



**Sensitive or Controversial Materials And/or Guest Speaker Use Request:  
Teacher Checklist for One-time Showing of Videos or Guest Speaker Presentations**

Teacher: \_\_\_\_\_ Date: \_\_\_\_\_

Class: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Guest speaker/video under consideration: \_\_\_\_\_

Describe content that is controversial:

Film rating (if applicable): \_\_\_\_\_

Is a commercially edited version for school use available? Check one: Yes No

If yes, is this the version you will use? \_\_\_\_\_

If no, please provide rationale when answering the question below.

Rationale for use of speaker or video with students: How does the showing of this video or the guest speaker contribute to the instructional goals of the course?

Proposed date for classroom viewing or presentation: \_\_\_\_\_

Letter to parents:

Date to be sent home with students (attach copy): \_\_\_\_\_

Describe equivalent/alternate assignment:

Principal approval of video/speaker: Yes No

Principal signature: \_\_\_\_\_ Date: \_\_\_\_\_

Form to be kept on file in Main Office for one year from date of lesson.