

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title:	Grounds/Repair Technician
Pay Table:	Support
Pay Grade:	11
FLSA Status:	TBD
Job Code:	674
Reports to:	Foreman – Grounds/Repair

JOB SUMMARY

Under the general direction of the Foreman – Grounds/Repair, the Grounds/Repair Technician operates backhoe; installs, maintains and cares for landscaping; installs, maintains and repairs sprinkling systems.

ESSENTIAL JOB FUNCTIONS

- Performs pre-trip inspections.
- Operates backhoe, installing sprinkler lines, landscaping, etc.
- Installs, upgrades, maintains and repairs sprinkler systems.
- Assists in determining supply and equipment requirements; locates vendors, arranges bids, prepares price information form (PIF) for submission to coordinator.
- Operates and maintains mowing and turf-care equipment, including aerators, seeders, and sweepers.
- Operates and maintains district vehicles, including dump trucks and tractors.
- Inspects, picks up, repairs, maintains, and delivers school yard equipment including Big Toys.
- Orders, stocks, and assembles custodial and grounds maintenance parts and equipment.
- Assists with mowing, edging, spraying, fertilizing, tree maintenance, synthetic turf maintenance and repair, irrigation, etc.
- Assists with snow removal, driving a snowplow.
- May assist with supervision of full-time grounds/repair employees (reviews work orders, assists in determining work assignments, inspects work, etc.). May be assigned to supervise crew (i.e., giving work assignments, inspecting work, and instructing in work procedures).
- Assists in development of mowing assignments and schedules.
- May assist with arrangements for transportation of part-time workers to and from job sites.

MINIMUM REQUIREMENTS

- High School diploma or equivalent.
- Three (3) years of experience related to the above tasks, knowledge, skills and abilities or an equivalent combination of education and experience.
- Driver's license and Pesticide Applicator's License.
- Ability to obtain CDL within 4 months.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read and write and perform basic mathematical calculations, as required in reading labels, mixing hazardous materials and in maintaining grounds/repair records.
- Knowledge of equipment repair, maintenance, and safety procedures.
- Knowledge of landscaping and sprinkling systems (including thorough knowledge of installation and repair).
- Knowledge of playground maintenance and safety requirements.
- Practical maintenance knowledge and ability.
- Ability to read blueprints and diagrams for landscaping and irrigation purposes.
- Knowledge of material safety data sheets (MSDS) preferred.
- Ability to use computers and small office equipment.
- Ability to use or repair small and medium equipment and machinery.
- Ability to maintain inventory and property.

PHYSICAL DEMANDS

Heavy work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. The work also requires the following physical abilities in order to perform the essential job functions: balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity and walking.

WORKING CONDITIONS

Employees in this position work in an environment with heavy equipment and machinery that could result in bodily harm to co-workers or others.

The Davis School District has the right to revise this position description at any time.