

West Point Elementary School

Community Council Minutes

April 10, 2018

Attendance: Erica Garner, Mr. Clark, Rise Timpke, Cassey Stanger, Heather Butler, and Becky Merrick. (Ms. Ricks was excused from the meeting)

Cassey Stanger called the meeting to order. Becky Merrick clarified that the minutes of the January 23rd meeting had not yet been approved. Cassey Stanger made the motion to approve the minutes for both the January 23rd and March 20th meetings. Rise Timpke 2nd the motion, and both minutes were approved. Becky Merrick clarified with Mr. Clark that the minutes should be made available to community members and was instructed by Mr. Clark to send the minutes to Tina Crookston, who will publish them on the school's website.

3a) Mr. Clark asked the council to determine what needs were most important to fund from the school's fall fundraiser. These expenses were not covered in the trust lands budget. The school's fall fundraiser usually raises between \$8,000-\$10,000. It was determined that about \$3,000 will be used to fund the outdoor classroom. This would pay for wood chips, rocks, supplies to measure/build a scale model, and plants. The students will build a scale model to represent the topography of the state, which will allow them to see the diverse landscape of Utah. A parent of students at our school, Korey Jones, owns a landscaping company and may be able to help with both expertise and supplies. Brad Beus, also owns a landscaping company (he has grandkids at our school). We could contact both of these gentlemen to assist the teachers and students in creating this outdoor classroom. Mr. Clark can use some of the building funds to finish off the classroom if the fundraiser doesn't bring in enough money.

The school used about \$4,500 of last year's fundraiser to pay for additional SEM days and a lab manager for the Infini-D lab. The plan is to continue the extra days next year with the same level of funding. The school will also begin to utilize the Playworks program to train the PE teacher, Recess aides, and some teachers to use the program. The cost will be about \$3,000 for the program and the training. This program teaches the students organized game play that can be used in the classroom or at recess. It allows students to work together to problem solve, learn how to resolve conflicts, and encourages inclusion of all students. Students are selected as Jr. Coaches to help coordinate games at recess. This also helps students to grow through leadership responsibilities.

7a) Wildcat Olympics- Mr. Clark reported that the students are finishing up Jacks. The school will then move on to kickball and then to marbles. RCWilley donated tiles that Mr. Clark will pick up and paint rings on to use to play the games.

4) Mr. Clark gave a quick update on some of the projects discussed at the previous meeting. The bathroom stalls have been inspected, and have been fixed. There is a work order for dividers in the boys' bathroom stalls. The drinking fountain by the 6th grade rooms is on the schedule, but Mr. Clark is not sure when it will be completed. He will check with the district.

5a) Cassey Stanger gave an update about the book fair with the food truck event. The book fair will be set up on Friday, April 12th at 11:00. Currently there are very few volunteers. The signup sheet will be resent to hopefully get more help. There are 6 food trucks that have confirmed participation. They each agreed to donate 10% of their profits (except one truck which will donate after they reach a specific threshold to ensure they break even for the night.) It was suggested to post the flyer on the "Friends of Clinton and West Point" Facebook page. The council discussed several different ideas of how to check out students for the "lunch with a loved one" event on Friday, April 20th. It was determined that Mr. Clark and Mary will work with the PTA to word a letter home to parents at the next PTA meeting (April 17th). There are several staff members that could assist with checking in volunteers and checking out students. They are: Ryan Johnson, Lisa Thomas, Kaylene Yardley, Mr. Clark, Mrs. Staten, and possibly Mrs. Sawyer. Rise Timpke will talk to Mrs. Sawyer about the use of student council (from both semesters) to help.

6a) Mr. Clark reviewed the grade level teams' requests for next year's budget. For the most part, the things that all grades requested were able to fit in the budget. The following items were either not funded, or were reduced from the requested amount.

Infini-D Lab manager - \$2,000 (will be funded through the fall school fundraiser)

Tech Headphones - \$1,000 (Cassey Stanger will check to see prices in the Scholastic Catalog. If approved by the PTA, the PTA could use some of their Scholastic Dollars to purchase)

Smartboards - \$6,800

SEM/Mindfulness - \$12,000 (this includes a 17 hour per week behavior TA for \$7,458)

Software ESGI for Kindergarten - \$640 (Can be paid for out of technology budget)

Other Science Supplies - \$2,300

Scholastic Science Readers - \$200

Mr. Clark shared that there is mindfulness training available to DSD employees for free. Because our teachers are taking the course, they will offer a free parent class sometime in the fall. The employees can take the course anytime throughout the next year, either online or in person, and it requires about 12-16 hours to complete. Mrs. Randall and Ms. Ricks have taken the mindfulness course and will continue on to the second portion. Our school will be able to use them as a resource to help implement the tactics being taught through these courses within our school.

The trust land budget requires us to explain where we will spend extra money, in case there is an extra amount allotted to our school. The total budget is \$86,522 for planned expenditures. There was a \$2,000 carryover from last year which was used to purchase an extra computer/iPad cart for each grade level. If the allotted amount given to our school is larger than expected, the council decided it would use the increased funding to: increase TA time, increase SEM offering, pay for tech supplies (headphones and mice), purchase software, professional services, and professional development, and to pay for substitutes to allow teachers to observe other teachers (engagement training- looking for Opportunities To Respond).

The trust land budget needs to be finalized and submitted by Friday, April 13, 2018. Mr. Clark made a motion to approve the budget. All council members voted in the affirmative.

8a) Kelly Staten is checking on pricing for rolling duffel bags and the supplies to put in them. A parent, April Cooper, has volunteered to help coordinate this project.

Mr. Clark announced that he is planning on having 2 new staff members on the community council next year, but he will have one of them serve a two year term and the other serve a one year term. Mrs. Garner has one more year in her term. Cassey Stanger also has one more year. Heather Butler will not be on the council as a PTA representative, but is willing to serve as a parent. Becky Merrick has completed her two year term and will decide in the fall if she wants to serve again. The rules require more parents than staff members, which means there needs to be at least 5 parents on the council.

Mr. Clark asked if there were any other items that needed to be discussed. When no one brought up items to discuss, Rise Timpke made a motion to dismiss, and the meeting was adjourned at 5:23 pm.