



# New Student Online Enrollment

New to CCISD Family

2025-2026

# New Student Online Enrollment

## New to CCISD Family

PARENTS/GUARDIANS: TO ENROLL A NEW CCISD STUDENT

Parent will access the CCISD website to begin the Process. Navigate to Enroll.



Parents will be directed to the Student Online Enrollment page. Click on “NEW to CCISD Family” and follow the directions. Step 2 has the link to the online enrollment forms. Navigate to Skyward Family Access

**New to CCISD Family**

- + Step 1: Find Your Zoned Campus
- **Step 2: Enroll Online**

CCISD has an online student enrollment system. Enrollment for 2024-25 opens in April 2024. You will still need to bring proof of residency and other important documentation to your child's campus to finalize the registration process.


[Skyward Family Access](#) ← **Click her to begin the enrollment process**

[2024-2025 New to CCISD Family Enrollment Guide](#)

# New Student Enrollment: Account Request

## ACCOUNT REQUEST

This form is the first step to enrolling your new student online. You will need to fill out the form to request an account that you will use to log in to a secure Online Enrollment system.

Online Enrollment Access

### New Student Enrollment: Account Request

**This form is the first step to enrolling your new student online. Complete it to request an account that you will use to log in to a secure Online Enrollment system.**

If your pop-up blocker is turned on, click Retry.

Please fill out the form below to request an account to access the New Student Online Enrollment (NSOE) Portal. Once the information below has been submitted, you will receive an email with your account. Once you receive this email, you will then be given a link to access the Skyward login page.

If you do not have an email account, check "I don't have an email address" box. A message box will appear with your login information for the Skyward login page.

### I have an email address.

- Enter the Legal First and Last Name of the legal parent/guardian enrolling the student.
- Enter the legal parent/guardian's email address, primary phone number, and address.
- Click on "Click here to submit Online Enrollment Account Request".
- Check your email for your username and password (email may take several minutes).

### I do NOT have an email address.

- Enter the Legal First and Last Name of the legal parent/guardian enrolling the student.
- Enter the Legal First and Last Name of the legal parent/guardian enrolling the student.
- Check the box "I don't have an email".
- Create a Guardian login to use as your login username.
- Enter the legal parent/guardian's email address, primary phone number, and address.
- Click on "Click here to submit Online Enrollment Account Request".
- Once the pop-up comes up, write down the password. Failure to do so could result in you having to begin the process over.

Enter the name of the legal parent/guardian of the student you want to enroll

\* Guardian Legal First Name:

\* Guardian Legal Last Name:

Guardian Legal Middle Name:

Guardian Legal Name Prefix:  Guardian Legal Name Suffix:

Guardian contact information

I don't have an email

\* Guardian Email Address:

\* Re-type Email Address:

\* Guardian Primary Phone Number:

Complete the security dialog

Enter the name of the legal parent/guardian of the student you want to enroll

\* Guardian Legal First Name:

\* Guardian Legal Last Name:

Guardian Legal Middle Name:

Guardian Legal Name Prefix:  Guardian Legal Name Suffix:

Guardian contact information

I don't have an email

\* Guardian Login:

\* Re-type Login:

\* Guardian Primary Phone Number:

Complete the security dialog

Address: \* House #:  Direction:  \* Street Name:  Apartment:

P.O. Box:  Address 2:  City:  State:  \* Zip Code:

Asterisk (\*) denotes a required field

[Click here to submit Online Enrollment Account Request](#)

As you start to enter your street name, you will receive a drop-down menu with street names. Please click on your street name.

Instructions from the email and the pop-up will direct you to the Enrollment Access log in window. Log in with the username and password given in the email or the pop-up.



**SKYWARD®**

CLEAR CREEK ISD  
CLEAR CREEK ISD Production

Login ID:

Password:

Login Area:

# Welcome to the Clear Creek ISD New Student Online Enrollment



## New Student Enrollment: Application Form

Save and Continue to Fill Out Application

Save and go to Summary Page

Print Application

Leave WITHOUT Saving

### Instructions for completing the student application

Welcome to the Clear Creek Independent School District New Student Online Enrollment System.

Before you start this form, please be sure you have read the important information on our website for student registration at [www.ccsid.net](http://www.ccsid.net). Such information includes how to register your student, and the required documents needed to complete the enrollment application or provide to the campus to complete enrollment before your child's start date.

## STEP 1: STUDENT INFORMATION

Enter information into each field. Be sure to enter the student's full legal name as it is printed on the birth certificate. Fields marked with an asterisk (\*) are required fields and the step cannot be completed without entering the information in these fields. For addresses not zoned to Clear Creek ISD, the Expected School to Enroll will display Clear Creek ISD. The district will determine the student's enrolling school per Student Transfer Request.

### Instructions for completing Student Information

Enter information into each blank field.  
A checked box indicates a Yes answer and an unchecked box indicates a No answer.

Be sure to enter the student's full legal name as it is printed on the birth certificate.

The language(s) entered in Step 1 will populate on the Home Language form located in Step 5. A language other than English will result in a linguistic proficiency assessment.

\* Last Name:  \* First Name:  Middle Name:

Name Suffix:  \* Gender:

\* Date of Birth:  Age:  Birth City:  Birth State:

Check if your student lives within this school district.

Social Security Number:

\* Check if student is Hispanic/Latino:

\* Federal Race: (select all that apply)  
 American Indian or Alaska Native  
 Asian  
 Black or African American  
 Native Hawaiian or Other Pacific Islander  
 White

\* What language does your child speak most of the time?:  \* What language is spoken in your home most of the time?:

\* Military Connected:

\* Name of Previous School District (n/a if none):  \* Name of school previously attended (n/a if none):

Please select the Next School Year if you are enrolling your child for the 2025-2026 school year.

\* What School Year are you enrolling your student into?  Current School Year (2024 - 2025)  Next School Year (2025 - 2026)

\* Expected Enrollment Date

First Day of School (08/13/2025)

(The first day of school is 08/13/2024)

\* Expected Enrollment Date

\* Expected Grade Level. Note... Grade level is added based on student's age and may need to be modified.  Expected School to Enroll into: CLEAR CREEK ISD

\* I authorize this student's information to be distributed for the purposes of Military usage:  ?

\* I authorize this student's information to be distributed for the purposes of Higher Ed usage:  ?

\* I authorize this student's information to be distributed for the purposes of Public usage:  ?

\* I authorize this student's information to be distributed for the purposes of District usage:  ?

\* I authorize this student's information to be distributed for the purposes of Local usage:  ?

\* I authorize this student's information to be distributed for the purposes of school yearbook usage:  ?

Additional Information:  
(on the Student for the District)

Maximum characters: 5000, Remaining characters: 5000

Complete Step 1 and move to Step 2: Family/Guardian Information

Complete Step 1 Only

## STEP 2: FAMILY/GUARDIAN INFORMATION

Add additional Legal Guardian at the same address – Click: [Yes, I want to Add another Legal Guardian who lives at this address](#)

Add Legal Guardian who lives at a different address – Click: [Yes, I want to Add a Legal Guardian who lives at a Different Address](#)

**Step 2: Family/Guardian Information** [Edit](#) [View Only](#) [Save](#) [Save and Collapse Step](#)

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**Enter Information for the Primary Guardian and the Family this Student lives with**

**Enter Information for the Family this Student lives with**

\* Primary Phone:

\* Family Home Language:

House #:  Direction:  Street Name:  Apartment:

\* Physical Street Address Required: P.O. Box:  Address 2:  City:  State:  Zip Code:

\* County:

**Enter Information for the Primary Guardian of the Family this Student lives with**

\* Last Name:  \* First Name:  Name Suffix:

Name Prefix:  \* Date of Birth:  Gender:

\* Relationship to Child:

\* Does this guardian have custody of the child?:  \* Check here if this guardian is allowed to pick up student from school.:

Should this guardian also be considered an Emergency Contact?

Cell Phone:  Work Phone:  Contact Email Address:

Employer:  Driver License Number:

**Are there other Legal Guardians who live at this address?**

[Yes, I want to Add another Legal Guardian who lives at this address](#) [No other Legal Guardians live at this Address](#)

## STEP 3: EMERGENCY CONTACT INFORMATION

Additional emergency contacts can be added by clicking: “Yes, I want to Add another Emergency Contact Record”. Otherwise, click: “No, Complete Step 3 and move to Step 4: Requested Documents”.

**Step 3: Emergency Contact Information** [Edit](#) [View Only](#) [Save](#) [Save and Collapse Step](#)

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**Instructions for completing Emergency Contact Information**

The information you enter in this form is used for two reasons. At the school level, a staff member will call these contacts in the event the parents or guardians cannot be reached and there is a concern with the student. At the school district level, these contacts will be included in CCISD's mass emergency call outs for issues such as weather delays, power outages, etc. that disrupt the school day or may cause for an early release or closure of the school.

**Enter the Information for Emergency Contact #1** [Remove this Emergency Contact](#)

\* Last Name:  \* First Name:  Name Suffix:

Name Prefix:  \* This contact is allowed to pick up the student from school.:

Gender:

\* Primary Phone:  Cell Phone:  Work Phone:

\* Relationship to Child:

**Do you have other Emergency Contacts to add for this student?**

[Yes, I want to Add another Emergency Contact Record](#) [No, Complete Step 3 and move to Step 4: Requested Documents](#) [No, Complete Step 3 Only](#)

#### STEP 4: REQUESTED DOCUMENTS

Click on each category button to upload a document(s). If you have custody orders, please email the campus principal by navigating to ccisd.net>> School>>Contact Us to obtain the email addresses. To complete the registration process, parents/guardians will need to visit the campus the student will be attending to provide the original required documentation, outlined below.

**Step 4: Requested Documents**    ✔ Date Completed: 08/02/2023

**Instructions for completing the Requested Documents**

Click on each category button to upload document(s). If you have custody orders, please email the campus principal by navigating to ccisd.net>>Schools>>Contact Us to obtain the email addresses. To complete the registration process, parents or guardians may upload the required documents needed to complete the enrollment application or provide to the campus to complete enrollment before your child's start date.

**\*\*Acceptable utility bills are: natural gas, water, and electric only. Please only upload PDF or JPEG attachments.**

Birth Certificate:	<input type="button" value="Choose File"/>	No file chosen
Immunizations Record:	<input type="button" value="Choose File"/>	No file chosen
Last Report Card:	<input type="button" value="Choose File"/>	No file chosen
Mortgage/Lease :	<input type="button" value="Choose File"/>	No file chosen
Parent/Guardian ID:	<input type="button" value="Choose File"/>	No file chosen
Social Security Card:	<input type="button" value="Choose File"/>	No file chosen
Utility Bill:	<input type="button" value="Choose File"/>	No file chosen

#### STEP 5: ADDITIONAL DISTRICT FORMS

District Forms are different at the elementary, intermediate, and high school levels. The pictures below are only examples of forms parents may see.

Click on each button to open the form, fill out the information as requested on each form, and then click SAVE at the top right. Forms are complete when this message,  This form *has been completed* displays. Click **"Complete Step 5"** once all District Forms have been completed.

**Step 5: Additional District Forms**

**Instructions for completing the Additional District Forms**

Please complete the following forms which provide the school and school district important information about your student.

Asterisk ( \* ) denotes a required form

* Required Form:	<input type="button" value="2025-26 Student Information"/>	<input type="checkbox"/> This form has not been completed
* Required Form:	<input type="button" value="2025-26 Home Language Survey"/>	<input checked="" type="checkbox"/> This form <i>has been completed</i>
* Required Form:	<input type="button" value="2025-26 Student Medical Information"/>	<input type="checkbox"/> This form has not been completed
* Required Form:	<input type="button" value="2025-2026 Transportation Form"/>	<input checked="" type="checkbox"/> This form <i>has been completed</i>
* Required Form:	<input type="button" value="2025-26 Parent Signature Form"/>	<input checked="" type="checkbox"/> This form <i>has been completed</i>

Once all 5 steps are marked, click: "Submit Application to the District."

Asterisk (\*) denotes a required field      Please Note: Only one step may be edited at a time

Step 1: Student Information	Edit	View Only	✔ Date Completed: 04/08/2025
Step 2: Family/Guardian Information	Edit	View Only	✔ Date Completed: 04/11/2025
Step 3: Emergency Contact Information	Edit	View Only	✔ Date Completed: 04/11/2025
Step 4: Requested Documents	Edit	View Only	✔ Date Completed: 04/11/2025
Step 5: Additional District Forms	Edit	View Only	✔ Date Completed: 04/11/2025

**Submit Application to the District**

\* All steps must be Completed before an Application can be Submitted \*

You will receive the following pop-up. Click "Submit Application to the District".

**Confirm** ✕

Submitting will allow CLEAR CREEK ISD to review and process this application. After submitting you will only be able to view this application and will not be able to make any further changes.

Are you sure you want to submit this application to CLEAR CREEK ISD?

**Submit Application**      **Cancel and Keep Screen Open**

You will receive a pop-up stating the application has been successfully submitted.

**Application Submitted**

The application has been successfully submitted.

Thank you for choosing the Clear Creek Independent School District.

If you have any questions, please contact your child's school of enrollment.

**OK**