

GIFTS, GRANTS, AND BEQUESTS

The Superintendent of Schools shall be authorized to accept, on behalf of the Board of Education, gifts to the school system up to a cumulative value from one source of five thousand dollars (\$5,000.00) and shall inform the Board of such gifts. The Board shall approve all gifts or more than five thousand (\$5,000.00). All gifts received become the property of the Board of Education to be expended or used as deemed most appropriate for the students and school. However, the wishes and recommendations of the donor(s) shall be strongly considered. Gifts shall include money, services, programs, equipment, or other items of value.

Community organizations, including parent/teacher organizations, raising funds for particular schools or school activities must have prior Board approval for such fund-raising for particular schools or school activities which will eventually result in donations or gifts to the school district. Board review and approval of such activities shall be in accordance with the following guidelines:

1. Requests for fund-raising all or part of which will be given to schools, students, or the school district by community organizations shall be made to the Board of Education in writing and approved on the form provided.
2. There shall be sufficient educational or financial benefits to the school and/or students, either directly or indirectly, to justify fund-raising.
3. Anticipated gifts or donations will not supplant Board of Education responsibility for educational funding, nor shall outside funding produce major educational inequities among elementary schools.
4. School district involvement in fund-raising will neither be an acceptable burden to teachers and other school staff members nor subject the school to any significant risks or responsibilities in handling funds.
5. Fund-raising shall be in good taste and appropriate for the school district.
6. School staff and the education program shall be safeguarded against any inappropriate influence or constraints from individual or corporate donors because of their contributions to the school district.
7. Public recognition for contributions received shall be appropriate and balanced.

Without specific Board of Education approval, the Superintendent of Schools shall not accept funds from outside organizations which did not obtain prior Board of Education approval for the fund-raising which resulted in the proposed gift.

Legal Reference: Connecticut General Statutes  
7-194 Powers  
10-9 Bequests for educational purposes.

**FUNDING-RAISING ACTIVITY APPROVAL**

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School \_\_\_\_\_ Date \_\_\_\_\_

Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Activity \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of fund-raising activity \_\_\_\_\_

School-sponsored: Yes \_\_\_\_\_ No \_\_\_\_\_

Requires Board of Education Approval \_\_\_\_\_ Superintendent Approval \_\_\_\_\_

Gift \_\_\_\_\_

Value of gift/donation \_\_\_\_\_

\_\_\_\_\_

Superintendent's Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_