instructional Materials Quality Commission.
- ✓ The adoption abstract, this certification of adoption, and the local panels' reviews will be posted to the LEA's website within 30 days of local board approval.
- ✓ All materials adopted by this LEA that are not on contract have been listed under the "Materials not on Contract" section on the adoption abstract (5099).
- ✓ The LEA agrees to furnish any materials requested by TDOE for review.

3/19/2018
Date

Chairman, Board of Education

3/19/2018
Date

Lib Winters
Director of Schools

ED-2153



PMB306
1025 Rose Creek Dr., #620
Woodstock, GA 30189
770-926-1884
www.mxncorp.com
insidesales@mxncorp.com

Bill To
Maryville City Schools
833 Lawrence Ave
Maryville TN 37803

Ship To
Maryville City Schools
833 Lawrence Ave.
A Lombardo/S019023
Maryville TN 37803

Quote

AL

Date 3/9/2018
Quote # QT101366
Expires 4/8/2018
Project

Please submit PO to insidesales@mxncorp.com
or fax to 770-926-9448.
Thank you!

Item	Quantity	Description	Unit Price	Ext Amount	Tax Rate
		PLEASE SEE ATTACHED DOCUMENT FOR A LIST OF PART NUMBERS, DESCRIPTIONS, AND SERIAL NUMBERS COVERED BY SUPPORT QUOTED BELOW			
		TERM: 3/2/18-3/1/19			
TSSH7J34AC	1	HP Foundation Care 24x7 Service HP SW Technical Unlimited Support, holidays Covered, SW Electronic Support, HP Recommended Doc Upd Method, License to Use & SW Updates.	\$10,449.00	\$10,449.00	
TSSH8A01AC	1	HP Foundation Care NBD Exchange Support HP Hardware Replacement Support (24 Hours, Day 1-7) HP Software Technical Unlimited Support (24 Hrs Day 6, 24 Hrs Day 7, Holidays Covered, 24 Hrs Std Office Days) HP Software Updates Service	\$3,034.00	\$3,034.00	
		Support Account Reference ARUBA504CV0002988ARB Service Agreement ID 1047 1566 4152 CCRN Number: 0471566411 HPE Reference No.: 48100052			

Subtotal	\$13,483.00
Tax (%)	\$0.00
Total	\$13,483.00

Materials will be billed upon shipment. Labor will be billed as incurred.

All credit card orders will incur a 2% processing fee.

Please visit www.mxncorp.com/services/technical-services-and-support for information on MXN Support Services.

We appreciate your business!

C2RL, INC
engineers

240 W. Bessemer Street
Alcoa, Tennessee 37701

B11

March 1, 2018

Dr. Mike Winstead
Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

Via Email
No Hard Copy US Mail

**Re: Maryville High School
Track Lighting**

Dear Dr. Winstead,

On January 19, 2018, plans were issued to a select group of electrical contractors with bids accepted in your office on February 1, 2018. Those bids received are tabulated as follows with a certified Bid Tabulation attached:

1. Massey Electric - \$349,900
2. Danny Davis Electric - \$299,967
3. BESCO - \$303,636

Based upon these competitive bids we are recommending award of this project to Danny Davis Electric. However, as you know, you and I, Mr. Scott Blevins, Mr. Curt Davis (Danny Davis Electrical Contractors, Inc.) and Mr. Greg Gilley (MUSCO Sports Lighting) had a conference call at your request to explore the opportunity of purchasing the lighting materials directly from MUSCO in order to receive a savings on the sales tax associated with the materials. That conference call occurred on February 9, 2018 and everyone agreed that Maryville City Schools would purchase the lighting materials directly from MUSCO. The MUSCO lighting package is valued at \$176,109. So, your decision to purchase the material separately from the labor/install contract will result in a savings of \$16,290 to Maryville City Schools. With Maryville City Schools receiving the sales tax discount, your contract with Danny Davis Electrical Contractors would be \$107,568. Based on the bids received we are recommending award as follows:

1. Lighting Materials Package – MUSCO Sports Lighting, LLC - \$176,109
2. Labor and Install Contract – Danny Davis Electrical Contractors, Inc. – \$107,568

This yields a total expense for the lighting of the track of \$283,677.

Dr. Winstead, I am certain Mr. Scott Blevins has briefed you on this matter; but I am writing this for reporting purposes to your board. MUSCO Sports Lighting has volunteered to provide LED lighting instead of the high intensity luminaires currently specified (and most commonly used). They want to have an LED lit sports field in East Tennessee which can be used as a showcase for this product. This is a \$40,000 added value for no charge. They have asked that you make your facility available to them to bring potential customers to showcase the product. This is an outstanding opportunity; and, the LED lighting will greatly reduce the potential for any "glare issues" with neighboring properties. Plus, your energy costs will be a fraction of what they would be otherwise.

We hope you agree with this assessment and our recommendations. Please do not hesitate to call me, if you have any questions whatsoever.

Sincerely,

C2RL, Inc.



Christopher J. Soro, P.E.

CJS/mb

CC: Mr. Scott Blevins

Attachments: Bid Tabulation



BID TABULATION
MARYVILLE HIGH SCHOOL – NEW TRACK
LIGHTING

February 1, 2018
2:00 P.M.
Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

Contractor	Bid Schedule	Amount
MASSEY ELECTRIC	100 DAYS	\$349,900
DANNY DAVIS ELECTRIC	48 DAYS	\$299,967
BESCO	NOT IDENTIFIED	\$303,636
FUNDERBURK ELECTRIC		

Bid Certification:


Chris Soro, P.E.

613



February 26, 2018

Dr. Mike Winstead
Director of Schools
Maryville City Schools
833 Lawrence Ave.
Maryville, Tennessee 37803

Re: Proposal for Mechanical, Plumbing and Electrical Design
Foothills Elementary School
Maryville, Tennessee

Dear Dr. Winstead:

Engineering Services Group, Inc., is pleased to submit a proposal for HVAC, plumbing and electrical engineering for the replacement of the HVAC system equipment at Foothills Elementary School.

Engineering Services Group, Inc., shall provide the following services:

1. Prepare construction drawings and specifications.
2. Submittal of Plans to State Fire Marshall for approval.
3. Contract administration to include bidding of project, review of shop drawings, and preparation of contracts between owner and contractor.
4. Job observations during construction are included as well as review and approval of contractor pay applications.

Our charges for the above service shall be 5% of the construction cost.

Additional services will be charged on the basis of Standard Billing Rates attached.

All documents produced by Engineering Services Group, Inc., under this agreement shall remain the property of Engineering Services Group, Inc., and may not be used by the Client or any person or endeavor without written consent of Engineering Services Group, Inc.

Unless otherwise provided, this agreement shall be governed by the law of the principal place of business of Engineering Services Group, Inc.

Invoices for services shall be submitted, at Engineering Services Group, Inc.'s option, either upon completion of such services or on a monthly basis, unless otherwise stated on page one. Invoices are due when rendered and shall be considered past due if not paid within Thirty (30) days after issue date.

To authorize Engineering Services Group, Inc., to provide the proposed services, please sign this Proposal and return a copy to us. Upon acceptance, we will return a signed copy for your records.

We appreciate you considering Engineering Services Group, Inc., to perform these services and if there are any questions, please feel free to contact our office.

Sincerely,
Engineering Services Group, Inc.



Jeffrey R. Whillock, P.E.

Accepted By: _____
Title: _____
Company: _____
Date: _____
Signature: _____

Approved By: _____
Principal
Engineering Services Group, Inc.
Date: _____
Signature: _____



B2₃

ENGINEERING SERVICES GROUP, INC.

HOURLY BILLING RATES

The following hourly billing rates are effective as of January 2018.

PRINCIPAL	\$200
ENGINEER	\$150
SR. DESIGNER.....	\$ 90
DESIGNER	\$ 75
DRAFTER	\$ 55
CLERICAL.....	\$ 50

March 6, 2018

Dr. Mike Winstead – Director of Schools
Maryville City Schools
833 Lawrence Avenue,
Maryville, Tennessee 37803

Re: Additions to Foothills Elementary and John Sevier Elementary Schools

Dr. Winstead,

Thank you for the continued trust you and your board has placed in Cope Architecture to provide design services for additions to Foothills Elementary and John Sevier Elementary Schools.

DESIGN SERVICES:

1. Provide standard services (Schematic Design, Design Development, Construction Documents, Bidding Phase Services and Construction Administration Phase Services) for design of additions to Foothills Elementary School and John Sevier Elementary School as determined from the latest Capacity Studies approved by the School Board.
2. Structural, Mechanical, Plumbing, Fire Protection and Electrical Engineering Services are included in the basic services fee below.
3. Civil Engineering Services will be in addition to the basic services fee below.
4. Maryville City Schools will provide current boundary and topographic surveys to designer as well as geotechnical explorations and reports. If these are not readily available, designer will assist owner in acquiring these services.
5. Services will be based on a standard AIA Owner/Architect Contract, which will be prepared once proposal is accepted by MCS.

FEES:

1. Design Fees for basic services shall be 5% of Construction Costs.

ASSUMPTIONS:

- MCS to provide plans of existing schools in the scope.
- Travel, reprographics, permit fees, review fees, etc. are reimbursable expenses.

We look forward to work collaboratively with you to develop the framework for the plan for the future of Maryville City Schools and its students.

Respectfully Submitted,



Jim Hinton, AIA, LEED AP
Principal

cc. File

Maryville City Schools Board of Education

Monitoring: Review: Biennially in December	Descriptor Term: Procedures & Guidelines Lunchroom Charge Procedures	Descriptor Code: 7.2 Rescinds:	Review Date: 03/19/18 Last Revision:
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Every student in Maryville City Schools is given an identification number that will be the student's meal identification number as long as they are in the district. The student is identified in the database as free, reduced or regular paying student. If the student is regular paying or reduced paying, he/she may make an advance deposit on his/her account from which the price of a meal will be deducted when he/she eats.

When a student eats (breakfast/lunch) the student or cashier enters the personal I.D. number into a keypad and the name or account automatically appears on the cash register window. The cashier and student acknowledge that the I.D. number is the correct number for that student. If a student has a low balance, the cashier verbally tells the student that he/she needs to bring money and continues to give a reminder daily.

Students are allowed to charge for their meals. ~~up to a charge limit of \$10.00.~~ No a la carte items can be charged with the exception of milk which can be charged at all elementary schools. ~~Students who exceed the limit will be provided a sandwich, fruit, and milk instead of a regular lunch.~~ Weekly automated phone calls will be made to parents of students with an outstanding balance of \$5.00 or more. Grade cards/summary reports may be held at the end of the grading period for students with an outstanding balance. ~~Students will not be allowed to charge to their meals during the final four weeks of the school year.~~

Maryville City School employees are not allowed to charge.

Maryville City Schools Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Review Date:
Review: Biennially in March	Hiring	8.5	03/19/18
		Rescinds:	Last Revision:

8.5

The Board of Education has the legal responsibility of approving the employment of the Director of Schools who has the legal responsibility of approving the employment of all other employees. In carrying out this responsibility, the Director of Schools will involve the administrative team and staff members as needed.

8.5.1 Transfers

The Director of Schools, when necessary for the efficient operation of the school system, may transfer a staff member from one location to another within the system, or from one type of work to another for which the teacher is qualified and certified.

8.5.2 Nepotism

~~A family member is defined as husband or wife, sons or daughters, brothers or sisters, and in laws. No family member of the Board of Education and the Director of Schools will be employed in Maryville City Schools. If previously employed or hired, they may remain employed. This policy does not apply to substitute teachers, teachers of homebound pupils, part time non-certified employees, or temporary employees. No employee will be placed in a position supervised by a family member unless approved by the Director of Schools.~~

It is the preference of the Board of Education that no family member of the Board of Education be employed in Maryville City Schools. The Board is sensitive to the potential perception that a conflict of interest could occur by hiring family members. However, the Board also recognizes the need to hire the best candidate for each position. Therefore, the Director of Schools may recommend a family member of the Board of Education for employment, as an exception, providing the circumstances exist, which makes it in the best interest of the educational program. In addition, the Board must approve the Director's recommendation.

No family member of the Director of Schools shall be employed in Maryville City Schools.

Whenever a person is considered by the director of schools for initial employment in the system and that person is related to an administrator in the system or any appointed or elected Maryville City official, the relationship shall be made known to the Board prior to the employment of such person.¹

For purposes of this policy, the terms "related to" and "relative" include the following relationships: spouse, parent, parent-in-law, child, stepchild, son-in-law,

Maryville City Schools Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Review Date:
Review: Biennially in March	Hiring	8.5	03/19/18
		Rescinds:	Last Revision:

daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household.¹

This shall not apply to any person within such relationship or relationships who has been regularly employed by the Board prior to the inception of the relationship or a Board member's election. However, if such a relationship is created after the employee begins working for Maryville City Schools, the employee(s) must immediately disclose the existence of the relationship to the director of schools so remedial action may be taken. This policy also does not apply to substitute teachers, temporary employees, and part-time non-certified employees.

If a member of the Board has a relative who is an employee in the system, prior to voting on any matter of business that may have an effect upon the employment of the relative, the member shall declare such relationship. In making such a declaration, the member shall certify that his/her vote on the pending matter will be in the best interest of the school system.¹

No person shall supervise or be supervised by an employee if he/she is related to the employee.¹

8.5.3 Interim Replacements

Vacancies occurring after the beginning of the school year for any reason may be filled as INTERIM replacements for the remainder of the school year and will not be considered as initial employment.

Said positions will be filled at the discretion of the Director of Schools in such a manner as to cause the least disruption in the educational process for students and as quickly as possible to ensure a continuous function of the position.

Persons filling interim positions under TCA 49-5-709 shall have no expectancy of continued employment. The contract of each interim employee shall contain the following statement, "I understand that in filling an interim position I have no expectancy of continued employment but may be considered for initial employment to fill other vacancies."

8.5.4 Health Examinations/Communicable Diseases and/or Conditions

All newly hired employees must satisfactorily pass a post-offer pre-employment physical exam and a comprehensive urine drug screen prior to employment duties. Employees shall inform the Director of Schools whenever they contract a contagious

Maryville City Schools Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Review Date:
Review: Biennially in March	Hiring	8.5	03/19/18
		Rescinds:	Last Revision:

or communicable disease.

No employee who has any communicable disease shall perform duties in any location where such might endanger the health of schoolchildren. The Director of Schools shall require any employee to submit to a physical examination by a physician whenever there is reason to believe that the employee has a communicable disease.

The Director of Schools shall reassign or suspend any employee who is suspected of having a communicable disease that might endanger the health of children, pending investigation and final disposition of the case.

All personnel must be free of all communicable diseases as evidenced by a health certificate issued from a physician who holds an unlimited license to practice medicine in the State of Tennessee.

For all maintenance, custodial and food service personnel, the school system shall require a post-offer pre-employment functional capacity screening to determine fitness for work. A physician's statement showing evidence that the employee meets all physical requirements for the position must be received prior to the employee starting work.

Legal References

1. TCA 49-2-202(a)(3)

B6,

Fees & Scope of Web Software & Services

CMS	
Finalsite Composer	
CREATIVE AND DEPLOYMENT SERVICES PACKAGE	
Public School Theme Plus The Statement of Work ('SOW') for this Creative Services Package can be reviewed here http://www.finalsite.com/sowtp	
CMS	
Ambassador Program	Composer \$15000
NETWORKING & HOSTING	
Data Uploads (2)	Disk Space 50 GB/School
DATA INTEGRATION	
LDAP Connection	
MODULES	
Alerts	Athletics Manager
Calendar Manager	Blogs (1/School)
Faculty & Staff Directory	eNotify
Media Manager	Forms Manager
Payments Manager	News Manager
Publications \$1950	Posts for Teacher Pages
	AlertSolution \$7800 (\$1.50 per student)
PORTALS & DIRECTORIES	
Faculty & Staff Role / Portal - Unlimited Users	
TRAINING & SUPPORT	
Group Webinar Training	On Demand Videos/Knowledge Base
Support Plan - Standard	

The above products, to include but not limited to (modules, integration, design and consulting) will be billed upon contract signature.

B62

Finalsite Support Plan

Standard

- Standard Ticket Routing for all non-critical tickets
- 24/7 support for critical issues via ticketing system, email ticket, or voicemail ticket
- Phone support availability by scheduled callback request only (24 calls per year)
- Unlimited access to Knowledgebase articles, help videos, and self-guided training materials
- CommunityVoice user community access

Annual Software Subscriptions Costs

Total Cost/Year during the Initial Term of this Order, subject to adjustment for any renewal term as provided below.

TOTAL SETUP COST (USD)	
\$ 20,000	\$10k (March 2018) and \$10k (July 2018)

SCHEDULE	AMOUNT
Year 1	\$ 15,000 + \$7800 Alert Solution + \$1950 Publisher
Year 2	\$ 15,000 + \$7800 Alert Solution + \$1950 Publisher
Year 3	\$ 15,000 + \$7800 Alert Solution + \$1950 Publisher
Year 4	\$ 15,000 + \$7800 Alert Solution + \$1950 Publisher
Year 5	\$ 15,000 + \$7800 Alert Solution + \$1950 Publisher

** Please note that Year 1 begins upon execution of the contract. Year 2 subscription payment will be due at the end of year 1 on the anniversary date.*



PERSONAL COMPUTER SYSTEMS, INC.
PO BOX 69
LOUISVILLE, TN 37777-0069
865-273-1960 Fax: 865-273-1961

B7

3/13/2018
Quote #: 193371
Customer #: 2586
Page: 1 of 1

Quoted To:
Maryville City Schools
833 LAWRENCE AVE
MARYVILLE, TN 37803-4857

Phone: 865-982-7121

Cust PO:

Reference:

Terms: NET 30 DAYS

Ship Via: DEL - 4

District: Maryville City

Salesperson: CJY

Valid Through: 4/12/2018

Stock Code	Description	Quantity	Price	Extended
CASGUMDT-LN24F-BLK	GUMDROP CASES : Lenovo N24 Flip - Drop Tech - Black	450	42.00	18,900.00

SubTotal: 18,900.00

Tax: 0.00
Shipping: 0.00
Total: 18,900.00



BENCHMARK EDUCATION COMPANY

145 Huguenot Street
New Rochelle New York 10801
Phone: 1-877-236-2465

Page	Customer #	Quote
1	105152	1406
Quote Date		
3/6/2018		

B8

QUOTE

Customer:	Ship To
MARYVILLE CITY SCHOOL DISTRICT	MARYVILLE CITY SCHOOL DISTRICT
833 LAWRENCE AVE	833 LAWRENCE AVE
Amy Vagnier	Amy Vagnier
MARYVILLE TN 37803	MARYVILLE TN 37803
United States	United States

Sales Rep	Terms
	Net 30

Memo

ProdCode	Title	List Price	Qty	Extension
Y09625	Benchmark Literacy StartUp Phonics	\$775.00	23	\$17,825.00
Y09626	Benchmark Literacy BuildUp Phonics	\$775.00	23	\$17,825.00
Y09627	Benchmark Literacy SpiralUp Phonics	\$775.00	23	\$17,825.00
Y07072	Word Study Skills Set 1 Start	\$899.00	23	\$20,677.00
FP0002		(\$500.00)		(\$500.00)
PR991	Implementation	\$0.00	2	\$0.00

This quote is valid for 90 days from quote date.
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Subtotal	Discount Total	Sales Tax	Shipping Cost	Total
\$73,652.00		\$0.00	\$7,365.20	\$81,017.20