



Davis School District Community Preschool Policy and Procedures

1. Tuition payments received after the 15th will be subject to a \$10.00 late fee.
2. Delinquent notices will be sent home with the child. A two payment delinquency will result in your child being dropped from the preschool program.
3. If you need to withdraw your child from preschool, please notify your child's teacher and Candra Jeffery at 801-402-5409.
4. A \$40 non-refundable preschool fee is required for every new child at the time of registration and we as a preschool program in the Davis School District have the right to make changes in classrooms and placements of children.
5. No tuition refunds will be given for a student that drops from preschool after partial monthly attendance.
6. Checks returned for insufficient funds are subject to at \$20.00 fee and in order for the child to stay in the classroom, fees will need to be made current as soon as possible with either cash or money order.
7. A full month's tuition will be charged regardless of child's start date during the month.
8. No discounts will be given for tuition paid in full in advance or for a second child enrolling from the same family.