



Spring Lake Park Schools

District Services Center

1415 81st Avenue NE

Spring Lake Park, MN 55432

MINUTES OF THE SCHOOL BOARD WORK SESSION AND MEETING

School Board, Independent School District 16

Spring Lake Park, MN

Tuesday, January 23, 2018

A. CALL TO ORDER

Chairperson Stroebel called the meeting to order at 6:01pm.

The following School Board members were present: John Stroebel, Amy Hennen, Jim Amundson, Tony Easter, Marilynn Forsberg, Michael Kreun, and Amy Wheaton, along with Superintendent Jeff Ronneberg.

School Board members absent: None

B. AGENDA APPROVAL

Motion by Forsberg, seconded by Hennen, to approve the agenda as presented. Motion carried unanimously with all members voting yes. (7-0)

C. DISCUSSION ITEMS

Grade 5 - 8 Programming - Progress Update - Tom Larson, Principal Westwood Complex, Tyler Nelson, Assistant Principal, Westwood Intermediate, and Hope Rahn, Director of Learning and Innovation. Parent information nights on 2018-2019 Grade 5/6 and Grades 7/8 programming will take place in February and tonight's update focused on recapping the design work done on this project, reviewing the guiding change, and sharing the parent night draft presentation. Teachers, support staff, parents, students, and district leadership team have all served on Input Teams through the Design Process. Goal is to create a Grade 5-8 school where student learning is student centered, both individual and collective, anytime/anywhere, competency based, with technology used to enhance and ignite learning. Changing to a 5-8 program is a significant transition so board guidance and questions regarding the draft presentation for parents were requested. Board questions centered on clarification of choice of electives, benefits of a team model, use of flexible time, and schedules for Spanish Immersion students.

K-12 Math Study - Progress Update - Hope Rahn, Director of Learning and Innovation, Lisa Switzer, Coordinator of Curriculum, Learning Design, and College and Career Readiness, and Amy Bjurlin, Coordinator of Curriculum, Learning Design, and English Learners. Dr. Rahn reviewed the curriculum development process, and the team defined why this study was initiated, including a desire to improve results, provide curricular and instruction supports to teachers, and continue to improve horizontal and vertical alignment. The team reviewed the current work being done in the discovery phase of the district's 3D Design Process - looking in (looking at current internal reality of math curriculum, teacher and student perception, review of student achievement data), looking around (what are neighboring districts and districts with similar demographics doing), and looking out (literature reviews of best practices). Next actions include K-12 teams coming together to review/refine essential learning outcomes and assessments as needed, determine any needed changes/additions to core resources, identify professional learning needs for teachers. Board questions and comments followed.

2018-2019 Calendar Development - Process Update - Tony Mayer, Director of Student Services, Jeff Ronneberg, Superintendent. The board's role in the development of the school calendar Guiding Change was reviewed. Any changes from the recent past calendar development process will be minimized in light of the significant transitions due to construction and grade reconfigurations in Fall 2018. Mr. Mayer reviewed the desired results and unacceptable means of the Guiding Change along with the two options being considered. Staff and parent input will be requested and any updates will be shared at the February work session, with action for approval being taken at the March board meeting. Board comments followed.

Budget Planning and Development - Amy Schultz, Director of Business Services and Jeff Ronneberg, Superintendent of School. Ms. Schultz reviewed FY18 budget and changes to revenues and expenditures due mainly to sale of land, changes in budgeted enrollment, staffing expenses, and timing of facilities projects.

Dr. Ronneberg recognized Ms. Schultz for her recent achievement of Certified Administrator of School Finance and Operations® (SFO®) certification by the Association of School Business Officials International (ASBO).

Ms. Schultz reviewed the FY19 Guiding Change and recommends to increase the budgeted enrollment assumption to 100 students. In addition, the number of families needing free/reduced lunch has decreased by +3%. The Guiding Change will be revisited throughout the school year.

Dr. Ronneberg reviewed the upcoming budget and staffing process for January 2018 - June 2018. Updates on long term facility projects as well as budget projections will continue as well.

Facilities Project Updates - Ms. Schultz reviewed the bids that are up for board approval at this meeting. Bids are for work at Spring Lake Park High School and the District Services Center for Early Childhood, Transitions Program, and HVAC work.

Dr. Ronneberg shared information on upcoming facilities work, including construction for Early Childhood, Transitions Program, and new HVAC system at the District Services Center, Woodcrest Elementary Spanish Immersion flex space, changes to use and design of currently Early Childhood office space at Woodcrest to flex and STEM space, Westwood Middle School (WMS) entry for STEM space, WMS team teaching room updates, Spring Lake Park High School stadium upgrades, baseball grass/turf, and concession areas. Dr. Ronneberg recognized Mike Callahan, Principal on Special Assignment, for his great work on facilities including leading the construction of the new school, furniture meetings, and user group meetings.

D. ACTION ITEMS

1. Approval to Award Bids for Early Childhood Addition and Renovation, including Transitions Space and HVAC System.

Motion by Forsberg, seconded by Easter, to award bids, including alternates 1 and 2, for Early Childhood Addition and Renovation, including Transitions Space and HVAC system. Motion carried unanimously with all members voting yes. (7-0)

2. Approval to Award Bids for Tile and Terrazzo Work at Spring Lake Park High School

Motion by Amundson, seconded by Forsberg, to award bids for tile and terrazzo work at Spring Lake Park High School. Motion carried unanimously with all members voting yes. (7-0)

E. ADJOURNMENT

Motion by Easter, seconded by Hennen, to adjourn the meeting. Motion carried unanimously with all members voting yes. (7-0) Meeting adjourned at 8:17pm.

Date

Tony Easter, Clerk
Spring Lake Park Schools
Independent School District 16