

Fremont Elementary (Water Boiler)

Write down the number for pressure and temp, not just an "X"

If you need to call in a job sheet, make sure you write down the work order # on this report.

Initials:	Twice Daily			Daily			Twice Daily			Daily		
	Boiler Pressure (0-30 lbs)		Boiler Temp. (80-190)	Walk-in Freezer & Cooler		Boiler Pressure (0-30 lbs)		Boiler Temp. (80-190)	Walk-in Freezer & Cooler			
1	am				17	am						
	pm					pm						
2	am				18	am						
	pm					pm						
3	am				19	am						
	pm					pm						
4	am				20	am						
	pm					pm						
5	am				21	am						
	pm					pm						
6	am				22	am						
	pm					pm						
7	am				23	am						
	pm					pm						
8	am				24	am						
	pm					pm						
9	am				25	am						
	pm					pm						
10	am				26	am						
	pm					pm						
11	am				27	am						
	pm					pm						
12	am				28	am						
	pm					pm						
13	am				29	am						
	pm					pm						
14	am				30	am						
	pm					pm						
15	am				31	am						
	pm					pm						
16	am				Post this report in the boiler room & write your findings daily or as indicated. At the end of the month, share with your principal & email to dscustodial@dscmail.net or fax to ext 27881.							
	pm											

Each individual boiler requires a separate report throughout the year.

The Boiler Room is NOT to be used for storage. Keep ALL COMBUSTIBLE MATERIAL OUT of the room! Nightly Lock-Up: Ensure the boiler is on prior to locking up for the night.

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	pm				pm		
6	am			22	am		
	pm				pm		
7	am			23	am		
	pm				pm		
8	am			24	am		
	pm				pm		
9	am			25	am		
	pm				pm		
10	am			26	am		
	pm				pm		
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Boiler# U _____

Boiler Room Inspection Report

School Fremont El
 Month/Year _____

Water Boiler

Twice a Week

	1st Week - 2 times	2nd Week - 2 times	3rd Week- 2 times	4th Week - 2 times
1 Check water softener				
2 Amount of salt added (if applicable)				

Every Week

	1st Week	2nd Week	3rd Week	4th Week
1 Observe boiler through firing cycle				
Check heating pumps for:				
2 a) bearing noise				
b) leaking seals				
c) correct pressure				
Check domestic hot water pumps for:				
3 a) Broken couplers				
b) Motor mounts				
c) Leaks				
5 Sweep floor, dust equipment & piping. (If not asbestos)				
6 Check & write down water meter reading.				

Every Month

1 Oil domestic hot water pumps & motors				
2 Check for leaks on heating equipment & associated piping.				
3 Check digital reading on water heater for error codes & temps. In excess of 135. Report any problems/concerns.				
9 Log hour meter to verify unit has exercised since last month	<u>Beginning of month reading:</u>		<u>End of month reading:</u>	
10 Fan Room				
Check oil on heat pumps				
Check filters				

Every other month

1 Check pop-off valve operation	
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Concerns/Issues regarding your boiler(s) & room: