



Spring Lake Park Schools
 District Services Center
 1415 81st Avenue NE
 Spring Lake Park, MN 55432

MINUTES OF THE REGULAR SCHOOL BOARD MEETING
School Board, Independent School District 16
Spring Lake Park, MN
Tuesday, August 15, 2017

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Vice-Chairperson Ruch called the meeting to order at 7:01pm.
 The following School Board members were present: Jodi Ruch, Amy Hennen, Marilynn Forsberg, Kelly Delfs, and Tony Easter, along with Superintendent Jeff Ronneberg.
 School Board members absent: John Stroebel, for personal reasons; Jim Amundson, for professional reasons.

B. AGENDA APPROVAL

Motion by Easter, seconded by Hennen, to approve the agenda with the following change(s):
 a. addition of Closed Session to Action Items
Motion carried unanimously with all members present voting yes. (5-0)

C. SOME FUTURE EVENTS

(Please check the District Calendar and Resource Guide or the District website at www.springlakeparkschools.org for a complete list of monthly events)
 - Tuesday, August 29, 2017: Welcome Back Staff Breakfast (7:30am) & All Staff Meeting (8:30am) Spring Lake Park High School
 - Tuesday, August 29, 2017 School Board Work Session, 6:00p.m
 - Monday, September 4, 2017: Labor Day, all buildings closed
 - Tuesday, September 12, 2017 School Board Regular Meeting, 7:00 p.m. with Communication to the Board and Administration at 6:45 p.m.

D. CONSENT AGENDA

- Motion by Forsberg, seconded by Delfs, to approve the following items of the consent agenda: Minutes of the June 13, 2017 Regular School Board Meeting and June 27, 2017 School Board Work Session*
- Bills Paid for May 2017 and June 2017

BILLS PAID May 2017		BILLS PAID June 2017	
Fund	Total Payments	Fund	Total Payments
General	\$2,623,544	General	\$5,085,618
Food Service	138,212	Food Service	194,921
Community Education	109,504	Community Education	165,702
Debt Service	-	Debt Service	450
Trust and Agency	-	Trust and Agency	-
Building Construction	1,121,342	Building Construction	640,906

Internal Service Funds	64,712	Internal Service Funds	59,975
OPEB Debt Services	-	OPEB Debt Services	-
OPEB Trust Account	-	OPEB Trust Account	-
TOTAL	\$4,057,314	TOTAL	\$6,147,572

3. Personnel Items

EMPLOYMENTS

Name	Location	Position	Start Date	New or Replace
Megan Alpaugh	Early Ed	Preschool Teacher	8/28/2017	Replace
Jolene Baldrige	WCSI	Kindergarten Teacher	8/28/2017	Replace
Fiorella Ball	SLPHS	Program Assistant	08/18/2017	Replace
Victoria Bauers	SLPHS	Math Teacher	8/28/2017	Replace
Michael Begley	NP	Music Teacher long-term substitute	8/28/2017	Replace
Haskel Black	WWIS	Music Teacher	8/28/2017	Replace
Jennifer Blaido	SLPHS	Dean of Personalized Learning	8/14/2017	New
Megan Blakeley	PT	Special Education Teacher – DCD	8/28/2017	Replace
Matthew Boucher	SLPHS	Principal	7/3/2017	Replace
Mary Calistro	SLPHS	Paraprofessional, Special Education	9/5/2017	Replace
Carin Call	SLPHS	Reading Teacher	8/28/2017	New
Lawrence Coleman	SLPHS	Dean of Students	8/14/2017	Replace
Jennifer Craft	SLPHS	Math Teacher	8/28/2017	Replace
Rachel Ellis	PT	Grade 3 Teacher	8/28/2017	Replace
Sara Grant	SLPHS	ELL/English Language Arts Teacher	8/28/2017	Replace
Kyle Greene	SLPHS	Science Teacher	8/28/2017	New
Michele Gressman	SLPHS	Science Teacher	8/28/2017	Replace
Jessica Harrington	NP	Special Education Teacher – ASD	8/28/2017	Replace
Whitney Hout	WWIS	Special Education Teacher – ASD	8/28/2017	Replace
Shalah Jackson	SLPHS	Behavior Specialist Paraprofessional	9/5/2017	New
Rachael Johnston	SLPHS	Behavior Specialist Paraprofessional	9/5/2017	Replace
Kathryn Kahoun	Early Ed	Speech Language Pathologist	8/28/2017	Replace
Charlotte Kuntz	WWMS	Art Teacher long-term substitute (0.8 FTE)	8/28/2017	Replace

Whitney Lee	DSC	Student and Family Advocate	8/23/2017	New
Jessica Linden	WWMS	Grade 6 Teacher	8/28/2017	New
Barbara Lundberg	WWMS	Behavior Specialist Paraprofessional	9/5/2017	New
Anthony Mayer	DSC	Director of Special Education	7/11/2017	Replace
Samuel Miller	PT	Academic Specialist	8/28/2017	Replace
Kelly Mohr	WWMS	STEM Teacher	8/28/2017	Replace
David Muehe	WWMS	Language Arts Teacher	8/28/2017	Replace
Kayla Mueller	PT	Kindergarten Teacher	8/28/2017	Replace
Martha Ochs-Efrainson	Early Ed	Early Childhood Special Education Teacher	7/24/2017	Replace
Melissa Olson	SLPHS	Gifted Specialist	8/28/2017	Replace
Andrew Radermacher	WWIS	Grade 5 Teacher	8/28/2017	Replace
Patricia Richmond	SLPHS	Behavior Specialist	8/28/2017	Replace
Cassandra Sheppard	SLPHS	Social Studies Teacher	8/28/2017	Replace
Bethany Stiles	NP	Art Teacher (0.66 FTE)	8/28/2017	Replace
Peggy Swanson	WCSI	Academic Specialist (0.4 FTE)	8/28/2017	New
Carrie Tamminga	Early Ed	Early Childhood Special Education Teacher	8/1/2017	Replace
Paul Tinerella	SLPHS	Special Education Teacher – ASD	8/28/2017	New
Alexandra Tish	NP	Behavior Specialist Paraprofessional	9/5/2017	Replace
Gregory Tomlinson	NP	Special Education Teacher – EBD	8/28/2017	New
Amber Turcotte	DSC	Student and Family Advocate	8/23/2017	Replace
Amy Walsh	SLPHS	Child Care Assistant Teacher	8/28/2017	Replace

II. TERMINATIONS/RESIGNATIONS/NON-RENEWAL OF CONTRACT

Name	Location	Employee Group	Notes
Kelly Bakker	Early Ed	Teachers	Resignation as of June 9, 2017
Fiorella Ball	WWIS	Paraprofessionals	Resignation as of August 17, 2017
Daniel Bunich	WWIS	Custodian	Resignation as of August 4, 2017
Barbara Burkhardt	Early Ed	Teachers	Resignation as of August 16, 2017
Courtney Coulter	DSC	Unaffiliated II	Resignation as of August 4, 2017
Philip Day	SLPHS	Teachers	Resignation as of July 31, 2017
Lisa Hansen	SLPHS	Child Care	Resignation as of August 4, 2017

April Kirkland	PT	Teachers	Resignation as of June 9, 2017
Jane Stevenson	SLPHS	Principals	Retirement as of June 30, 2017
Julie Tweit	WWMS	Teachers	Resignation as of August 9, 2017
Amy Walsh	NP	Paraprofessionals	Resignation as of August 25, 2017
Jennifer Weier	Early Ed	Teachers	Resignation as of June 9, 2017
Whitney Woodford	WWIS	Teachers	Resignation as of June 9, 2017

III. LEAVES OF ABSENCE

Name	Location	Employee Group	Notes
Leann Neyhart	District-Wide	Teachers	August 28, 2017 through June 8, 2018

Motion carried unanimously with all members present voting yes. (5-0)

E. PRESENTATIONS, SPECIAL GUESTS, AND RECOGNITIONS

Introduction of Director of Special Education and Student Services. Mr. Tony Mayer thanked the School Board and Dr. Ronneberg for the opportunity to be part of Spring Lake Park Schools and is thrilled to be part of the collaboration and innovation taking place across the district. Mr. Mayer’s previous experience includes Director of Student Services in Hudson, WI. Spring Lake Park Schools’ prior Director of Student Services, Mr. Mike Callahan, has accepted the position of principal at the new elementary school.

F. DISCUSSION, REPORTS, INFORMATION ITEMS

1. Engaged, Enthusiastic Learners: Align work of adults to continuously improve personalized instruction and responsiveness to meet our students’ unique and varied needs.

2017-18 District Operational Plan Overview - Dr. Jeff Ronneberg, Superintendent, and Dr. Hope Rahn, Director of Learning and Innovation, provided the first of a two-part review of the updated District Operations Plan (DOP). The DOP highlights the projects being implemented by staff in alignment with the strategic plan, which is the guiding governance document the Board develops in collaboration with administration to provide direction for the district. Highlights of the review included a review of the strategic plan, including the purpose, vision, and strategic anchors. Dr. Rahn gave a high-level review of the DOP projects aligned with each of the strategic anchors. Dr. Ronneberg and Dr. Rahn also reviewed the strategic initiative, with is the School Board Priority for this year - Innovative and Personalized Learning, including an overview of a new image to describe innovative and personalized learning and the five components being implement across the district - Competency-Based Learning, Flexible Learning Environments, Learner Profiles, Person Learning Maps, and Personalized Learning and Systemic Innovation by Design.

The District Operational Plan (DOP) is currently available on the district website at springlakeparkschools.org on the Our Strategic Plan page. Board members commented on the great work being done and are looking forward to the next year of work together.

2. Effective Operations: Improve our effective management of human, financial, and physical Resources

Monthly Financial Report - Ms. Amy Schultz, Director of Business Services, reviewed the monthly financial statement for May 2017, which is the last cash basis report for the 2016-2017 school year, including treasurer's report, revenue and expenditures. A monthly report for June isn't done because it is covered in the year-end audit report.

Facilities Update - Dr. Jeff Ronneberg acknowledged Amy for her outstanding work on the facilities project. Mr. Mike Callahan will partner with Amy by taking the lead on the construction of the new elementary school. The district is lucky to have such a great team. Ms. Schultz gave a brief history of the 3-phase facilities project that started back in 2010 and has included hundreds of community members, parents, and staff members in the design, planning and phasing of projects. District voters approved a \$49.95 million bond referendum in April 2016. Planning, design and phasing work of the facilities projects began in the spring of 2016 and will be completed by Fall of 2018.

Projects currently under construction or design include: construction of - new K-4 elementary school, early learning space and new science classrooms, 'C' building renovation, and CTE classroom renovations at the high school; design of Westwood grades 5-8 programming and athletics and activities spaces across the district.

Completed projects include: Spring Lake Park High School - remodel of high school weight and fitness room and new furniture in the rotunda and Fine Arts Center; Westwood Complex - new driveway and bus loop, remodel of classrooms for flexible learning, and redesign of The Den (middle school media center) to create a flexible learning environment; elementary projects - flexible learning spaces at Park Terrace Elementary and Northpoint Elementary, design of STEM and maker spaces, and transformation of media center to learning lab at Woodcrest Spanish Immersion.

Other ongoing and upcoming work includes: boundary study - to be completed winter of 2018, naming of the new school, designing of space for the current Transitions program, and redesign of music space and team teaching room at the Westwood Complex.

Ms. Schultz shared that the process to compile boundary data has begun and scenarios will be developed throughout September 2017 to determine viable options that meet the requirements of the guiding change. As has been done in the past, parents and community members will have an opportunity to provide input to the design team. Boundary decisions will be made by January 2018 and will be effective Fall 2018. Board comments followed.

3. Superintendent's Report - Dr. Ronneberg shared his thanks to all the donors who provided supplies for the start of school backpack project, providing 750 backpacks to Spring Lake Park Schools'

G. ACTION ITEMS

1. Authorization of Issuance of Individual Procurement Card (P-Card)

Motion by Hennen, seconded by Forsberg, to authorize the issuance of Procurement Card to the following Spring Lake Park Schools employees:

Tony Mayer - Director of Special Education and Student Services
Matthew Boucher - Spring Lake Park High School Principal

Motion carried unanimously with all members present voting yes. (5-0)

2. Approval of Second Reading of Revised School Board Policies

Motion by Delfs, seconded by Easter, to approve the second reading of the following revised policies:

- 601 School District Curriculum and Instruction Goals
- 602 Organization of School Calendar and School Day
- 603 Curriculum Development
- 606 Instructional Resources
- 610 Field Trips
- 611 Home Schooling
- 612.1 Development of Parental Involvement Policies for Title 1 Programs
- 616 School District System Accountability
- 620 Credit for Learning

Motion carried unanimously with all members present voting yes. (5-0)

3. Approval of Second Reading to Delete School Board Policy

Motion by Hennen, seconded by Forsberg, to approve the second reading to delete the following policies:

- 604 Instructional Curriculum
- 605 Alternative Programs
- 607 Organization of Grade Levels
- 608 Instructional Services - Special Education
- 609 Religion
- 614 School District Testing Plan and Procedure
- 615 Basic Standards Testing, Accommodations, Modifications and Exemptions for IEP, Section 504, Accommodation and LEP Students
- 623 Early Graduation
- 624 Distance Learning Enrollments

Motion carried unanimously with all members present voting yes. (5-0)

4. Approval of First Reading of Revised School Board Policies

Motion by Easter, seconded by Delfs, to approve the first reading of the following revised policies:

- 701 Establishment and Adoption of School District Budget
- 701.2 Fund Balance
- 705 Investments
- 706 Acceptance of Gifts
- 707 Transportation of Public School Students
- 708 Transportation of Nonpublic School Students
- 709 Student Transportation Safety
- 710 Extracurricular Transportation
- 711 Videotaping on School Buses
- 712 Video Surveillance Other Than on Buses
- 901 Community Education
- 902 Use of School District Facilities and Equipment
- 903 Visitors to the School District Buildings and Sites
- 904 Distribution of Materials on School District Property
- 905 Advertising
- 906 Community Notification of Predatory Offenders

910 Rewards

Motion carried unanimously with all members present voting yes. (5-0)

5. Approval of First Reading to Delete School Board Policy

Motion by Forsberg, seconded by Hennen, to approve the first reading of the following revised policies:

- 701.1 Modification of School District Budget
- 702 Accounting
- 703 Annual Audit
- 704 Development and Maintenance of an Inventory of Fixed Assets and Fixed Asset Accounting System
- 713 Copyright Policy
- 714 Use of Private Vehicles on School Business
- 720 Vending Machines
- 907 School Volunteers
- 908 Public Sales on School Property
- 909 Complaints

Motion carried unanimously with all members present voting yes. (5-0)

6. Acknowledgment of Gifts

Motion by Delfs, seconded by Forsberg, to acknowledge gifts to the district, as shown in attachment G-6 and to extend the School Board's thanks and appreciation.

**Spring Lake Park Schools
Donation summary for August 15, 2017 Regular Board Meeting**

Value	Donor	Purpose/To
\$ 449.09	Softball Boosters	Athletics & Activities - extra coaching support
\$ 65.00	Wells Fargo Community Support	Northpoint Elementary
\$ 8.41	The Kula Foundation	Northpoint Elementary
\$ 10.00	Justgive	Northpoint Elementary
\$ 126.00	Wells Fargo Community Support	Northpoint Elementary
\$ 8.05	Wells Fargo Community Support	Northpoint Elementary
\$ 121.00	Target Corp Cybergrant	Northpoint Elementary Employees
\$ 105.00	Wells Fargo Community Support	Park Terrace Elementary
\$ 102.34	Wells Fargo Community Support	Spring Lake Park High School
\$ 52.50	Wells Fargo Community Support	Westwood Intermediate School
\$ 65.00	Wells Fargo Community Support	Westwood Intermediate School
\$ 1.44	The Kula Foundation	Westwood Intermediate School
\$5,415.80	Westwood Intermediate PTO	Westwood Intermediate School - extra field trip bus expense
\$ 52.50	Wells Fargo Community Support	Westwood Middle School
\$ 6,582.13		

Motion carried unanimously with all members present voting yes. (5-0)

G. BOARD FORUM AND REPORTS

Member Forsberg gave an update on the recent NEMetro 916 meeting and the MSBA Summer Seminar. Member Delfs reminded the board that delegate assembly is approaching. Member Delfs and Member Forsberg will nominate to be delegates this year.

Dr. Ronneberg shared that over 200 name suggestions for the new elementary school have been submitted. Working with board members and members of cabinet, the options have been narrowed down. Further discussion will take place with additional community feedback requested on the narrowed list.

Vice-Chairperson Ruch shared that Aug. 15 was the last day for filing affidavits of candidacy for the upcoming school board election. She will not be running for another term. She will finish out her term and serve the district in other ways. Vice-Chairperson Ruch has been a board member for 12 years.

Member Easter spent most of his summer with the Patriots Marching Band. He commented on the caliber and commitment of the students.

Member Delfs had a chance to speak to the Panther Mentors over the summer. The students are very enthusiastic and had a lot of positive comments about the new furniture.

H. CLOSED SESSION

Motion by Easter, seconded by Hennen, to enter in to Closed Session to discuss employee negotiations. Motion carried unanimously with all members present voting yes. (5-0) Entered in to Closed Session at 8:27pm.

Motion by Delfs, seconded by Easter, to reconvene the meeting. Motion carried unanimously with all members present voting yes. (5-0) Meeting reconvened at 8:37pm.

I. ADJOURNMENT

Motion by Delfs, seconded by Forsberg, to adjourn the meeting. Motion carried unanimously. (5-0) Meeting adjourned at 8:37pm.

_____ Date

_____ Amy Hennen, Clerk
Spring Lake Park Schools
Independent School District 16