

AUGUST NEWSLETTER

DSD Custodial

We genuinely appreciate all the hard work each and every one of you put forth in maintaining safe, healthy, clean, and welcoming environments for our students to learn in, for staff members to work in, and for community members to visit.

Thanks for all that you do!

FILTERS

As of August 17, all fans and cooling equipment have been enabled to run for the new school year. Please watch for and report any equipment failures and also make sure that all filters have been changed.

FINGER PRINTING

All new district employees, 18 and older, are required to complete a background check as a condition of employment. Unless a new employee has completed a background check through the Utah State Office of Education within the last 12 months.

New employees needing a background check will be fingerprinted in the Human Resources Department. Employees should bring a driver's license or other form of picture ID and their Social Security card with them at the time of fingerprinting. Substitute employees will need to bring cash, check or a debit/credit card (5% processing fee will apply) to cover the cost of the background check. For all other current employees, the cost of the background check will be deducted from their paycheck. Fingerprinting is available as follows:

Hours: Tuesday – Friday, 8 am – 5 pm

Fees as of July 1, 2015 - \$60

EQUIPMENT DISPOSAL

If you have Outdoor Equipment needing to be disposed of please contact the Call Center at 801-402-5600 and have a job sheet created for the equipment shop. They will determine if the equipment should be discarded or if it can be utilized at another location or for parts. Please do not send to C-5/ Salvage.

EXHAUST FANS IN LOCKER ROOMS

Please call Security at 801-402-7680 to extend the run time of exhaust fans in your locker rooms if they are in use after 5 pm. This will help eliminate odors and moisture.

UPCOMING EVENTS

AUGUST 24

Traditional school starts

SEPTEMBER 5

Labor Day- All custodians are off

CONGRATULATIONS!

We would like to congratulate **Anthony Oliva** on getting the head custodian position at Whitesides Elementary.

We would like to congratulate **Ken Barkema** on getting the head custodian position at West Point Junior High.

We would like to congratulate **Jen McGee** on getting the head custodian position at Doxey Elementary.

CONGRATULATIONS!

Bert Rosenquist

We would like to congratulate Bert Rosenquist on his retirement after 10 years of service in Davis School District. Please join us in wishing Bert well in all his future endeavors.

Neil Schiffman

We would like to congratulate Neil Schiffman on his retirement after 11 years of service in Davis School District. Please join us in wishing Neil well in all his future endeavors.

FAX COVER LETTERS

Please note that when you are sending a fax directly to Custodial Services Administration at 402-7881, THERE IS NO NEED FOR A COVER LETTER.