

Davis School District Job Share Proposal

Before completing this form, please reference Section 5.9.2- Job sharing- in the Certificated Agreement. Each teacher must have a minimum of 4 hours "on site" contract time.

The following proposal is for the school year: _____

We plan to distribute our time in class by: Each spending a half-day in class Alternating days in class

_____	_____	_____
School	Grade	Principal

This job sharing plan is proposed by:

_____	_____	_____
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_____	_____	_____
Teachers' Names	Current School/Assignment	Current Principal

Please submit, in detail, the following information from each teacher:

1. Daily teaching time schedule
2. Weekly planning schedule
3. Subject area and amount of time taught
4. Philosophy of Education
5. Education plan
6. Discipline policy
7. Record keeping procedure
8. Grading philosophy and policy
9. Parent conferencing plan
10. Management of physical facilities: i.e. desks, files, materials, equipment, bulletin boards, etc.
11. Assigned responsibilities

I have read the guidelines for job sharing. I understand that this is a **ONE YEAR ASSIGNMENT** and if I desire to job share next year, I must submit a Job Share Renewal Form for consideration.

Job share teachers' signatures:

Approval Signatures:

Teacher #1

Principal

Teacher #2

School Director

Date

Date

**Davis School District
Job Share Renewal Request**

Please complete this form if you plan to continue your current job share situation for the next school year and anticipate no significant change in your educational plan. If you plan to change job share partners or if you anticipate a change in planning, discipline, partner conferencing, management of physical facilities, assigned responsibilities, record keeping or grading you will need to complete a new "Job Share Proposal" form. Please reference Section 5.9.2 -Job sharing- in the Certificated Agreement.

Request is for School Year: _____ Current Date: _____

How do you plan to divide your class time: Half-day Each Alternating Days

School	Grade	Principal
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Assessment of job share effectiveness for the previous year:

I have read the guidelines for job sharing. I understand this is a one-year approval. If I desire to job share next year I must submit a "Job Share Renewal Request" or "Job Share Proposal" for consideration.

Teacher # 1

Principal

Teacher #2

School Director

Date _____

Date _____