

### HEALTH AND SAFETY POLICY STATEMENT

It is the policy of Regional School District No. 7 Board of Education (hereinafter referred to as the "Board") to provide a safe and healthy workplace for all employees. To accomplish this goal, we must recognize that it is a joint effort on the part of management and employees to share in the responsibility to protect worker safety.

It is the responsibility of the Board to provide a workplace free from recognized hazards. In order to achieve this, department leaders must oversee the administration of safety practices in their respective departments, be aware of accident statistics, and take appropriate action to ensure continued improvement in eliminating or minimizing hazards in order to prevent or reduce injuries on the job. Investigations of all occupational illnesses or injuries must be conducted, and written reports including corrective action taken must be provided immediately to the Business Office. Safety audits should be conducted periodically to identify and correct potential hazards. The commitment must be made by management to follow through with required repairs and preventive maintenance of equipment and the workplace.

Employee cooperation is also necessary to achieve a harmonious effort in providing a safe and healthy workplace. It is the responsibility of the employee to report perceived hazardous conditions to management. Employees should refrain from participating in activities that may jeopardize the safety of fellow workers. Inoperative equipment or equipment with defects should be reported immediately. Job-related illnesses or injuries should be immediately reported to management and treatment properly sought.

While management attention to accident prevention is an important component of a safety program, it is each employee who carries the greatest responsibility for protecting his or her own health. Though we realize that accidents do happen, we hope and expect that all employees can work together to minimize the risk of work related illnesses and injuries.

Building Principals shall be responsible for the supervision of a safety program and shall direct all personnel to cooperate with state, local and insurance officials in the completion of fire safety inspections.

Legal Reference:      Connecticut General Statutes  
                            10-203 Sanitation  
                            10-207 Duties of Medical Advisors  
                            10-231 Fire Drills  
                            29-389 Stairways and fire escapes on certain buildings.