

Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

BOARD OF EDUCATION
REGULAR MEETING

5:30 PM, November 13, 2017
MARYVILLE JUNIOR HIGH SCHOOL

- I. CALL TO ORDER** **CHAIRMAN POPE**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE – James Wilson, Student Council President
- II. ADOPT AGENDA**
- III. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- IV. CONSENT AGENDA ITEMS**
1. Approve Minutes of October 17, 2017, meeting (Attachment)
 2. Approve Maryville High and Junior High Schools band (9-12) overnight trip to Senior Clinic (Attachment A1)
 3. Approve Maryville High and Junior High Schools band (9-12) overnight trip to All State Band and Orchestra Clinic (Attachment A2)
 4. Ratify Executive Committee approval of Phase 2 expansion of the Capacity Study for grades 4-9 in Maryville City Schools – Funding Source: Capital Outlay \$20,500 (Attachment A3)
 5. Approve 2017 LEA Compliance Report (Attachment A4)
 6. Approve Summer Band Camps for Maryville Band Students grades 5-8 (Attachment A5)
 7. Approve Maryville High School wrestling team overnight trip to Mountain Brook Invitational (Attachment A6)
- V. AGENDA ITEMS**
1. Consider annual renewal of PowerSchool license – Funding Source: Instructional Materials and Supplies \$25,689.35 (Attachment B1)
 2. Consider purchase from PCS 26 Lenovo p320 tiny units – Funding Source: CTE Equipment Grant \$27,378.00 (Attachment B2)
 3. Consider renewing 60 month contract with Thermocopy for school based printing and copying – Funding Source: Regular Instruction Contracted Service (Attachment B3)
- VI. UPDATE FROM MARYVILLE JUNIOR HIGH SCHOOL – Lisa McGinley, Principal**
- VII. REPORTS FROM DIRECTOR OF SCHOOLS**
- VIII. RECOGNITION OF STAFF AND STUDENTS**
- IX. COMMENTS FROM BOARD MEMBERS**
- X. ADJOURN**

Upcoming meeting date:
December 11, 2017 – 5:30 pm, John Sevier Elementary School

Request to Release Students for a School-Related Event

Teacher: ADAM FORD Course/Team/Organization BAND (9-12) (MTHS + MHS)Event: SENIOR CLINIC

Dates of Trip: (Include departure/return time)

Departure Date FEB. 1ST, 2018 Departure Time 11:00 A.M.Return Date FEB. 3RD, 2018 Return Time W/ PARENTS

Check all that apply:

In-County ☐ Out-of-County ☒ Overnight* ☒ Out-of-State* ☐
*(Requires Board Approval)Transportation: Walk ☐ Parents Provide ☐ Bus ☒ Number of buses 1-2Cost to Each Student TBA Means of Funding Trip COLLECTION OF STUDENT \$ FOR EVENTEducational Purpose: SENIOR BAND CLINICTeacher Signature: Adam J. Ford Date 10/24/17Request Approved: ☒ Request Not Approved ☐Principal's Signature: [Signature] Date 10/25/17Superintendent Signature: [Signature] Date 10-30-17*School Board Approved: ☐ Date

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

Request to Release Students for a School-Related Event

Teacher: ADAM FORD Course/Team/Organization (9-12 BAND) (MTHS + MHS)Event: ALL STATE BAND + ORCH. CLINIC

Dates of Trip: (Include departure/return time)

Departure Date APRIL 11, 2018 Departure Time 11:00 A.M. (POSSIBLY EARLIER)Return Date APRIL 14, 2018 Return Time W/ PARENTS

Check all that apply:

In-County ☐ Out-of-County ☒ Overnight* ☒ Out-of-State* ☐
*(Requires Board Approval)Transportation: Walk ☐ Parents Provide ☐ Bus ☒ Number of buses 1Cost to Each Student IBA Means of Funding Trip COLLECTION OF STUDENT MONIES FOR TRIPEducational Purpose: ALL STATE BAND + ORCH. CLINIC

_____Teacher Signature: Adam F. Ford Date 10/24/17Request Approved: ☒ Request Not Approved ☐Principal's Signature: [Signature] Date 10/25/17Superintendent Signature: [Signature] Date 10-30-17

*School Board Approved: _____ Date _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey



MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

833 Lawrence Avenue
Maryville, Tennessee 37803

October 30, 2017
Maryville City School Board
Executive Committee Meeting

Approve Phase 2 expansion of the Capacity Study for grades 4-9 in Maryville City
Schools – Funding Source: Capital Outlay \$20,500

APPROVED:

Director of Schools *Mike Winstead* Date 10/30/2017

Chairman, Board of Education *Bethany N Pope* Date 10/30/2017

Maryville Board of Education

Nick Black

Candy Morgan

Bob Proffitt

Bethany Pope

Christi Sayles



October 27, 2017

Dr. Mike Winstead – Director of Schools

Maryville City Schools

833 Lawrence Avenue,

Maryville, Tennessee 37803

Re: Capacity Study Amendment to Add Grades 4-9

Dr. Winstead,

Thank you for the continued trust you and your board has placed in Cope Architecture to expand the Capacity studies for grades 4-9 in Maryville City Schools. The format of the work will be referred to as Phase 1 (elementary school studies currently under contract) and Phase 2 (grades 4-9 capacity studies being proposed herein).

PHASE 2 TASKS:

1. Identify space needs for grades 4-9 (based on future growth projections and updated program standards).
2. Analyze existing capacity at each of the current operational intermediate and junior high schools.
3. Identify and analyze various options for accommodating projected space needs.
 - Expansion of existing schools
 - Construction of a new intermediate or junior high school
4. Estimate costs associated with each potential upgrade option.
5. Gather community input on potential upgrade options.
6. Prepare final written report documenting this process and our recommendations.

FEES:

| | |
|--|----------|
| 1. Space Needs Analysis based on growth projections: | |
| a. Montgomery Ridge Intermediate School | \$2,000 |
| b. Coulter Grove Intermediate School | \$2,000 |
| c. Maryville Junior High School | \$2,000 |
| 2. Analyze existing capacity at each school | |
| a. Montgomery Ridge Intermediate School | \$1,000 |
| b. Coulter Grove Intermediate School | \$1,000 |
| c. Maryville Junior High School | \$1,000 |
| 3. Options Analysis | \$4,500 |
| 4. Cost Estimating | \$2,500 |
| 5. Community Input | \$2,500 |
| 6. Preparation of Final Report | \$2,000 |
| Phase 2 Grand Total (lump sum): | \$20,500 |

ASSUMPTIONS:

- MCS to provide plans of existing schools in the scope.
- Maximum of two meetings for community input.
- Demographic projections are provided to Cope by MCS.
- Existing school student population are provided to Cope by MCS.
- Travel and reprographics are reimbursable expenses.

We look forward to work collaboratively with you to develop the framework for the plan for the future of Maryville City Schools and its students.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Hinton". The signature is fluid and cursive, with the first name "Jim" and last name "Hinton" clearly distinguishable.

Jim Hinton, AIA, LEED AP
Principal

cc: File



2017 LEA Compliance Report

This Compliance Report is one document used by the Tennessee Department of Education (TDOE) in the annual process of ensuring local education agencies (LEAs) are in compliance with all state laws and State Board of Education (SBE) rules. All LEAs must complete this form, including the Area of Non-Compliance page if applicable, and return it to the TDOE.

RETURN COMPLETED FORM VIA EMAIL TO:

Nikkie Kiene
Paralegal
Tennessee Department of Education
Nikkie.Kiene@tn.gov

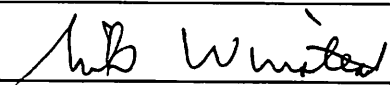
DUE DATE:

November 30, 2017

Please be advised that LEAs are required to comply with all state education laws and SBE rules. The commissioner of education is responsible for ensuring all school laws and SBE rules are faithfully executed and is charged with taking corrective action when an LEA is not in compliance with state education laws and SBE rules and is not following a TDOE approved plan addressing compliance issues. All LEAs should carefully check the status of compliance with all state education laws and SBE rules prior to execution of this Compliance Report. The adherence by LEAs to some laws and rules are monitored through other data sources and all data sources will be considered when the TDOE makes final decisions regarding LEA compliance with laws and rules.

I certify that, except for those items listed in the attached document which includes a compliance plan for each item, the LEA is in compliance with all Tennessee statutes and SBE rules.

Area of Non-Compliance Form is attached: Yes ☒ No ☐

LEA Name: Maryville City Schools
Director of Schools Name: Dr. Mike Winstead
Director of Schools Signature: 
Date of Board Approval: November 13, 2017
Board Chair Name: Bethany Pope
Board Chair Signature: _____



For your convenience, the following is a list of helpful links to various state education laws and SBE rules available online.

Public chapters regarding education passed during the 2017 legislative session:

http://tn.gov/assets/entities/education/attachments/legal_legislative_report_2017.pdf

Current and pending SBE rules:

<http://www.tn.gov/sbe/topic/rules>

SBE frequently asked questions:

<http://www.tn.gov/sbe/topic/frequently-asked-questions>

Tennessee Code Annotated:

<http://www.lexisnexis.com/hottopics/tncode/>

If you have questions regarding applicable laws or SBE rules, please contact TDOE's General Counsel, Christy Ballard at (615)741-2921.



Areas of Noncompliance Form

| AREA(S) OF NONCOMPLIANCE: | PLAN FOR COMPLIANCE: |
|---------------------------|----------------------|
| | |

Super Summer Band Camps!!!

For Maryville Band Students Grades 5-8

Fees-turn in with this form or go on-line to register & pay!!!

(hosted by Coulter Grove Intermediate School)

Directors Tom Delozier – CGIS 865.414.2215 and George Hayden – MRIS 865.256.1559

Beginner/Switcher Band Camp- June 4-8, 9:00am -12:00pm noon Monday-Friday

\$70.00

- 15 hours of Beginning Band Instruction.
- Open to rising 5th or 6th grade students who wish to begin band.
- Also for 6th graders who are switching instruments (upon band director approval)
- Instrument rental available on site Monday, June 6.
- First day, Monday, will be to explore the instruments to select an instrument.
- FREE T-SHIRT

Concert Band Camp-June 4-8, 9:00am-12:00pm noon Monday-Friday

\$70.00

- Open to rising 6th, 7th, and 8th graders (with at least one-year experience)
- FREE T-SHIRT
- Grades 6-8 (not for beginners or switchers please).
- 15 hours of full concert band experience and master classes.
- Sightread FUN music!
- Master classes and section rehearsals!

******NEW THIS YEAR: REGISTER AND PAY ONLINE AT <https://osp.osmsinc.com/MaryvilleTN/>**

Directions: Click on District (in the gray box under Schools) then click on Summer Band Camp

******A non-refundable handling fee will be added to the online payment amount.**

Cut off and return to your band director or your homeroom teacher by Tuesday, May 1st.

+MAKE CHECK OUT TO MRIS or CGIS+ (attach check & return to your band director).

Name: _____ Parent Signature: _____

Next year's school: Circle One: CGIS MRIS MJHS

Grade: _____ (for school year 2018-2019)

Phone number(s): _____

_____ My child will enroll in the beginner's/switcher's band camp-\$70.00.

_____ Check or Cash enclosed

_____ Paid Online (mark your t-shirt size and return this form to your band director)

_____ My child will enroll in the Concert Band Camp-\$70.00.

_____ Check or Cash enclosed

_____ Paid Online (mark your t-shirt size and return this form to your band director)

T-Shirt Size (Please circle one).

Child Sm Child Med Child Lg Adult Sm Adult Med Adult Lg Adult X-Lg

A6

Request to Release Students for a School-Related Event

Teacher: Alex Cate Course/Team/Organization Wrestling

Event: Mountain Brook Invitational

Dates of Trip: (Include departure/return time)

Departure Date Dec 8 Departure Time 10:00am

Return Date Dec 9 Return Time 9:00pm

Check all that apply:

In-County Out-of-County Overnight* X Out-of-State* X

*(Requires Board Approval)

Transportation: Walk Provide Bus X Number of buses 1

Cost to Each Student \$25 Means of Funding Trip Athlete fee and Wrestling Fundraisers

Educational Purpose: competition, perseverance, character

Teacher Signature: Alex Cate Date 10-30-17

Request Approved: ✓ Request Not Approved

Principal's Signature: [Signature] Date 11/1/17

Superintendent Signature: [Signature] Date 11/1/17

*School Board Approved: Date

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

INVOICE



| | |
|--------------|------------|
| Invoice No. | INV131339 |
| Tax ID No. | 47-4674631 |
| Date | 10/19/2017 |
| Customer No. | 10003000 |
| PO No. | |

Bill To

Maryville City Schools School District
833 Lawrence Ave
Maryville TN 37803
United States

Ship To

Maryville City Schools School District
833 Lawrence Avenue
Maryville TN 37803
United States

| | | | | Terms | Due Date |
|---|----------|-------|------------------|------------|--------------------|
| | | | | Net 30 | 11/18/2017 |
| Description | U/M | Qty | Tax | Unit Price | Extended Price |
| MS-PS-S-PSMSR: PS SIS M&S Recurring Contract Dates: 11/11/2017 - 11/10/2018 | Students | 5,087 | Y | 5.05 | \$25,689.35 |
| <p>This is your annual support/subscription/hosting renewal. A new purchase order is required. To avoid cancellation of your phone support, product updates or hosted products, please work with your Director of Technology or appropriate business person to approve a purchase order and payment for this annual recurring invoice. If this support is not used, please FAX a written cancellation to 916-288-1588 or renewals@powerschool.com. If we don't receive your cancellation by the start of your new term, your support/subscription/hosting will automatically renew.</p> <p>Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually) , or, if a lower maximum rate is established by law, then such lower maximum rate.</p> | | | | | |
| Subtotal | | | Tax Total | | Total (USD) |
| \$25,689.35 | | | \$0.00 | | \$25,689.35 |

Remit by Check (US Mail Only):
PowerSchool Group LLC
PO Box 398408
San Francisco, CA 94139-8408

Remit by Check (Courier):
Wells Fargo Lockbox Services
Dept #38408
3440 Walnut Ave, Bldg A, Window H
Fremont, CA 94538

Remit by Wire or ACH to:
Wells Fargo Bank, NA
Account Name: PowerSchool Group LLC
ABA Routing No: 121000248
Account No: 4633847017 SWIFT: WFBIUS6S
(Include invoice number in transmission)

Customer Service:
ar@powerschool.com
888-265-7641 (Toll-Free)
916-288-1588 (Fax)

B2.

71300730 Equipment Grant
Account to be charged

| | |
|----------------------------|---|
| PROPOSED Financials | |
| 60 Month Contract | <ul style="list-style-type: none">• <i>B&W-\$0.0218, Color \$0.055</i> |

Contract Agreement Includes:

1. All Ricoh and Kyocera equipment listed above.
2. All parts, labor and supplies with the exception of paper.
3. Transfer of PaperCut Licenses to new equipment
4. Delivery, installation and training is included.

Maryville City Schools

Thermocopy

Authorized Representative_____
Date_____
Representative_____
Date

| Maryville City Schools Equipment Specifications | |
|---|--|
| Current Equipment | Proposed Equipment |
| (89) Kyocera FS-1370dn B&W Printer | (89) Kyocera P2040dw B&W Printer |
| (14) Ricoh Aficio SP C430DN Color Printer | (14) Ricoh Aficio SP C435DN Color Printer |
| (8) Ricoh MP 201SPF (10) Ricoh MP 301SPF B&W MFP (3) Lexmark XS463DE | (21) Ricoh MP 301SPF B&W MFP (3) PaperCut Licenses |
| (2) Ricoh MP 305SPF Color MFP | (2) Ricoh MP C307SPF Color MFP |
| (9) Ricoh MP C300 (8) Ricoh MP C400 Color MFP | (17) Ricoh MP C401 Color MFP |
| | PapperCut licenses will transfer to new equipment |