

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title:	Educational Interpreter I
Pay Table:	Support
Pay Grade:	12
FLSA Status:	Non-Exempt
Job Code:	874
Reports to:	Coordinator of Related Services/Teacher of the Hearing Impaired/Deaf

JOB SUMMARY

Under the general supervision of the teacher of the hearing impaired/deaf and in consultation with the mainstream teacher, the Educational Interpreter I uses voice/sign transliteration to communicate to the student all concepts presented in the mainstream classroom. The incumbent also interprets during assemblies, field trips and other special events, and facilitates communication between the deaf student and the teacher or other students.

ESSENTIAL JOB FUNCTIONS

- Signs lectures given by teachers, discussions, public address and school announcements, videos and movies, assemblies and programs.
- Voices/signs the deaf student's conversations with the teacher or other students.
- Consults with the mainstream teacher and teacher of the deaf concerning upcoming classroom material so the appropriate sign vocabulary will be available to the student, interpreter and teachers.
- Sets up the closed caption decoder for videos and movies.
- May tutor the deaf student by explaining new vocabulary, agreeing on signs, re-explaining assignments, and providing any other tutor-related support for the student.
- Teaches sign language, if requested, within the deaf student's classroom.
- Finds qualified classmates to take notes as needed and provides NCR paper to the note taker.
- Ensures that the deaf student has preferential seating in order to be able to see the teacher, blackboard and interpreter.

MINIMUM REQUIREMENTS

- High School graduation or equivalent education or experience.

- Training in sign-to-voice and voice-to-sign transliteration.
- Training in signed English.
- Utah Registry of Interpreters for the Deaf Novice Level Certification or E.I.P.A. score of 3.5-3.9 or equivalent.

KNOWLEDGE, SKILLS AND ABILITIES

- Proficiency in sign-to-voice and voice-to-sign transliteration.
- Expertise in signed English.
- Knowledge of the Registered Interpreters of the Deaf Code of Ethics.
- Knowledge of written and spoken English, including spelling, science, mathematics, and other specialized academic areas.
- Ability to fingerspell.
- Ability to use small office equipment and computers.

PHYSICAL DEMANDS

Sedentary work: Exerting up to 10 pounds of force occasionally and/or negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body.

WORKING CONDITIONS

Employees in this position work in a relatively safe, secure, and stable work environment.

The Davis School District has the right to revise this position description at any time.