# Dare County Schools
# Building Use Rider

## Sound and Lighting Systems
Revised February 12, 2013

The auditorium and other spaces, at all Dare County Schools is equipped with a state of the art sound and light system.  Extreme care must be used with this equipment.  Therefore, only authorized persons are allowed to operate the equipment.

**Each school has appointed a supervisor who is knowledgeable and trained in the use of sound and lighting systems. This supervisor must be employed to oversee the use of this equipment.  He/She must also approve and assign any person to use the equipment.** Only authorized persons are allowed in the control booth.

When use of this equipment is authorized the following steps must be followed and a copy of this signed form must accompany approved facility use request forms.

1.) Inspect the equipment for existing damage.
2.) Report the condition to the administration or staff prior to your use.
3.) You may not use the equipment before you and the staff member agree on the existing condition.
4.) Any and all persons who enter the control booth and/or use the equipment must have approval from the administration at the school.
5.) The user / organization shall assume all responsibility, financial and otherwise, for returning the equipment to the specific settings that existed prior to their use.
6.) If any user supplied equipment is connected to school system(s) which results in damage to the school system(s) the user shall be responsible for all costs to service, replace, or repair the school system(s) to their original condition.
7.) Damage caused by volume control shall be the financial responsibility of the user listed on the facilities use form.

**I have read, understand, and agree to comply with the above stated procedures and expectations. Further, I agree to be responsible for payment of all charges which may be assessed as a result of misuse or unauthorized use of the equipment described above.**


**Sound / Lighting Supervisor:**        _____
(at this facility only)

**User name:**        _____
**Typed/Printed**

**User signature**:        _____

**Date**        _____