

How to Receive Job Notifications

1. Go to www.davis.k12.ut.us
2. Click on EMPLOYMENT
3. LOG IN
4. Click on MY JOB PREFERENCES
5. Select YES when asked if you would like to receive email notifications
6. Enter your email address
7. Select CUSTODIAL
8. Press the SAVE NOTIFICATION PREFERENCES button!

It should look similar to this:

The screenshot shows a web application interface with a navigation bar at the top containing four tabs: "My Profile", "My Job Preferences", "My Applications", and "My Password". The "My Job Preferences" tab is active. Below the navigation bar is a section titled "Notification Preferences" with a help icon. The form contains the following elements:

- A question: "Would you like to receive email notifications of future jobs?" with radio buttons for "Yes" (selected) and "No".
- A text input field for "Email address to receive notifications of future jobs:" containing the placeholder text "YOUR EMAIL HERE".
- A heading: "Please select your job preferences:"
- A grid of 16 checkboxes for job categories:
 - Accounting
 - Administrative
 - Child Care
 - Counselor
 - Custodial
 - Distribution
 - District - Licensed
 - District - Non Licensed
 - Family Enrichment Center
 - Federal Programs
 - Human Resources
 - Information Systems
 - Maintenance
 - Media / Library
 - Nutrition Services
 - Parc
 - Parttime Classified
 - Prep Time Specialist
 - Purchasing
 - Secretarial / Clerical
 - Security
 - Substitute
 - Teacher - Elementary
 - Teacher - Secondary
 - Teacher - Special Education
 - Teacher Assistant
 - Telecommunications
 - Transportation
 - Tutor
- A "Save Notification Preferences" button at the bottom right.