

Summer Deep Cleaning- Furniture (Teacher Use)

During the summer break, the custodians will be deep cleaning your room. To help things go smoothly, please fill out this form and give it to your head custodian.

Room #:	Quantity	Use this space to diagram your room
Bookcases	_____	
Chairs	_____	
Computers	_____	
Desks	_____	
Filing Cabinets	_____	
Tables	_____	
Teacher's Chairs	_____	
Teacher's Desk	_____	
List of other items	Quantity	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	

Please take any items home that may be of personal value to you. We cannot be responsible for them