



**Spring Lake Park Schools**  
 District Services Center  
 1415 81st Avenue NE  
 Spring Lake Park, MN 55432

**MINUTES OF THE SCHOOL BOARD REGULAR MEETING**  
**School Board, Independent School District 16**  
**Spring Lake Park, MN**  
**Tuesday, October 3, 2017**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:00pm.  
 The following School board members were present: John Stroebel, Amy Hennen, Marilyn Forsberg, Kelly Delfs, Tony Easter, along with Superintendent Jeff Ronneberg.  
 Member Jodi Ruch arrived at 7:28pm.  
 Member Jim Amundson was absent due to professional reasons.

**B. AGENDA APPROVAL**

*Motion by Forsberg, seconded by Easter, to approve the agenda with the following change(s):*  
 a. addition of minutes  
 b. addition of Action Item 5 - p-card authorization for two staff members  
*Motion carried unanimously with all members present voting yes. (5-0)*

**C. SOME FUTURE EVENTS**(Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Monday, October 16 – Wednesday, October 18, 2017 - No School; Staff Professional Learning Days
- Thursday, October 19, 2017 – No School
- Friday, October 20, 2017 - No School; District Services Center closed
- Monday, October 30, 2017 - School Board Work Session, 6:00 p.m.
- Tuesday, November 7, 2017 - School Board Election
- Tuesday, November 14, 2017 Regular School Board Meeting, 7:00 p.m.  
 - with Communication to the Board and Administration at 6:45 p.m.

**D. CONSENT AGENDA**

*Motion by Delfs, seconded by Hennen, to approve the following items of the consent agenda:*  
 1. Minutes of the September 12, 2017 Regular School Board Meeting and September 26, 2017 School Board Work Session  
 2. Bills Paid for August 2017, in the following amounts:

<b>BILLS PAID</b>	
<b>August 2017</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,433,233
Food Service	61,408
Community Education	84,011

Building Construction	3,265,925
Debt Service	-
Trust and Agency	7,400
Internal Service Funds	207,771
OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$6,059,747</b>

### 3. Personnel Items

#### I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
<b>Abbygail Bergman</b>	SLPHS	Child Care Assistant Teacher	9/11/2017	Replace
<b>Dale Griffin</b>	WCSI	Custodian	9/25/2017	Replace
<b>Deborah Hanson</b>	WWMS	Nutrition Services Associate	09/21/2017	Replace
<b>Daniel Johnson</b>	SLPHS	Behavior Specialist	8/28/2017	New
<b>Alyssa Malmer</b>	LH/WWMS	Phy Ed/Health Teacher (0.8 FTE)	9/18/2017	Replace
<b>Manuel Ruiz</b>	WCSI	Behavior Paraprofessional	09/20/2017	Replace
<b>Leah Zierhut</b>	NP	Music/Phy Ed Teacher (0.62 FTE)	8/28/2017	Replace

#### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
<b>Vicki Britz</b>	WWMS	Paraprofessionals	Retirement as of September 29, 2017
<b>Alyssa Malmer</b>	LH/WWMS	Teachers	Resignation as of September 18, 2017
<b>Michael Watson</b>	SLPHS	Custodians	Resignation as of September 26, 2017

*Motion carried unanimously with all members present voting yes. (5-0)*

#### E. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Effective Operations:** Improve our effective management of human, financial and physical resources

Increased Support for Students and Families - Project Update - C.L.U.E. and Student and Family Advocate Programming - Ms. Jill Tessman, Student and Family Advocate Lead. Student and Family Advocates bridge the gap between families and schools, promoting collaboration and engagement for students, linking families to community resources, providing support to families and students, and providing educational opportunities on topics such as mental health, child development, discipline and safety, and parent/student/teacher communication. A new initiative that took place over the summer in a district neighborhood is CLUE - Connect people to each other;

Learn about self, family, school, and community resources; Unite as lifelong learners; Engage in creating positive culture. For 10 weeks CLUE provided a weekly opportunity for parents and students to work with community organizations, eat dinner together, and engage in learning and organized activities. Participation ranged from 80 to 160 participants each week. Ongoing feedback from parents, students, and staff summarized the success of the program - increased feeling of community, increased feeling of connection with the school district, making of new friends, and increased number of adults the participants trusted. A meeting will be held Oct. 11 in the neighborhood to work on planning next steps of the initiative. Board comments followed, thanking Ms. Tessman for her great work and organization of this opportunity.

**2. Innovative and Personalized Learning:** Develop innovative learning practices and options that capitalize on staff creativity, position the district to adapt to emerging influences, and meet the needs interests, and aspirations of our students.

Systemic Innovation by Design - Project Update - Dr. Hope Rahn, Director of Innovation and Learning shared a quick summary of this District Operational Plan project. Teachers and staff have shared many innovative ideas and at each upcoming board meeting an idea will be showcased that has been brought through the process and brought to life.

**3. Superintendent's Report** - Dr. Jeff Ronneberg, Superintendent of Schools, shared an update about the recent Panther Foundation carnival and grand opening of the science wing at Spring Lake Park High School. Parents, students, and community members took part. Dr. Ronneberg thanked the staff and teachers for helping out at both events, and thanked the board and community for making the science wing addition possible. Dr. Ronneberg has visited with parents at every PTO/PTA meeting over the past few weeks and will be meeting with ECFE parents in the coming months.

## **F. ACTION ITEMS**

### **1. American Education Week, November 13-17, 2017**

*Motion by Delfs, seconded by Forsberg*, to adopt the following resolution: WHEREAS, American Education Week was first observed in December 1921 as an opportunity to focus public support of our nation's schools; and

WHEREAS, the strength of our nation depends on a citizenry that values our public schools and supports our children's education; and

WHEREAS, all staff in the district provide a safe, healthy and nourishing learning environment for our children and communities; and

WHEREAS, schools bring together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise.

NOW, THEREFORE BE IT RESOLVED the School Board of Spring Lake Park Schools hereby designates November 13-17, 2017 as American Education Week in Spring Lake Park Schools.

Roll Call: Ayes: Ruch, Easter, Forsberg, Delfs, Hennen, Stroebel; Nays: None

*Resolution was duly adopted.*

### **2. Resolution Appointing Election Judges for the School District Election to be Held November 7, 2017**

*Motion by Ruch, seconded by Easter, to adopt the following resolution:*

**WHEREAS**, Spring Lake Park ISD #16 will be conducting an election on November 7, 2017; and

**WHEREAS**, pursuant to Minnesota Statutes Section 204B.21, election judges for precincts in a school district election must be appointed by the board of that school district; and

**WHEREAS**, persons selected to serve meet all requirements of MN statute and county administrative policy, and have been trained and certified pursuant to law.

**NOW THEREFORE, BE IT RESOLVED BY THE SCHOOL BOARD OF Spring Lake Park ISD #-16, STATE OF MINNESOTA, as follows:**

1) The individuals listed in Attachment A, as shown in Attachment F-2, are hereby appointed to serve as election judges for the School District Election to be held on November 7, 2017.

2) In the event circumstances require judges to be appointed in addition to the persons named in this resolution, the Clerk of Election is authorized to appoint as necessary, provided the persons appointed meet all requirements of MN statute and administrative policy.

Attachment A

Election Judges Appointed to Serve Spring Lake Park ISD #16 Election of November 7, 2017  
Judge Board Report, 2017 Local Fall Election General Election, Tuesday, November 7, 2017

ISD 16 P-1 - Woodcrest Elementary School, 880 Osborne Rd, Fridley, MN 55432

Orville Lindquist, Head Judge; Barbara Goodboe-Bisschoff, Assistant Head Judge; Susan Okeson, Election Judge; Janet Romfo, Election Judge; Kathy Rootham, Election Judge; Kathy Saenger, Election Judge; Duane Schwarze, Election Judge; Joan K. Swede, Election Judge.

ISD 16 P-2 - Westwood Intermediate School, 701 91st Ave NE, Blaine, MN 55434

Zaiga Felix, Head Judge; Joe Westenfield, Assistant Head Judge; Kathleen Delperdang, Election Judge; David Ewald, Election Judge; David Fitch, Election Judge; Jo Ann Heule, Election Judge; Larry McPeck, Election Judge; Susan Means, Election Judge;

Roll Call: Ayes: Forsberg, Delfs, Ruch, Hennen, Easter, Stroebel; Nays: None

*Resolution was duly adopted.*

3. Acknowledgment of Gifts

*Motion by Delfs, seconded by Ruch, to adopt the following resolution:*

**WHEREAS**, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

**WHEREAS**, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

**THEREFORE, BE IT RESOLVED**, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment F-3.

**Attachment F-3**

Description	Value	Donor	Purpose/To
Monetary	\$1,309.02	Lighthouse School PTO	Field Trip busing donation
<b>Total</b>	<b>\$1,309.02</b>		

**Non-Monetary Donations**

Description	Donor	Purpose/To
School Supplies	Mark and Tanya Cluts	Park Terrace Elementary Students

Roll Call: Ayes: Ruch, Easter, Forsberg, Hennen, Delfs, Stroebel; Nays: None

*Resolution was duly adopted.*

**4. Approval of Second Reading of Revised School Board Policies**

*Motion by Forsberg, seconded by Hennen, to approve the second reading of the following revised policies:*

709 Student Transportation Safety

*Motion carried unanimously with all members present voting yes. (6-0)*

**5. Authorization of Issuance of Individual Procurement Card (P-Card)**

*Motion by Easter, seconded by Ruch, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:*

Whitney Lee and Amber Turcotte - Student and Family Advocates - DSC

*Motion carried unanimously with all members present voting yes. (6-0)*

**G. BOARD FORUM AND REPORTS**

**H. CLOSED SESSION**

*Motion by Easter, seconded by Ruch, to enter in to Closed Session to discuss employee negotiations. Motion carried unanimously with all members present voting yes. (6-0) Entered in to Closed Session at 7:37pm.*

*Motion by Delfs, seconded by Easter, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting reconvened at 7:45pm.*

**F. ACTION ITEMS, con't**

**6. Approval of Health Care Specialists Agreement for 2017-2019**

*Motion by Forsberg, seconded by Ruch, to approve the proposed 2017-2019 agreement between Spring Lake Park School District 16 and the Health Care Specialists as negotiated and recommended by the School Board Negotiation Committee and the Administration.*

*Motion carried unanimously with all members present voting yes. (6-0)*

**I. ADJOURNMENT**

*Motion by Ruch, seconded by Delfs, to adjourn the meeting. Motion carried unanimously with all members present voting yes. Meeting adjourned at 7:46pm.*

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Date

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Amy Hennen, Clerk  
Spring Lake Park Schools  
Independent School District 16