

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title: Mason Journeyman

Pay Table: Support

Pay Grade: 12

FLSA Status: TBD

Job Code: 656

Reports to: Masonry Foreman

JOB SUMMARY

Under the general supervision of the masonry foreman, the journeyman mason repairs and constructs masonry buildings throughout the district, installs tile, and does plastering and occasional concrete work.

ESSENTIAL JOB FUNCTIONS

- Constructs masonry buildings using all types of brick, block, and structural tile.
- Repairs all masonry throughout the district.
- Installs and repairs ceramic tile floors and walls.
- Plasters walls, ceilings, floors, and foundations.
- Does cement work including flat work, foundation forms, and footings.
- Schedules jobs and workload, estimating completion time from blueprints, etc.
- Calculates materials needed, orders materials, and schedules delivery to the job site.
- Sets up jobs from start to finish, ensuring that needed equipment is at the job site.
- Installs vinyl flooring and occasionally rubber base.
- Repairs concrete and handrails, and reinforces other fixtures (e.g. marble toilet stalls) set in masonry.
- Mounts and re-mortars electrical boxes and installs electric hand dryers.
- Meets with manufacturers to determine materials and costs required for projects.
- Compares pricing and delivers and stocks products.
- Assists with office paperwork and inventory of materials and tools.
- Does some carpentry, plumbing, asbestos removal, remolding, and sheetrock work.
- Maintains masonry equipment and tools.
- Supervises temporary workers as assigned.
- Replaces worn vinyl on district cafeteria tables.
- Matches new product to existing.

MINIMUM REQUIREMENTS

- High School diploma or equivalent.
- Completion of formal apprenticeship preferred.
- Four (4) years of experience related to the above tasks, knowledge, skills and abilities or an equivalent combination of education and experience.
- Driver's license.
- Journeyman certificate preferred.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read and write and perform basic mathematical calculations.
- Knowledge of masonry tools and techniques.
- Ability to understand and perform basic construction procedures.
- Knowledge of codes and regulations (uniform building code).
- Ability to read blueprints and estimate/schedule time and materials needed for projects.
- Knowledge of material safety data sheets (MSDS) preferred.
- Ability to use small office equipment and computers.
- Ability to use or repair small, medium and heavy equipment and machinery.
- Ability to prepare or process purchase orders.
- Ability to maintain inventory and property.

PHYSICAL DEMANDS

Very heavy work: Exerting in excess of 100 pounds of force occasionally and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. The work also requires the following physical abilities in order to perform the essential job functions: balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity and walking.

WORKING CONDITIONS

Employees in this position work in a dynamic environment that requires them to be sensitive to change and responsive to changing goals, priorities, and needs.

The Davis School District has the right to revise this position description at any time.