

RECTANGULAR TABLES INSPECTION AND MAINTENANCE

1. MONTHLY INSPECTION

- Inspect hardware to ensure proper seating – even with surface.
- Inspect screws and enclosures that hold the top, benches and seats to the frame.
- Screw hardware into place. Replace any loose screws.
- Inspect latch for proper alignment, including the locking safety latch.
- Inspect pneumatic lift cylinders make sure they are in working order.

2. EVERY THREE MONTHS – CLEAN CASTERS

- Clean outside of wheels – Use a putty knife to scrape gum, food, dirt etc.
- Clean around bearings and axle – remove any dirt build up mop strings make sure wheels turn freely.
- Lubricate wheels and bearings with Lithium grease. Do not use WD-40.

3. ANNUALLY

- Lubricate leg pivots located underneath the table. Do not use WD-40.
- Lubricate center pivot points on the table. Do not use WD-40.

Identify any tables that are not working properly.

- If they are hard to set up, check pneumatic cylinders / wheels sticking.
- If they are hard to push, check if the wheels are sticking. Look for bad bearings or mop strings in the wheels.
- Check for loose parts; for screws that are not tight or missing.