

Billings School District 2

THE BOARD OF TRUSTEES

Board Meetings

Regular Meetings

Unless otherwise specified, all meetings will take place in the board room of the Lincoln Center. Regular meetings shall take place at 5:30 p.m. on the third (3rd) Monday of each month, or at other times and places determined by a majority vote. The regular meetings in January and February shall be held on the fourth(4th) Monday. When any other meeting date falls on a legal holiday, the meeting may take place the next business day , or at other time and place determined by a majority vote.

Except for an unforeseen emergency, meetings must occur in a district building or, upon unanimous vote of the trustees, in a publicly accessible building located within the District. If regular meetings are scheduled at places other than as stated above or are adjourned to times other than a regular meeting time, notice of the meeting shall be made in the same manner as provided for special meetings. The Trustees may meet outside the boundaries of the District for collaboration or cooperation on educational issues with other school boards, educational agencies, or cooperatives. Adequate notice of the meeting, as well as an agenda, must be provided to the public in advance. Decision making may only occur at a properly noticed meeting held within the District's boundaries. When a meeting date falls on a legal holiday, the meeting may take place the next business day.

Emergency Meetings

In the event of an unforeseen emergency involving possible personal injury or property damage, the Board may meet immediately and take official action without prior notification. For the purposes this policy, unforeseen emergency means a storm, fire, explosion, community disaster, insurrection, act of God, or other unforeseen destruction or impairment of school district property that affects the health and safety of the trustees, students, or district employees or the educational functions of the district.

Budget Meetings

Between July 1 and August 10 of each year, the Clerk shall publish a notice stating the date, time, and place trustees will meet for the purpose of considering and adopting a final budget for the District, stating that the meeting of the trustees may be continued from day to day until final adoption of a District budget and stating that any taxpayer in the District may appear at the meeting and be heard for or against any part of the budget. This notice shall be published in a newspaper of general circulation in the Billings area.

On the date and at the time and place stated in the published notice (on or before August 20), trustees shall meet to consider all budget information and any attachments required by law. The

Policy History:

First Reading:	January 19, 2004 – Board of Trustees
Second Reading:	February 16, 2004 - Board of Trustees
Third Reading:	March 15, 2004 - Board of Trustees
Adopted on:	March 15, 2004
Effective on:	March 15, 2004
Revised on:	September 27, 2010
Revised on:	August 15, 2011
Revised on:	January 25, 2016