

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title:	Equipment Mechanic
Pay Table:	Support
Pay Grade:	11
FLSA Status:	TBD
Job Code:	640
Reports to:	Equipment Repair Foreman

JOB SUMMARY

Under the general supervision of the Equipment Repair Foreman, the Equipment Mechanic maintains, services, diagnoses and repairs maintenance equipment and vehicles.

ESSENTIAL JOB FUNCTIONS

- Reviews work requests and lines out work for day.
- Troubleshoots and repairs wide variety of maintenance equipment and vehicles (e.g., hydraulic hoses on crane, electrical control systems on snowplows, emergency generators, lawn mowers). Repairs all maintenance (non-transportation) equipment.
- Welds and rebuilds equipment (e.g., snowplows, tractors, mowers).
- Maintains equipment (e.g., tunes up engines, services and changes flail blades and bearings, sharpens lawnmowers, adjusts controls on tractors and mowers).
- Services equipment (e.g., changes oil, replaces oil filters, changes tires).
- Installs and maintains hydraulic pumps, controls, and related electrical systems on snow plows, fertilizer spreaders, dump trucks, gang mowers, salt spreaders, etc.
- Rebuilds engines (grinds valves, hones cylinders, rerings engines).
- Operates equipment and vehicles as required. On call for snow plow back up crew.
- Sets up and operates portable pumps for flooding problems and cleans drains and sump pumps.
- Supervises and instructs laborers and helpers as assigned by foreman.
- Delivers and picks up parts as required for special jobs.
- Assists in locating and pricing equipment and parts.
- Operates equipment as circumstances require or as assigned.
- Maintains cleanliness in shop.
- Completes job sheets and job repair/maintenance descriptions.

MINIMUM REQUIREMENTS

- High School diploma or equivalent.
- Two (2) years of experience related to the above tasks, knowledge, skills and

- abilities or an equivalent combination of education and experience.
- Commercial driver's license.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read, write and perform basic mathematical functions.
- Thorough knowledge of equipment maintenance and repair. Must be familiar with wide variety of equipment, being able to work with heavy equipment through vehicles and smaller grounds equipment.
- Knowledge of hydraulics, including rams, pump lifts and controls.
- Ability to weld variety of metals.
- Knowledge of material safety data sheets (MSDS) preferred.
- Ability to maintain inventory and property.
- Ability to operate small office equipment and computers.

PHYSICAL DEMANDS

Very heavy work: Exerting in excess of 100 pounds of force occasionally and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. The work also requires the following physical abilities in order to perform the essential job functions: balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity and walking.

WORKING CONDITIONS

Employees in this position work in a safe and secure work environment that may periodically have unpredicted requirements or demands.

The Davis School District has the right to revise this position description at any time.