

MINUTES

March 2016 Community Council Meeting Oak Hills Elementary School

March 10, 2016, 6PM, Oak Hills Elementary

In Attendance

Council Members, Principal, and Faculty

Meeting Topics Discussed

A. School Improvement Plan:

Principal Keller overviewed the School Improvement Plan for 2016-2017. Please see Pages 3-5 of these minutes for this information. The timeline is as follows...April 18, Principal Keller will meet with other administrations and teams to review, raft, and add additional ideas to the School Improvement Plan. The plan will need to be submitted on May 6, 2016. Community Council members overviewed the Pre-Planning Guide for the 2016-2017 School Improvement Plan. More information will be forthcoming about this in the coming weeks.

B. School Safety Update:

The following message was overviewed from Scott Zigich regarding safety at Oak Hills:

Blake and I have the support from the two big fire districts and some letters from Police Chiefs in our county advocating for equipment to strength our classroom doors. Blake and I are also in the process of purchasing some different types of equipment to demonstrate the effectiveness and ease of application by our teachers.

We have notified the State fire marshal's office and asked for an audience before their board to demonstrate our desire and ask for modification to the firecode. We are probably a month from that presentation. You are welcome to let your community counseil and Cam know where we are heading. My understanding is Gary and Blake are getting bids to remodel the school's entrances. As the bids are evaluated and priorities are established, Blake and I will be advocates for Oak Hills. I will let you know as we proceed. As always call or email and I will provide and update.

Oak Hills is currently being reviewed for a rebuild on the school's front entrance that would allow entry from the school's front through the front office. Again, this is in process and more information will be forthcoming on this development.

C. Parent Safety Letter:

A huge thank you to Ben Pykles for further editing our safety letter to parents. We are still planning on sending this letter out to parents reminding them about the importance of entering and exiting the school appropriately. Please see the letter on the 2nd page of the minutes. If you have any changes to it, please email them back to me by this Thursday, 4/14. Otherwise, the letter will be sent out as is.

D. PTA Update

We are still scheduled to have a school Fun Run next fall for our only school fundraiser of the 2016-2017 School Year. Becca Johnson will be the chairperson, along with Camille Jones. We are hoping for another hugely successful fundraising event.

Safety Letter to Parents: (This letter will reformatted, printed on school letter head, and emailed to parents)

April 12, 2016

Dear Oak Hills Elementary School Parents & Guardians:

As we all know, safety in America's schools has become a critical issue in the past two decades as violent crimes on and around school campuses have drastically increased. This deeply troubling trend has led us to consider various ways to provide the safest possible learning environment for our school's children. For example, we are currently exploring ways to improve the physical structure of the school to provide greater safety to Oak Hills students.

At the same time, we also feel a need to remind you of the following important safety protocols to be followed by anyone entering the school:

1. Please only enter the school through the front doors, check-in at the office, and obtain a volunteer or visitor pass. Too many individuals have become accustomed to walking into the school without first checking in at the office.
2. Please obey traffic rules and drive slowly in the school and or church parking lots.
3. If your child is tardy or needs to leave the school early for any reason, please have them correctly check in or out in the school's office.
4. If you notice any suspicious behavior on or near the school grounds, please report it to school personnel immediately.
5. Discuss the importance of school safety with your child at home.

As parents and guardians, it is our responsibility to set the right example. We want our children to feel safe and comfortable at school. Please remember that you are the first line of defense to create a safe and conducive learning environment. Thank you for following these simple rules and helping keep each child safe.

Sincerely,

Oak Hills Elementary School Community Council





