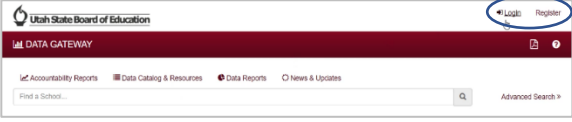
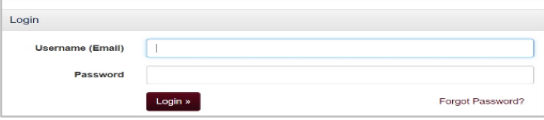
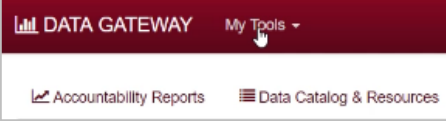
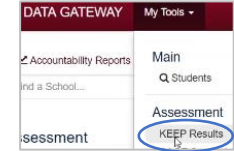
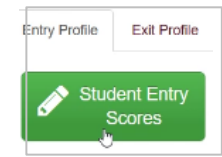
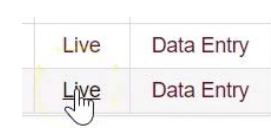
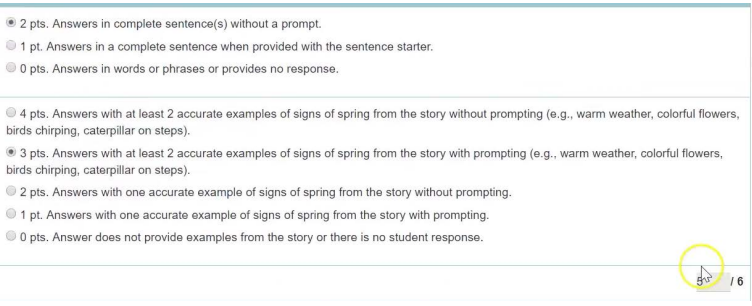


Entering KEEP Data in Data Gateway

Go to Data Gateway: <https://datagateway.schools.utah.gov/>

<p>Click Login You will need to click Register the first time you use the site</p>	
<p>Login.</p>	
<p>Click on My Tools in red bar at the top.</p>	
<p>Click on KEEP results.</p>	
<p>Click on Student Entry or Exit Profile and then Scores below.</p>	
<p>Click on Live to enter scores as you test. Click on Data Entry to enter scores from the paper scoring sheet.</p>	
<p>Click on the radial buttons and the total score for that question will calculate automatically.</p>	
<p>You may click SAVE and finish entering scores at another time. To go back in, you will click Edit. Once you click Submit, the account is locked and you can only click View to look at the scoring. (Contact Amy Siegel, 801-402-5356 if you need it unlocked.)</p>	