

## BUDGET PLANNING

### **Budget Planning**

The Superintendent of Schools shall work in conjunction with the Board of Education in the preparation of an annual operating budget for the school district. It is the Superintendent's responsibility to prepare a district budget in consultation with the administration, various school departments and community representatives, consistent with provisions of state statutes and appropriate, timelines, including those that apply to regional school districts.

### **Establishing Budget Priorities**

As a preliminary part of budget development, the Superintendent and administration shall study the school program in relation to the present and future needs of the students and the community. The establishment of budget priorities is a result of collaboration between school and community in the development of a school improvement plan and the related annual goals of the plan. A review of this plan is the first step in developing priorities for developing a budget for a school year. Priorities are based upon required procurements and recommended procurements as they relate to the operation of the school, contractual agreements, federal and state regulations and the needs of the students.

Legal Reference: Connecticut General Statutes

10-51 Fiscal year. Budget. Payments by member towns. (regional districts)

10-222 Appropriations and budget. Financial information system.