

Position Description

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may be reasonably considered to be incidental in the performing of their duties just as though they were actually written out in this job description.

Job Title:	Carpenter
Pay Table:	Support
Pay Grade:	12
FLSA Status:	TBD
Job Code:	672
Reports to:	Foreman or Assistant Foreman

JOB SUMMARY

Working under the direction of the Foreman or Assistant Foreman, the Carpenter plans, remodels and constructs facilities; performs carpentry-related maintenance and assists with other District maintenance assignments.

ESSENTIAL JOB FUNCTIONS

- Designs or plans remodeling and construction projects.
- Constructs facilities and additions. Completes remodeling projects. Frames walls. Hangs sheetrock. Constructs and installs chalk, tack and white boards. Builds metal and wood landings. Constructs and installs pads around basketball backboards.
- Installs and repairs a wide variety of fixtures and equipment (restroom tissue and towel dispensers, cabinets, lockers, movable walls, locks on cabinets, drop ceilings, ceiling tile, rubber base, curtains, projector screens, TVs, etc.)
- Rebuilds, replaces and installs stall doors and other fixtures.
- Assists with ceiling mounted heater installation (reinforcing, vents, etc.). Assists with heating duct installation. Hangs swamp coolers and fans.
- Assists with demolition (tears out partitions, etc.).
- Repairs school facilities and fixtures, such as gym floors.
- Plasters and repairs plaster as required.
- Operates variety of construction equipment (mud jack, forklift, dump truck, backhoe, etc.).
- Assists in laying and repairing carpet.
- Breaks up concrete floors.
- Forms, pours, and finishes concrete (flatwork and structural).
- May be required to assist with minor asbestos removal projects.
- Assists with snow removal. May be required to drive snow plow.

MINIMUM REQUIREMENTS

- High School diploma or equivalent.
- Completion of formal apprenticeship preferred.
- Four (4) years of experience related to the above tasks, knowledge, skills and abilities or an equivalent combination of education and experience.
- Driver's license (CDL license desirable - required for some personnel).
- Journeyman certificate preferred.

KNOWLEDGE, SKILLS AND ABILITIES

- Ability to read and write and perform basic mathematical calculations.
- Thorough knowledge of construction and carpentry.
- General knowledge of current building codes and fire codes.
- Ability to read and follow blue prints and drawings.
- Knowledge of material safety data sheets (MSDS) preferred.
- Ability to maintain inventory and property.
- Ability to use small office equipment and computers.
- Ability to use or repair small, medium and heavy equipment and machinery.

PHYSICAL DEMANDS

Very heavy work: Exerting in excess of 100 pounds of force occasionally and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. The work also requires the following physical abilities in order to perform the essential job functions: balancing, climbing, crawling, crouching, feeling, fingering, grasping, handling, hearing, kneeling, lifting, mental acuity, pulling, pushing, reaching, repetitive motion, speaking, standing, stooping, talking, visual acuity and walking.

WORKING CONDITIONS

Employees in this position work in a dynamic environment that requires them to be sensitive to change and responsive to changing goals, priorities, and needs.

The Davis School District has the right to revise this position description at any time.