

WINGATE UNIVERSITY

Founded in 1896

Crisis Management Response

2016-2017



Revised June 2016

Table of Contents

Purpose	4
Goals	4
What is an Emergency	4
Life Threatening Crisis/Emergencies	4
Human Caused Crisis/Emergency	5
Natural Disaster	5
Emergency Mass Notification System	5
Course of Action for Specific Crises and Emergencies	7
Crisis Management Introductory Information	8
Confidential and Anonymous Reporting	9
Controlled Substances Other than Alcohol	10
Active Shooter	13
Building Evacuation	14
Bomb Threats	15
Fire and Explosion	16
Fire Safety Evacuation Procedure	18
Roles and Responsibilities	18
General Policies and Procedures	19
Call Protocol	19
Fire Evacuation Areas for Student Residents	20
Fire Evacuation Areas for Classroom and Administrative Buildings	21
Map of Fire Evacuation Points	22
General Evacuation Procedures	23
Fire Alarm Evacuation Policy	23
Criminal Behavior	24
Reporting Crimes Still in Progress	24
Reporting Crimes Which Have Already Occurred	24
Crime Intervention	24
Severe Weather and Natural Disasters	26
Ice Storms and Freezing Rain	26
Tornado Warning/Severe Thunderstorm Warning	26
Earthquake	26
Quick Response	26
University Closings and Delays Due to Inclement Weather	27
Hazardous Materials	28
Quick Response	28

Chemical Spills Procedures	28
Biological (Blood) Spills Procedures	28
Radiological Spills Procedures	29
Crisis Management Team	30
Objective of Crisis Management Team	31
Responsibilities and Action Plan for Crisis Management Team	31
Crisis Management Plan Implementation	32
Immediate Action	32
Communication Plan	32
Course of Action for Specific Crises and Emergencies	35
Post Crisis Evaluation	36
Quick Reference Guide for Crisis Management Team	38