Davis School District Instructions to Request New my.DSD Guardian Account

- 1. Open your Web Browser
- 2. Go to www.davis.k12.ut.us



3. Click on the my.DSD Link on left hand menu, routing you to the new my.DSD page.



4. Click on Request a New Account

Step 1: Type in your student's ID

Type in your student's Pin

(If you lack this information please call technical support at 801-402-5600)

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you have already gone through this process and have simply forgotten your password; <u>Request a new password</u> Student Id:	
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Click on Verify Student Credentials

Step 2: Fill in the radio button next to your name in the list displayed.

Step 3: Type the last four digits of your social security number (Your social security number must be on file with your child's school).

– Guardian Account Setu	
Step 2: Please select your nam	from the 1st below. If your list is nct available please contact the childs school and make sure you are listed as a guardian on their student record.
O Guy	
O Tracy	
Step 3: Plocse provide us with	ine of the following pieces of verification information.
Last 4 digits of your Social Secu	cy number. Your social security number must be on file with your childs school in order to use this option.
or	
	our Social Securty number as verification you may request to have a guardian verification code sent to you via email or a letter sent to your home address de Please rote that the letter sent to your home address cauld take up to 7 lustiness days to only e.
If you have recived your code a	ready please enter it here and press the Continue button.
Continue wth verification	

Click on **Continue with verification** button. This will take you to step 4.

OR: you may click <u>Request a Guardian Verification Code</u> and have a code sent to you via email or a letter sent to your home address. Once you have received your verification code, follow the steps as outlined in the verification email or letter you receive to complete the Guardian account setup. You will end up at step 4.

Step 4: Provide the following information:

Type your Email address in both the Email Address and Confirm Email Address boxes. (This will be your username when using your guardian account)

Type a password of at least 6 characters into the Password and Confirm Password boxes.

Select Challenge Question #1 and type your answer. Select Challenge Question #2 and type your answer.

🍋 myDSD Display Portal | Guardian Account Registration

	complete the setup of your new account. Your email address will be used as your username for myDSD and needs to be a valid email runt that you provide so you will need to have access to that email account.
Account Information	דוו וואין אור אוואר אין אור אין ארא אין אין אין אין אין אין אין אין אין אי
Email Address This email address will be your username for myDSD.	
Confirm Email Address	
Password Password must be at least 6 characters long.	
Baswold Passwold index be acreaded to characters long.	
Confirm Password	
Challenge Questions and Answers	
An answer for each of the two challenge questions is required.	This will help you recover your password in the future should you end up forgetting it or losing t.
Challenge Question 1	
Please select a challenge question from the list.	
Challenge Arswer	
Challenge Question 2	
Please select a challenge question from the list.	
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Click the **Continue** button

5. A confirmation email will be sent to the email account you entered. Open the email when it arrives and click on the link provided within the email. You will then be informed that your account is activated.

The my.DSD website will become the new Student Information System. Your creation of this account will continue to benefit you as your student moves through the educational experience with Davis School District.