



**Spring Lake Park Schools**  
District Services Center  
1415 81st Avenue NE  
Spring Lake Park, MN 55432

**SCHOOL BOARD MEETING**

**Communication to the School Board and Administration**

District Services Center – 6:45 p.m.

**SCHOOL BOARD REGULAR MEETING**

**District Services Center**

**Tuesday, March 6, 2018**

**7:00 P.M.**

*(Or immediately following the  
Communication to the School Board and Administration)*

**AGENDA**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. AGENDA APPROVAL**

1. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda as presented.

2. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the agenda with the following change(s):

a. \_\_\_\_\_ b. \_\_\_\_\_

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Friday, March 9, 2018, No School for students, Staff Professional Work Day
- Monday, March 12 - Friday, March 16, 2018 No School, Spring Break
- Monday, March 19, 2018, No School for students, Staff Professional Work Day
- Tuesday, March 27, 2018, School Board Work Session, 6:00 p.m.
- Friday, March 30 2018, No School for students and staff; District Services Center closed
- Tuesday, April 10, 2018, School Board Regular Meeting, 7:00 p.m.  
- with Communication to the Board and Administration at 6:45 p.m.

**D. CONSENT AGENDA**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following items of the consent agenda:

High expectations, high achievement for all. No excuses.

1. Minutes of the:  
February 13, 2018 School Board Regular Meeting  
February 27, 2018 School Board Work Session

D-1a  
D-1b

2. Bills Paid for January 2018, in the following amounts:

<b>BILLS PAID</b> <b>January 2018</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,894,492
Food Service	129,415
Community Education	110,819
Debt Service	8,091,447
Trust and Agency	4,500
Building Construction	2,725,029
Internal Service Funds	-
OPEB Debt Services	795,986
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$14,751,688</b>

3. Personnel Items

D-3

**E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Student Learning and Development:** Improving student learning and realizing high achievement for all learners is our ultimate purpose and measure of success.
  - Athletics and Activities 2017- 2018: Fall and Winter Update
    - Mr. Matt St. Martin, Athletics & Activities Director
2. **Innovative and Personalized Learning:** Develop innovative learning practices and options that capitalize on staff creativity, positions the district to adapt to emerging influences, and meet the needs, interests, and aspirations of our students.
  - Spotlight on Innovative and Personalized Learning Projects
    - Dr. Hope Rahn, Director of Learning and Innovation
3. **Effective Operations:** Improve our effective management of human, financial, and physical resources.
  - Monthly Financial Report for January 2018
    - Ms. Amy Schultz, Director of Business Services
4. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent of Schools

**F. ACTION ITEMS**

1. Approval of proposed 2018-2019 School Calendar

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the proposed 2018-19 School Year calendar.

2. Approval of Construction Bids

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to award bids for asbestos removal at Spring Lake Park High School in association with STEM renovation project.

3. Acknowledgment of Gifts

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to adopt the following resolution:

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment F-3.

Roll Call:

**G. BOARD FORUM AND REPORTS (IF ANY)**

The Board Forum provides individual School Board members an opportunity to share with the School Board items of interest and information.

**H. ADJOURNMENT**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting.

## ATTACHMENT D-1a

### MINUTES OF THE SCHOOL BOARD REGULAR MEETING

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, February 13, 2018

#### **A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairperson Stroebel called the meeting to order at 7:00pm.

The following School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Marilyn Forsberg, Amy Wheaton, and Michael Kreun, along with Superintendent Jeff Ronneberg and Student Representatives Emily Lall and Sam Hasbrouck.

School Board members absent: Tony Easter, attending the All Conference Band performance

#### **B. AGENDA APPROVAL**

*Motion by Forsberg, seconded by Hennen, to approve the agenda with the following change(s):*

a. addition of Closed Session

b. addition of Action Item 5 - approval of Community Services Personnel Agreement for 2017-2019

*Motion carried unanimously with all members present voting yes. (6-0)*

**C. SOME FUTURE EVENTS** (Please check the District Calendar and Resource Guide or the District website at [www.springlakeparkschools.org](http://www.springlakeparkschools.org) for a complete list of monthly events)

- Thursday, February 15, 2018 No School – Staff Professional Work Day
- Friday, February 16, 2018 No School – Staff Professional Work Day
- Monday, February 19, 2018 No School - District Services Center closed
- Tuesday, February 27, 2018, School Board Work Session, 6:00 p.m.
- Tuesday, March 6, 2018, Regular School Board Meeting, 7:00 p.m.
  - with Communication to the Board and Administration at 6:45 p.m.
- Friday, March 9, 2018, No School - Staff Professional Work Day
- Monday, March 12 - Friday, March 16, 2018 No School, Spring Break
- Monday, March 19, 2018 No School – Staff Professional Work Day

#### **D. CONSENT AGENDA**

*Motion by Hennen, seconded by Amundson, to approve the following items of the consent agenda:*

1. Minutes of the January 9, 2018 School Board Organizational Meeting, January 9, 2018 School Board Regular Meeting, January 23, 2018 School Board Work Session
2. Bills Paid for December 2017, in the following amounts:

<b>BILLS PAID</b>	
<b>December 2017</b>	
<b>Fund</b>	<b>Total Payments</b>
General	\$2,055,399
Food Service	171,939
Community Education	69,979
Debt Service	-
Trust and Agency	1,550
Building Construction	1,596,977
Internal Service Funds	-

OPEB Debt Services	-
OPEB Trust Account	-
<b>TOTAL</b>	<b>\$3,895,844</b>

### 3. Personnel Items

#### I. **EMPLOYMENTS**

<b>Name</b>	<b>Location</b>	<b>Position</b>	<b>Start Date</b>	<b>New or Replace</b>
<b>Kimberly Berroa</b>	WWMS	Media Paraprofessional	1/16/2018	Replace
<b>Chloe Gunelius</b>	SLPHS	Paraprofessional, Special Education	1/18/2018	New
<b>Casey Johnson</b>	SLPHS	Child Care Aide	1/2/2018	Replace
<b>Sarah Ksepka</b>	NP	Paraprofessional, Special Education	1/12/2018	Replace
<b>Emma Olson</b>	SLPHS	Health Care Specialist	1/22/2018	Replace
<b>Laurie Pulver</b>	WCSI	Child Care Teacher	1/29/2018	Replace
<b>Leah Sullivan</b>	PT	Child Care Teacher	2/12/2018	Replace
<b>Andrea Theisen</b>	SLPHS	Program Assistant	1/9/2018	Replace

#### II. **TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Andrea Benzine</b>	WWMS	Teachers/Paraprofessionals	Resignation as of January 19, 2018
<b>LaToiya Jefferson</b>	DSC	Unaffiliated 1	Resignation as of January 26, 2018
<b>Kristen Johnson</b>	DSC	Unaffiliated 1	Resignation as of January 12, 2018
<b>Gregory Tomlinson</b>	NP	Teachers	Resignation as of January 10, 2018

#### III. **LEAVES OF ABSENCE**

<b>Name</b>	<b>Location</b>	<b>Employee Group</b>	<b>Notes</b>
<b>Christine Dietz</b>	WWIS	Teachers	March 19, 2018 through April 23, 2018
<b>Heather Krier</b>	WWMS	Teachers	April 9, 2018 through June 8, 2018

*Motion carried unanimously with all members present voting yes. (6-0)*

#### **E. DISCUSSION, REPORTS, INFORMATION ITEMS**

1. **Innovative and Personalized Learning:** Develop innovative learning practices and options that capitalize on staff creativity, positions the district to adapt to emerging influences, and meet the needs, interests, and aspirations of our students.

Spotlight on Innovative and Personalized Learning Projects - Dr. Hope Rahn, Director of Learning and Innovation, and Mr. Kevin Koch, Gifted/Talented Specialist gave a brief update on the Voyagers Program, which is part of the district-wide elementary Young Scholars Program. Dr. Rahn reviewed the purpose and goals of the Young Scholars Program. Mr. Koch introduced the Voyagers Program and shared the 3D Design Process discovery work being done in this pilot program, which aims to increase the involvement, engagement, and confidence of girls in STEM. Dr. Rahn reviewed the focus and continued opportunities in STEM in Spring Lake Park Schools.

**2. Engaged and Enthusiastic Learners:** Align work of adults to continuously improve personalized instruction and responsiveness to meet our students' unique and varied needs.

Early Childhood: In the Neighborhoods 2018 - Ms. Colleen Pederson, Director of Community Education and Outreach, and Kristin Goessel-Seery, Early Childhood Programs Coordinator gave an overview of Early Childhood programming. Highlights included: updates on Voluntary Pre-Kindergarten (2017-2018 is in its first year of the program); expansion of Early Childhood Programming in 2018-2019 to all K-4 schools, with ECFE, Discovery Days, and birth-3 programming at Centerview and the District Services Center; new Early Learner Connections partnership between Spring Lake Park ECFE (Early Childhood Family Education) and home and center-based childcare providers. Board comments followed.

**3. Effective Operations:** Improve our effective management of human, financial, and physical resources.

Monthly Financial Report for December 2017 - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial report for December 2017 including treasurer's report, expenditures, and revenue.

Budget Planning Update - FY18 Update and Proposed Budget Revisions - Ms. Amy Schultz, Director of Business Services reminded the board that the district's budget planning is done in partnership with the board and aligns resources with the district vision, purpose, direction of the strategic plan, positioning the district to be effective now and in the future. She reviewed the original 2017-18 budget that the board approved last spring and gave an update on revisions to revenue and expenses within the general fund.

FY19 Budget Process Update - the budget Guiding Change document was reviewed at the January work session. Tonight key dates were summarized and a preliminary FY19 budget will be shared at the May board meeting. The FY19 budget will be brought to the board for approval at the June regular meeting.

4. Superintendent's Report - Dr. Jeff Ronneberg, Superintendent of Schools, shared an update on a few of our recent student accomplishments including students named as National Merit Scholar Finalists, Pantherettes Dance team performed at the Super Bowl, students sign National Letters of Intent, Spring Lake Park High School student band accomplishments, and Science Olympiad, FCCLA, DECA students and Pantherettes dance team head to state competitions.

## **F. ACTION ITEMS**

### **1. FY18 Budget Revisions**

*Motion by Amundson, seconded by Hennen, to approve the revised FY18 budget as presented.*

Spring Lake Park Schools			
2017-18 Budget Revisions			
February 13, 2018			
Fund		Revenues	Expenditures
General		65,381,553	65,083,396
Food Service		2,900,000	2,900,000
Community Service		3,200,000	3,200,000
Debt Service		10,876,920	27,864,041
Debt Service - OPEB		943,659	922,473
Construction		350,000	35,000,000
Trust & Agency		50,000	50,000
Total		83,702,132	135,019,910

*Motion carried unanimously with all members present voting yes. (6-0)*

**2. Lane Changes for Teachers**

*Motion by Forsberg, seconded by Wheaton, to approve the 2017-18 Lane Changes for Teachers in accordance with the Master Agreement. List shown in agenda. Motion carried unanimously with all members present voting yes. (6-0)*

**3. 2017-2018 Seniority Lists for Spring Lake Park School District 16 Employees**

*Motion by Amundson, seconded by Forsberg, to approve the 2017-2018 Spring Lake Park Schools District 16 Seniority Lists for licensed employees as defined in M.S.§122A.40, and other employee groups as provided by their group's master contracts and as presented. Motion carried unanimously with all members present voting yes. (6-0)*

**4. Acknowledgment of Gifts**

*Motion by Hennen, seconded by Wheaton, to adopt the following resolution:*

WHEREAS, School Board Policy 706 establishes guidelines for the acceptance of gifts to the District; and

WHEREAS, Minnesota Statute 465.03 states that a School Board may accept a gift of real or personal property by the adoption of a resolution approved by two-thirds of its members;

THEREFORE, BE IT RESOLVED, that the School Board of Spring Lake Park Schools accepts with appreciation the gifts as shown in attachment F-4.

Roll Call: Ayes: Amundson, Forsberg, Hennen, Kreun, Wheaton, Stroebel; Nays: None

*Resolution was adopted. (6-0)*

**Gifts to the Spring Lake Park School District  
February 13, 2018 School Board Regular Meeting**

**Monetary Donations**

Description	Value	Donor	Purpose/To
Monetary	\$ 1,664.01	Lighthouse PTO	Lighthouse School - field trip transportation cost support
Monetary	\$ 325.70	General Mills - Box Tops	Northpoint Elementary
Monetary	\$ 33.00	Target Cybergrant	Northpoint Elementary
Monetary	\$ 37.13	Coca Cola Give/Skybridge America	Northpoint Elementary
Monetary	\$ 22.00	Target Cybergrant	Northpoint Elementary
Monetary	\$ 25.00	Wells Fargo Educational Matching Gift	Northpoint Elementary
Monetary	\$ 3,196.78	Northpoint PTO	Northpoint Elementary
Monetary	\$ 250.00	Dakota Supply Group	Westwood Middle School
<b>Total</b>	<b>\$ 5,553.62</b>		

**Non-Monetary Donations**

Item	Value	Donor	Purpose/To
Winter Clothing	Northpoint PTO	Northpoint Elementary Students	Winter Clothing

## **G. BOARD FORUM AND REPORTS**

Student Council School Board Representative Emily Lall shared an update on recent and ongoing activities at Spring Lake Park High School. Chairperson Stroebel introduced Sam Hasbrouck, who started as a Student Council School Board Representative this evening.

Member Forsberg reported she attended the recent Park Terrace PTA meeting and gave an update on NeMetro916 and the recent AMSD meeting.

## **H. CLOSED SESSION**

*Motion by Forsberg, seconded by Wheaton, to enter in to Closed Session to discuss employee negotiations. Motion carried unanimously with all members present voting yes. (6-0) Entered into Closed Session at 8:14pm.*

*Motion by Hennen, seconded by Forsberg, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting reconvened at 9:08pm.*

## **F. ACTION ITEMS**, continued

### **5. Approval of Community Services Personnel Agreement for 2017-2019**

*Motion by Amundson, seconded by Wheaton, to approve the proposed 2017-2019 agreement between Spring Lake Park School District 16 and the Community Services Personnel as negotiated and recommended by the School Board Negotiation Committee and the Administration. Motion carried unanimously with all members present voting yes. (6-0)*

## **I. ADJOURNMENT**

*Motion by Forsberg, seconded by Amundson, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 9:09pm.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Easter, Clerk  
Spring Lake Park Schools  
Independent School District 16



## ATTACHMENT D-1b

### MINUTES OF THE SCHOOL BOARD WORK SESSION

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, February 27, 2018

#### **A. CALL TO ORDER**

Vice-Chair Hennen called the meeting to order at 6:00pm.

The following School Board members were present: Amy Hennen, Jim Amundson, Tony Easter, Marilynn Forsberg, Amy Wheaton, and Michael Kreun, along with Superintendent Jeff Ronneberg. School Board members absent: John Stroebel for personal reasons

#### **B. AGENDA APPROVAL**

*Motion by Forsberg, seconded by Amundson, to approve the agenda as presented. Motion carried unanimously with all members present voting yes. (6-0)*

#### **C. DISCUSSION ITEMS**

FY19 Achievement & Integration Budget Update - The Achievement and Integration Plan is a 3-year plan, approved by the board in 2017, and falls under the Worlds' Best Work Force. Tonight's update by Dr. Rahn and Dr. Ronneberg, was a review of the plan, the revenue and budgetary requirements, goals, activities, and progress indicators. The activities being funded by this plan are: student and family advocates; family engagement experiences(Parent Academy, CLUEs, FFACS-family fun at centennial square); embedded college; AVID, Young Scholars.

Budget and Staffing Process Update - Dr. Ronneberg gave a brief update on the progress of budget/staffing work, reviewing the academic specialist and school leadership models for the 2018-19 school year. With the opening of a new school, interest surveys will be shared this week with staff, and taken in to consideration when aligning resources to support the variety of student needs in each building. Dr. Ronneberg thanked Ryan Stromberg, Hope Rahn, and Amy Schultz for their many hours and tough discussions.

2018-19 School Calendar - Mr. Tony Mayer, Director of Special Education and Student Services, gave an update on the feedback collected over the last few weeks on the two calendar options that were shared with the board at the January work session. One option was overwhelmingly preferred by the calendar task force, teacher's union representatives, and PTO/PTA presidents. Board discussion took place and the option will be brought to the board for approval at the March 6 board meeting.

Facilities Update - Dr. Ronneberg shared updates around recent conversations with the National Sports Center(NSC) and the Blaine Soccer Club regarding athletic space at both the NSC and Spring Lake Park High School.

Other - Dr. Ronneberg and Dr. Rahn shared an update around graduation rates. Vice-chair Hennen reminded the board that there is a regular meeting next week, early due to Spring Break and asked Karen Stifter to share information about action requested regarding the upcoming change to delivery of the Blaine/SPL Life.

**D. ACTION ITEM**

1. Approval of Construction Bids

*Motion by Forsberg, seconded by Easter, to approve construction bids (specific projects to be identified at meeting). Motion carried unanimously with all members present voting yes. (6-0)*

Construction bids identified: STEM Renovations at Woodcrest Elementary Spanish Immersion, Park Terrace, flexible spaces at Woodcrest Elementary Spanish Immersion and Westwood Complex.

**E. ADJOURNMENT**

*Motion by Forsberg, seconded by Easter, to adjourn the meeting. Motion carried unanimously with all members present voting yes. (6-0) Meeting adjourned at 7:26pm.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony Easter, Clerk  
Spring Lake Park Schools  
Independent School District 16

## ATTACHMENT D-3



## PERSONNEL AGENDA ITEMS

*High expectations. High achievement for all. No excuses.*

**DATE:** February 28, 2018  
**TO:** Dr. Jeff Ronneberg, Superintendent  
**FROM:** Ryan Stromberg, Director of Human Resources and Organizational Development  
**RE:** Personnel Agenda Items for the March 6, 2018 School Board Meeting

### I. EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Sheila Bourassa	WWMS	Paraprofessional, Print Shop Technician	2/26/2018	Replace
Robert Reynolds	WWMS	Paraprofessional, Special Education	2/21/2018	New

### II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Augustus Brooks	SLPHS	Teachers/Paraprofessionals	Resignation as of February 23, 2018
Tara Drey	DSC	Unaffiliated 2	Resignation as of February 20, 2018
Kimberly Wefel	NP	Nutrition Services	Resignation as of March 2, 2018

### ATTACHMENT F-3

#### Gifts to Spring Lake Park Schools School District March 6, 2018 School Board Regular Meeting

##### Monetary Donations

Description	Value	Donor	Purpose/To
Monetary	\$ 250.00	Margaret Roslik (Discovery Days parent)	Early Childhood
Monetary	\$ 38.50	Cindy Roerig, Andrew Kuempel, Molly Quinn-Jensen, My Nguyen, Josh Nite	Lighthouse School - extra field trip student financial support
Monetary	\$ 22.00	Target Cybergrant	Northpoint Elementary
Monetary	\$ 1486.53	Wells Fargo Matching Gift Program	Spring Lake Park High School, Spring Lake Park School District, Woodcrest Spanish Immersion
<b>Total</b>	<b>\$1,797.03</b>		

##### Non-Monetary Donations

Description	Donor	Purpose/To
Winter Conference Meals	Lighthouse PTO	Lighthouse School
Winter Conference Meals	Park Terrace PTA and families	Park Terrace Elementary
Winter Conference Meals	Northpoint PTO	Northpoint Elementary
Winter Conference Meals	Westwood Intermediate PTO	Westwood Intermediate School