

Memorial High School PARKING RULES AND REGULATIONS 2018-2019

Parking at MHS is a privilege and not a right. We have some regulations that must be followed to allow for convenience and courtesy for the greatest number of vehicles on our campus. The following regulations apply to all students parking vehicles on the campus.

1. All vehicles must have a parking permit in the lower right-hand corner of the windshield (opposite side from the state safety sticker.) These must be purchased during Stampede in designated location and in the Aqua office during the school year. Each student may purchase only ONE permit. In the event a student needs a replacement permit (e.g., vehicle is sold, windshield is replaced, etc.) **the old permit MUST be returned in order to receive a replacement.** If the old permit is not returned, the student will be required to purchase a new sticker. If the old sticker shows up on another student's vehicle, both students will **permanently lose parking privileges at MHS.**
2. Permits are non-transferable. They are issued to a specific vehicle and a specific student. In order to be issued a permit, the vehicle must be registered to (owned or leased by) the student or student's family. In addition, the student's name **must appear on the insurance card.**
3. The permit is not valid unless **permanently** attached to the windshield.
4. Once parked, students are not allowed to return to their vehicles during school hours without written permission from the faculty or administration. **STUDENTS ARE NOT ALLOWED TO MOVE THEIR VEHICLES DURING SCHOOL HOURS. STUDENTS FOUND IN THE PARKING LOT WITHOUT PERMISSION WILL BE SUBJECT TO DISCIPLINARY ACTION.**
5. Students who leave campus in their vehicle during school hours without permission are considered truant, and are subject to having their **parking permit revoked** in addition to other disciplinary consequences.
6. All vehicles parked on campus are subject to search and seizure if deemed appropriate by school administrators.
7. Vehicles should be parked only between **white lines** on the parking lot and should not block other cars or be parked on the grass.
8. **Students who park in the field house lot must use the crosswalk to cross Echo Lane. The crosswalk is there for your safety.**
9. Students **MAY NOT** park in the following locations:
 - **Visitor parking**, located in front parking lot, second row.
 - **Faculty Parking Area** – different locations in the senior lot, back parking lot, behind the M Building, behind the cafeteria or tennis courts. **Faculty spaces are identified by numbers & painted yellow.**
 - **Fire, loading and unloading zones.**
 - **Driveways, grass, freight lanes, entrances, and sidewalks.**
 - **Spirit spots- unless assigned to you**
10. Students who are illegally parked are subject to disciplinary and/or legal action, including having their parking permits revoked, being issued police citations, and having their vehicles booted/towed. The principal in charge of campus parking maintains a computer list of all parking violations.
11. **Use of counterfeit parking permits will result in immediate revocation of parking privileges and disciplinary action.**
12. Temporary Parking Permits must be used when not driving the vehicle that is registered at this school. These are available in the Aqua office and must be picked up **BEFORE** school begins. Misuse of Temporary Parking Permits may result in the same penalties described in the preceding regulation.

13. All students must complete an application form and sign that they have read and will abide by all regulations. Students who do not agree to comply will not be issued a parking permit and will not be allowed to park on campus. Parent or Guardian signature is required as well.

A note of caution: There are no arrangements for students to use any shopping center parking. Freshmen and sophomores will not be issued parking permits.

STUDENTS WHO ARE ILLEGALLY PARKED ARE SUBJECT TO DISCIPLINARY ACTION, TOWING, AND LOSS OF PARKING PRIVILEGES. STUDENTS WHO ARE ILLEGALLY PARKED IN A TEACHERS PARKING SPACE OR VISITORS SPOTS WILL BE TOWED IMMEDIATELY.

Violations and Consequences

Violation will result in being issued a warning sticker and two hours of detention. In addition, towing will be enforced for all student who are parked in a teachers or visitors spot or illegally parked or have multiple violations.

Note: Students parked in faculty parking spots or visitors spots for any length of time will be towed immediately and charged with a violation –No warning will be given

ALL FURTHER VIOLATIONS WILL BE CONSIDERED INSUBORDINATION AND WILL RESULT IN THE VEHICLE BEING TOWED/BOOTED AT THE OWNER'S EXPENSE AND HAVING THE STUDENT'S PERMIT REVOKED.

NOTES: (1) Regardless of whether or not a valid student permit is displayed, citations will be issued for motor vehicle violations such as parking in fire zones, blocking sidewalks, parking on curbs, etc. (2) In addition to other disciplinary consequences, a student leaving campus in their vehicle without permission will count as one parking violation.

Please sign this form stating that you (both the student and parent/ guardian) have read and will abide by all parking regulations and are aware of the consequences for not following parking regulations.

Student Name

Student Signature

Parent Signature

To obtain your parking permit, you must bring the following to the Aqua office A-101:

- **This completed form with your name, signature and parent's signature**
- **Fifty dollars (\$50.00)**
- **A copy of your valid Texas driver's license (and proof you are 16 years of age)**
- **A copy of your valid Texas Insurance Card for the vehicle (including student's name)**
- **Registration Form (Year, color, make, model, and license number of your vehicle) - This form has been emailed to your Spring Branch email and must be filled out electronically.**