

North Layton Junior (Water Boiler) Unit # 36403 36404 36405 Month/Year: _____

Write down the number for Pressure and Temp., Not just an X.

You need to call in a Job Sheet, make sure you write down the work order # on this report

Unit # 36403 Unit # 36404 Unit # 36405

Initials:	Boiler 2x Daily		Boiler 2x Daily		Boiler 2x Daily		Daily		Every Week (Check Twice)
	Pressure (0-30 lbs)	Temp. (80-190)	Pressure (0-30 lbs)	Temp. (80-190)	Pressure (0-30 lbs)	Temp. (80-190)	Air Comp. Pressure, # on gauge & operation	Walk-in Freezer & Cooler	
									1st 2nd 3rd 4th
1	am		am		am				1 Observe boiler through firing cycle
2	pm		pm		pm				2 Record expansion tank's water level. (1/4, 1/3, 1/2)
3	am		am		am				3 a) Check air compressor oil level
4	pm		pm		pm				b) Drain water from tank. (More often if needed)
5	am		am		am				4 Check heating pumps for:
6	pm		pm		pm				a) bearing noise
7	am		am		am				b) leaking seals
8	pm		pm		pm				c) correct pressure
9	am		am		am				5 Check domestic hot water pumps for:
10	pm		pm		pm				a) Broken couplers
11	am		am		am				b) Motor mounts
12	pm		pm		pm				c) Leaks
13	am		am		am				6 Sweep floor, dust equipment & piping. (If not asbestos)
14	pm		pm		pm				7 Check & write down water meter reading.
15	am		am		am				Every Month
16	pm		pm		pm				1 Oil domestic hot water pumps & motors
17	am		am		am				2 Check for leaks on heating equipment & associated piping.
18	pm		pm		pm				3 Check digital reading on water heater for error codes & temps. In excess of 135. Report any problems/concerns.
19	am		am		am				4 Emergency
20	pm		pm		pm				5 Gen. radiator-
21	am		am		am				6 Gen. battery-
22	pm		pm		pm				7 Gen. engine
23	am		am		am				8 Log hour meter to verify unit has exercised since last month
24	pm		pm		pm				Beginning End of
25	am		am		am				Designed NOT to exercise.
26	pm		pm		pm				9 Fan Room
27	am		am		am				Check oil on
28	pm		pm		pm				Check filters
29	am		am		am				Every other month
30	pm		pm		pm				1 Check pop-off valve operation
31	am		am		am				Concerns/Issues regarding your boiler(s) & room:

Due: By the 5th of the following Month.
 Fax/Pony/E-mail to: Custodial Secretary.
 Fax #: 801-402-7881
 Pony: Custodial Dept. F-3 Freeport

The Boiler Room is **NOT** to be used for storage. Keep **ALL COMBUSTIBLE MATERIAL OUT** of the room!

Nightly Lock-Up: Ensure the boiler is on prior to locking up for the night.