

Billings School District 2

STUDENTS

Receipt of Confidential Records

Pursuant to Montana law, the District may receive case records of the Department of Public Health and Human Services and its local affiliate, the county welfare department, the county attorney, and the court concerning actions taken and all records concerning reports of child abuse and neglect. The District will keep these records confidential as required by law and will not include them in a student's permanent file.

The Board authorizes the individuals listed below to receive information with respect to a District student who is a client of the Department of Health and Human Services.

- Superintendent
- Building administrator
- Counselors

When the District receives information pursuant to law, the Superintendent will prevent unauthorized dissemination of that information.

Cross References: 3600 Student Records
 3600-P1 Student Records Procedure

Legal References: § 41-3-205, MCA Confidentiality – disclosure exceptions

Policy History:

First Reading: February 23, 2004 – Board of Trustees
Second Reading: June 14, 2004 – School/Community Committee
Third Reading: June 21, 2004 – Board of Trustees
Adopted on: June 21, 2004
Effective on: July 1, 2004
Revised on: