



CRISIS INTERVENTION TEAM PROCEDURES

TEAM LEADER	Team leader works as a liaison between the principal, secretaries, crisis team members, school psychologist and teachers and staff. Assessment of needs, organization of people and evaluation of services are provided.
SAFE ROOM TEAM MEMBER	Team member assigned to the safe room keeps a role of team members and students. Also, helps assess and place students according to needs. Assign a hall sweeper.
TEAM MEMBERS	Team members will sign in with safe room supervisor and take assignments in classrooms, with small groups or individuals. All team members will report back to safe room for further assignments when the first assignment is complete.
ENTIRE TEAM	The entire team will debrief with each other and school administration, faculty and staff at the conclusion. Additional follow-up at the school if needed.

STRATEGIES FOR TEAM MEMBERS

Talking to Students:

Be there, listen more than talking and advising, stick to the facts, and be honest.



Techniques:

- ❖ Use a normal voice and say “dead, died, dying, death’ as needed.
- ❖ Be straightforward: “I’m sorry your brother died.” “I don’t know what to say.” I am concerned about you and will listen.” “I wish I could ease your pain somehow.”
- ❖ Use the name of the person that died.
- ❖ Let the student ask questions and give honest, short answers.
- ❖ Encourage students to express fears and concerns.
- ❖ Reassure students that the death is NOT their fault and death is NOT contagious.
- ❖ Acknowledge that life will never be the same and it will take time to make adjustments.
- ❖ Never say “I know how it feels”.
- ❖ Do not discuss religious beliefs or say that the deceased person is in a better place.
- ❖ No one gets over it; you learn to live with it.
- ❖ Tell the students to tell you about the deceased person because you don’t know them.