

## **Wingate University Office of Student Financial Planning Code of Conduct**

Wingate University's Office of Student Financial Planning is a member of NASFAA, the National Association of Student Financial Aid Administrators. We have adopted NASFAA's Code of Conduct for Institutional Financial Aid Professionals as the professional standard by which we operate.

*An institutional financial aid professional is expected to always maintain exemplary standards of professional conduct in all aspects of carrying out his or her responsibilities, specifically including all dealings with any entities involved in any manner in student financial aid, regardless of whether such entities are involved in a government sponsored, subsidized, or regulated activity. In doing so, the Financial Aid Office at Wingate University is bound by the following:*

- *Refrain from taking any action for our personal benefit.*
- *Refrain from taking any action that we believe is contrary to law, regulation, or the best interests of the students and parents we serve.*
- *Ensure that the information we provide is accurate, unbiased, and does not reflect any preference arising from actual or potential gain.*
- *Remain objective in making decisions and advising the administration of Wingate University regarding relationships with any entity involved in any aspect of student financial aid.*
- *Refrain from soliciting or accepting anything other than of nominal value from any entity involved in the making, holding, consolidating or processing of any student loans, including anything of value (including reimbursement of expenses) for serving on an advisory board or as part of a training activity or of sponsored by any entity.*
- *Disclose to the administration of Wingate University any involvement with or interest in any entity involved in any aspect of student financial aid.*

Adopted by NASFAA Board of Directors, May 2007