

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title: Educational Psychometrist/Intervention Specialist

Pay Table: Support

Pay Grade: 11

FLSA Status: TBD

Job Code: 885

Reports to: Licensed School Psychologist(s)

JOB SUMMARY

Under the direction of a licensed school psychologist(s), the Educational Psychometrist is responsible for the administering and scoring of psychological and social/behavioral tests and may be used by the psychologist to aid in test interpretation, eligibility determination and collecting demographic information from students. As assigned, an educational psychometrist collaborates with intervention teams to troubleshoot and answer follow-up questions about LCMT recommendations.

ESSENTIAL JOB FUNCTIONS

- Completes cognitive and social/behavioral assessment.
- Scores cognitive and social/behavioral assessments.
- Enters scores and behavioral observations, generates reports and provides to psychologists.
- Communicates and coordinates scheduling with school psychologists.
- Supports psychologists in implementing local case management recommended interventions.
- Following implementation of interventions, collects data on interventions.
- Travels between schools.
- Performs other duties as assigned.

MINIMUM REQUIREMENTS

- Bachelor's degree in Psychology or a related field from an accredited college or university.
- Successful completion of at least 3 credit hours of graduate level psychometrics coursework completed at an accredited university.
- Six (6) months of experience in conducting cognitive assessments and behavioral assessments in school settings.
- Current enrollment in graduate program for educational school psychology or successful employment as a school psychologist preferred.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to use computers and small office equipment.

PHYSICAL DEMANDS

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects. The work also requires the following physical abilities in order to perform the essential job functions: balancing, feeling, fingering, grasping, handling, hearing, mental acuity, reaching, speaking, standing, talking, visual acuity and walking.

WORKING CONDITIONS

Employees in this position work in a relatively safe, secure, and stable work environment.

The Davis School District has the right to revise this position description at any time.