

## MONITORING PRODUCTS AND PROCESSES

### **Self-Evaluation**

The Board of Education is made up of duly elected individuals to oversee the Public Schools of the community. This very responsible and complex job requires that the Board blend its diverse opinion into a common purpose which will give direction to the school system. The local community looks to its Board of Education to provide leadership for the school system. The success of the system depends on how well that role is carried out.

Therefore, it shall be the policy of the Board of Education that there shall be an annual program of self evaluation in which each member shall participate.

Annually the Board will schedule dates to conduct its self-evaluation. The evaluation will include, but not be limited to, the following leadership areas: community leadership of education, influencing educational policy, community involvement, communicating with the public, the decision making process, planning and setting goals, allocating resources, developing Board policy, policy oversight, selecting and evaluating the Superintendent, working with the Superintendent, promoting good employee relations, setting expectations for Board member conduct, conducting the work of the Board, Board member development.

### **Policy Review and Evaluation**

The Board shall follow through the policies it has formulated. It shall evaluate how the policies have been executed by the school staff, and shall weigh the results. The Board shall rely on the school staff, students, and the community to provide evidence of the effect of the policies which it has adopted.

Legal Reference: Connecticut General Statutes  
10-220 Duties of boards of education.

Administrative Regulations to Policy 9400  
Monitoring Products and Processes

**Assessment of Board of Education Operational Procedures**

1. The Regional School District No. 7 Board of Education will review its performance annually to ensure its proper discharge of responsibilities to the community. The Board recognizes that evaluation should be based on a positive approach, which will indicate the strengths of the Board and the areas for needed improvement.
2. Annually the Board of Education will plan for and carry through an appraisal of its operational procedures as a board. This appraisal will be based upon a broad realm of relationships and activities.
3. The assessment should meet local needs. It should also provide for objective examination. Certain conditions are recommended to help the board meet this goal and improve school leadership. These conditions include:
  - A. Board member involvement in the development of standards by which they will evaluate themselves.
  - B. Holding the assessment at a scheduled time and place, with no other items on the agenda, in an executive session with a quorum all Board members present and the Superintendent present.
  - C. Development of a composite of all individual members' opinions, and a discussion of the results by the Board as a whole.
  - D. The support of each judgment with as much rational and objective evidence as possible.
4. Upon final discussion of the results, the Board will develop both short- and long-range priorities to:
  - A. Ensure continued proficiency in its areas of excellence.
  - B. Strengthen its adequate or weak areas, and
  - C. Eliminate those areas no longer applicable to its performance.

Administrative Regulations to Policy 9400  
Monitoring Products and Processes  
(Continued)

**Assessment of Board of Education Operational Procedures (continued)**

5. An appraisal plan will be developed by the Board Chair and an ad hoc Board committee appointed by the Chair working with the Superintendent. Such instruments may be used as the committee considers desirable. Upon Board approval, an outside consultant may develop and lead the appraisal session or sessions.
6. In accordance with a system of agreed upon standards by objectives, the Board will periodically establish realistic goals related to Board operational procedures and relationships and will, at the end of a specified length of time, measure its performance against the stated goals.
7. The superintendent and others who regularly work with the Board will be asked to participate in establishing goals and reviewing progress.