



Spring Lake Park Schools
District Services Center
1415 81st Avenue NE
Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD REGULAR MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, September 12, 2017

Parents Sheena Blalock-Davies and Josh Davies addressed the Board and Administration regarding concerns involving the current classroom placement of their child. Chairperson Stroebel thanked them for sharing their concerns.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Jodi Ruch, Jim Amundson, Amy Hennen, Marilynn Forsberg, and Kelly Delfs, along with Superintendent Jeff Ronneberg and Student Council School Board Representative Liz Stoeckl.

School Board members absent: Tony Easter due to personal illness.

Student Council School Board Representative absent: Emily Lall

B. AGENDA APPROVAL

Motion by Amundson, seconded by Forsberg, to approve the agenda with the following change(s):

- a. removal of item I. Closed Session
- b. removal of policy 709 from Action Item 2

Motion carried unanimously with all members present voting yes. (6-0)

C. SOME FUTURE EVENTS (Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)

- Tuesday, September 26, 2017 - School Board Work Session, 6:00 p.m.
 - Tuesday, October 3, 2017- School Board Regular Meeting, 7:00 p.m.
(with 6:45 p.m. Communication to the School Board and Administration)
- (board meeting date change from Oct. 10 to Oct. 3 is an action item at tonight's meeting)

D. CONSENT AGENDA

Motion by Ruch, seconded by Delfs, to approve the following items of the consent agenda:

1. Minutes of the August 15, 2017 School Board Regular Meeting and August 29, 2017 School Board Work Session
2. Bills Paid for July 2017

BILLS PAID	
July 2017	
Fund	Total Payments
General	\$2,727,261
Food Service	24,296
Community Education	82,913
Building Construction	839,292
Debt Service	2,139,225
Trust and Agency	30,250
OPEB Debt Services	125,986
OPEB Trust Account	-
TOTAL	\$5,969,223

3. Personnel Items

I. EMPLOYMENTS

Name	Location	Position	Start Date	New Replace
Kenia Alfaro	WWIS	Office Paraprofessional	9/5/2017	Replace
Caleb Bednarski	PT	Paraprofessional, Behavior Specialist	9/5/2017	Replace
Augustus Brooks	SLPHS	Paraprofessional, Behavior Specialist	9/5/2017	Replace
Kayla Burich	WCSI	Grade 5 Teacher	8/28/2017	Replace
Whitney Chase	PT	Paraprofessional, Behavior Specialist	9/6/2017	New
Ashley Dohmen	WWMS	Grade 6 Teacher (long-term sub)	8/28/2017	Replace
Angela Drange	Early Ed	Early Childhood Special Education Teacher	8/28/2017	Replace
Erika Ehlert	WWIS	Grade 5 Teacher	8/28/2017	Replace
Jennifer Ehlman	WWIS	Speech Language Pathologist	8/28/2017	Replace
Kristy Erickson	SLPHS	Child Care Assistant Teacher	8/28/2017	Replace
Ashley Gilbert	PT	Kindergarten Specialist	8/28/2017	Replace
Andrea Gussel	NP	Grade 3 Teacher	8/28/2017	Replace
Jake Harren	NP/WCSI	Kindergarten Specialist/Phy Ed Teacher (0.86 FTE)	8/28/2017	Replace
Lindsay Lundeen	WCSI/WWIS	Music/Band Teacher (0.86 FTE)	8/28/2017	Replace
Alexis Martinsen	Early Ed	Speech Language Pathologist	8/28/2017	Replace

Dorothy Mattson	District-wide	Occupational Therapist (0.8 FTE, long-term sub)	8/28/2017	Replace
Morgan McLaughlin	WWMS	Language Arts Teacher	8/28/2017	Replace
Regina Montgomery	NP	Paraprofessional, Special Education	9/5/2017	Replace
Claudia Morales Pico	WCSI	Grade 2 Teacher	8/28/2017	Replace
Cassandra Murphy	WWIS	Licensed School Nurse	8/28/2017	Replace
Fabio Ortiz	WCSI	Grade 4 Teacher	8/28/2017	New
Tarah Pierce	SLPHS	Nutrition Services Floater	8/31/2017	Replace
Melanie Rees	SLPHS	Paraprofessional, Special Education	8/28/2017	Replace
Katrina Sayler	SLPHS	Program Secretary	8/22/2017	New
Doris Schulz	WCSI	Grade 1 Teacher	8/28/2017	Replace
Kathleen Stalnaker	SLPHS	Language Arts Teacher	8/28/2017	Replace
Krystal Stark	PT/WWMS	Music Teacher (0.61 FTE)	8/28/2017	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Kenia Alfaro	WCSI	Paraprofessionals	Resignation as of August 17, 2017
Katie Bergeron	EC	Paraprofessionals	Resignation as of August 18, 2017
Kelly Convery	SLPHS	Teachers	Resignation as of August 21, 2017
LeAnn Doremus	WWMS	Nutrition Services	Resignation as of August 15, 2017
Kristy Erickson	NP	Paraprofessionals	Resignation as of August 14, 2017
Hannah Jocelyn	WWMS	Teachers	Resignation as of August 17, 2017
Monica Pedroviejo Garcia	WCSI	Teachers	Resignation as of August 21, 2017

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Megan Jahnke	WWMS	Principals	October 5, 2017 through January 2, 2018
Kristine Putz	WWMS	Teachers	August 28, 2017 through October 27, 2017
Angela Skauge	WWMS	Teachers	December 11, 2017 through March 2, 2018

Motion carried unanimously with all members present voting yes. (6-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITION

1. 2017-18 Spring Lake Park High School International Students - Ms. Sue Davis, American Field Service (AFS) East Metro Area Team member introduced Cedric Leuenberger from Switzerland, Romina Montti Zapata from Chile, and Veera Toikka from Finland. The three students shared information regarding their families and school in their home country, favorite things to do, the activities/athletics they are participating in at Spring Lake Park High School, and what drew them to the USA. Board members asked follow up questions and welcomed the students to Spring Lake Park Schools.

2. Certificate of Excellence in Financial Reporting from the Association of School Business Officials-International: Spring Lake Park District 16 is a multiple-winner of this award, most recently for its Comprehensive Annual Financial Report for Fiscal year ended June 30, 2016. Dr. Jeff Ronneberg mentioned that this award is a representation of the purposeful work that Ms. Amy Schultz, Director of Business Services, her team, and the board do to ensure the fiscal responsibility of the District. Budget reductions haven't been necessary for several years and there is no projection for reductions in the near-term. Property tax savings provided through four recent bond refundings have saved district taxpayers more than \$12 million. The district's voter approved operating levy has not increased since 2002, is the lowest levy of five neighboring districts, and ranks 36th out of 38 metro districts, among members of the Association of Metropolitan School Districts. Effective and creative use of district funds allows for lower class size, increased competitiveness in the job market to attract and retain high quality staff, and further investment in student learning. Ms. Schultz presented the plaque.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. **Engaged, Enthusiastic Learners**: Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.

2017-18 District Operational Plan (DOP) - The DOP and update meets World's Best Workforce plan and reporting requirements. Dr. Jeff Ronneberg, Superintendent of Schools, and Dr. Hope Rahn, Director of Learning and Innovation. An overview of each of the projects in this year's DOP were highlighted at the August Board meeting. At this evening's meeting an overview was provided of the 2016-17 student achievement results, district desired results, district leverage goals, and school leverage goals. In addition, an overview was given of key achievement points of three DOP projects that align with and focus on student results: Accelerating Student Learning, K-12 Math, and Inviting Student Learning Environment. The District Operational Plan (DOP) meets the Minnesota Department of Education's World's Best Workforce Plan requirements. The DOP can be found on the District website by choosing the Discover Spring Lake Park Schools tab, followed by Our Strategic Plan.

2. **Effective Operations**: Improve our effective management of human, financial, and physical resources

Teacher Recruitment - Project Update - Ryan Stromberg, Director of Human Resources and Organizational Development. This project focuses on ensuring high-quality instruction, designing and implementing options to attract candidates for hard to fill positions and increasing diversity in our workforce, while building Spring Lake Park Schools as an employer that people choose to stay with. This school year the district is experiencing 94.7% staff retention rate, which exceeds the market average significantly. For those choosing not to return, relocation, retirement and staying home due to family responsibilities were found to be the main reasons. Mr. Stromberg summarized who has been hired in Spring Lake Park Schools for the 2017-2018 school year, highlighting key leadership positions and strategic priorities. The district has attracted some highly-respected leaders to fill these positions. In addition, Mr. Stromberg highlighted the significant progress made in diversifying staff. Mr. Stromberg included quotes from recently hired staff, sharing why they chose Spring Lake Park Schools.

Facilities Update - Ms. Amy Schultz, Director of Business Services. Ms. Schultz's presentation focused on recently completed projects at Spring Lake Park High School, the elementary schools, and Westwood Complex. In addition, she gave an update on construction of the new K-4 elementary school and progress of the work being done on the "C" and CTE wing of the high school. She invited all community members to tour the new high school science addition during the community open house on September 30. Dr. Ronneberg stated his appreciation for the work being done and the passing of the bond, leading to the creation of conditions to both teach and learn differently as we work towards the district mission. He invited people to check out Spring Lake Park Schools.

3. Superintendent's Report - Dr. Ronneberg highlighted the location of Personalized Learning and District Operational Plan information on the district website. In addition, he shared a video of the first day of school across the district.

G. ACTION ITEMS

1. Approval of UAW Local 125 - Child Care 2017-2019 Agreement

Motion by Delfs, seconded by Hennen, to approve the 2017-2019 Agreement between Spring Lake Park Schools District 16 and UAW Local 125 - Child Care as negotiated and recommended by the School Board Negotiation Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)

2. Approval of Second Reading of Revised School Board Policies

Motion by Forsberg, seconded by Hennen, to approve the second reading of the following revised policies:

- 701 Establishment and Adoption of School District Budget
- 701.2 Fund Balance
- 705 Investments
- 706 Acceptance of Gifts
- 707 Transportation of Public School Students
- 708 Transportation of Nonpublic School Students
- 710 Extracurricular Transportation
- 711 Videotaping on School Buses
- 712 Video Surveillance Other Than on Buses
- 901 Community Education
- 902 Use of School District Facilities and Equipment
- 903 Visitors to the School District Buildings and Sites
- 904 Distribution of Materials on School District Property
- 905 Advertising
- 906 Community Notification of Predatory Offenders
- 910 Rewards

Motion carried unanimously with all members present voting yes. (6-0)

3. Approval of Second Reading to Delete School Board Policy

Motion by Delfs, seconded by Forsberg, to approve the second reading of the following revised policies:

- 701.1 Modification of School District Budget
- 702 Accounting
- 703 Annual Audit
- 704 Development and Maintenance of an Inventory of Fixed Assets and Fixed Asset Accounting

- System
- 713 Copyright Policy
- 714 Use of Private Vehicles on School Business
- 720 Vending Machines
- 907 School Volunteers
- 908 Public Sales on School Property
- 909 Complaints

Motion carried unanimously with all members present voting yes. (6-0)

4. Approval of October Board Meeting Date Change

Motion by Forsberg, seconded by Delfs, to approve changing the date of the October 2017 School Board Regular Meeting from October 10 to October 3. Motion carried unanimously with all members present voting yes. (6-0)

H. BOARD FORUM AND REPORTS

Chairperson Stroebel welcomed Student Council Student Representative Liz Stoeckl as student representative to the school board for the 2017-2018 school year. Ms. Stoeckl is a junior at the high school and reviewed activities and athletics during the first couple weeks of school.

Member Hennen mentioned that a parent shared her excitement about moving in to the district because of the great things she has heard about Spring Lake Park Schools.

Member Delfs shared that she and Member Forsberg received notification that they have been chosen as delegates to the Delegate Assembly. The positions is a two-year term.

Member Forsberg gave a brief update on NEMetro 916. In addition she will continue to attend AMSD meetings as the NEMetro 916 representative.

Chairperson Stroebel mentioned that he attended the recent AMSD meeting.

I. CLOSED SESSION - removal approved during agenda approval item.

J. ADJOURNMENT

Motion by Ruch, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 8:50pm.

Date

Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16