

Billings Public Schools

415 North 30th Street Billings MT 59101-1298
(406) 281-5000 www.billings.k12.mt.us



REQUEST FOR RECONSIDERATION OF MEDIA

The school board of Billings School District 2 has delegated the responsibility for selection and evaluation of library/educational resources to the school library media specialist/curriculum committee, and has established reconsideration procedures to address concerns about those resources. If you wish to request reconsideration of school or library resources, please return the completed form to your school principal. A reconsideration committee will be convened within ten days of the appropriate Director of Education receiving this request.

SCHOOL _____

Please check type of material:

- Book Video / CD Electronic Info / Database Magazine
 Pamphlet Audio Cassette Other, please describe _____

Title of Material _____

Author _____

Publisher or Producer _____

Request Initiated by _____

Telephone _____ Address _____

City _____ State _____ Zip _____

The following questions are to be answered after the complainant has read, viewed, or listened to the school library material in its entirety. If sufficient space is not provided, attach additional sheets. (Please sign your name to each additional attachment.)

1. Did you read, view, or listen to the entire work in question?

2. What do you believe is the theme or purpose of this material?

3. What concerns you about the resource? Please be specific, citing pages, film sequences, etc.

4. Have you discussed your concerns with the classroom teacher, librarian or principal?

5. Are there resource(s) you suggest to provide additional information and/or other viewpoint on this topic?

Signature of Complainant _____ Date _____

Please return completed form to the school principal.

Complainant represents:

_____ (Her/Himself)

_____ (Name of Organization)

_____ (Identify Other Group)