

LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
Committee of the Whole Meeting
AGENDA
Tuesday, March 18, 2025 at **7:00 PM**

BOARD OF EDUCATION
Kevin Daly, *President*
Peter D. Theodore, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Ted Kwon
Jay Oleniczak
Rupal Shah Mandal

ADMINISTRATION
Dr. David L. Russo, *Superintendent of Schools*
Dr. Dominick M. Lupo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

*Agenda of the Committee of the Whole Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, March 18, 2025.*

No final action will be taken by the Board of Education at this meeting.

1. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE - (7:00 p.m.)

- Kevin Daly
- Myra A. Foutris
- Ted Kwon
- Jay Oleniczak
- Rupal Shah Mandal
- Peter D. Theodore
- John P. Vranas

ADMINISTRATIVE TEAM MEMBERS

- Dr. David. L. Russo Dr. Dominick M. Lupo Courtney Whited

2. AUDIENCE TO VISITORS

3. NEW BUSINESS

- a. INFORMATION/DISCUSSION: Todd Hall Renovations/CCDC Lease Renewal 2
The Administration seeks direction from the Board of Education as it relates to the developing plans for Todd Hall renovations and leasing space to the Children's Care and Development Center, Inc.

4. ADJOURNMENT

Motion by member: _____ Seconded by: _____

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



Executive Summary Committee of the Whole Meeting

DATE: March 18, 2025
TOPIC: Todd Hall Renovations/CCDC Lease Renewal
PREPARED BY: David Russo

Recommended for:

- Action
- Discussion
- Information

Purpose/Background:

After extensive classroom renovations at Rutledge Hall and Lincoln Hall, the District is considering options for similar modernizations for Todd Hall classrooms. Those plans must consider how the spaces (approximately 4.5 full-size classrooms) currently rented by the Children's Care and Development Center, Inc (CCDC) factor into the overall design.

The Administration presents options prepared by Studio GC to renovate Todd Hall with and without CCDC as a tenant. Additionally, the Administration recommends the Board consider the following programs and space utilizations when considering future usages of Todd Hall.

- Permanent STEM Lab
- Sensory Room
- Offering a 3rd Section of Pre-K
- Conference Room for Family and Staff Meetings
- Move Instructional Special Education to Larger Space
- Move 2nd NTDSE Program to Larger Space
- Additional EL Classroom
- Development of a Math Intervention Program
- Additional Office Space (Psychologist, Social Worker, OT)
- Additional Rental Space for NTDSE Programming (

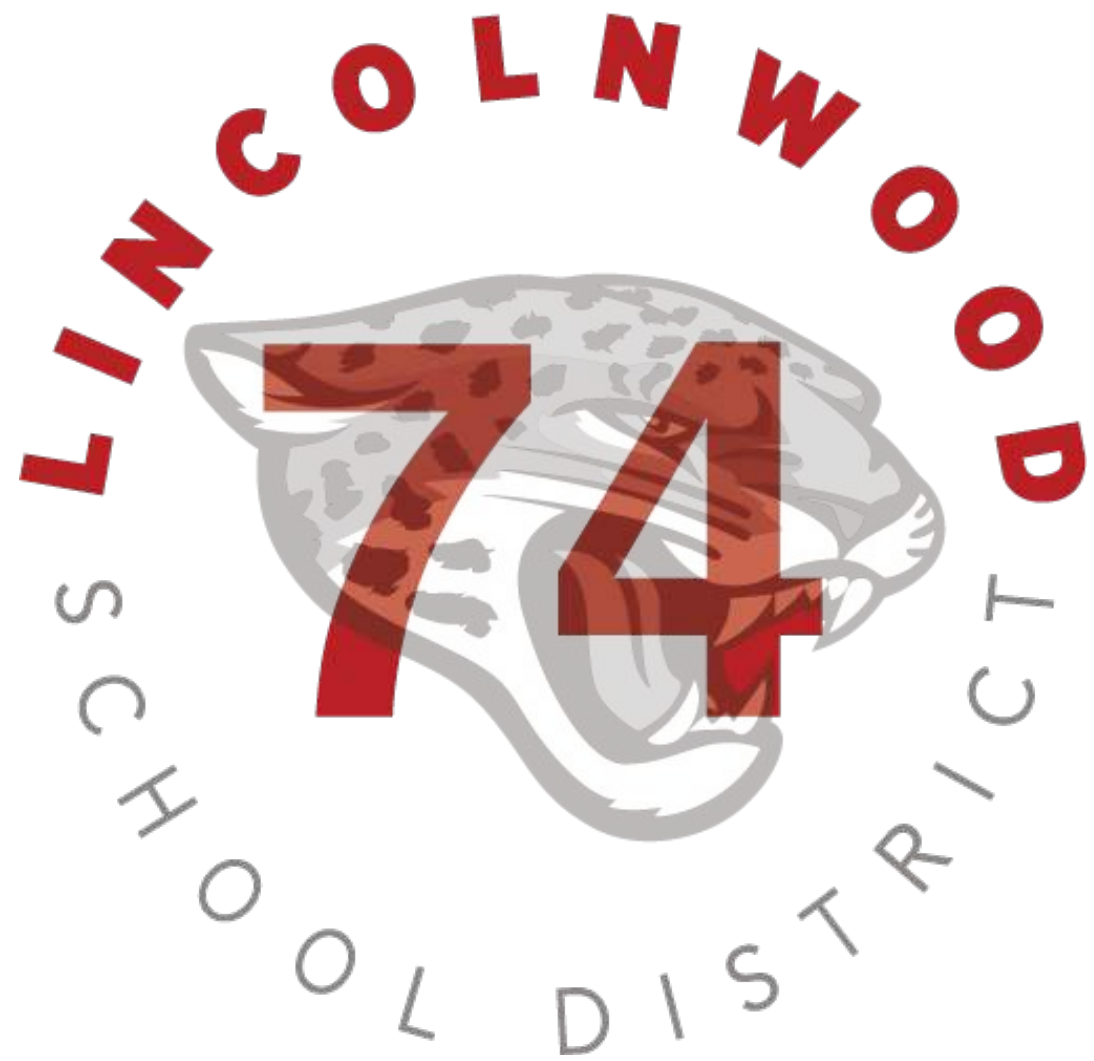
The current lease with CCDC expires on June 30, 2026 and the District must provide notice to CCDC by November 1, 2025.

Fiscal Impact:

N/A

Recommendation:

The Administration seeks direction from the Board of Education as it relates to the developing plans for Todd Hall renovations and leasing space to the Children's Care and Development Center, Inc.



TODD HALL CONCEPTS

February 25th, 2025

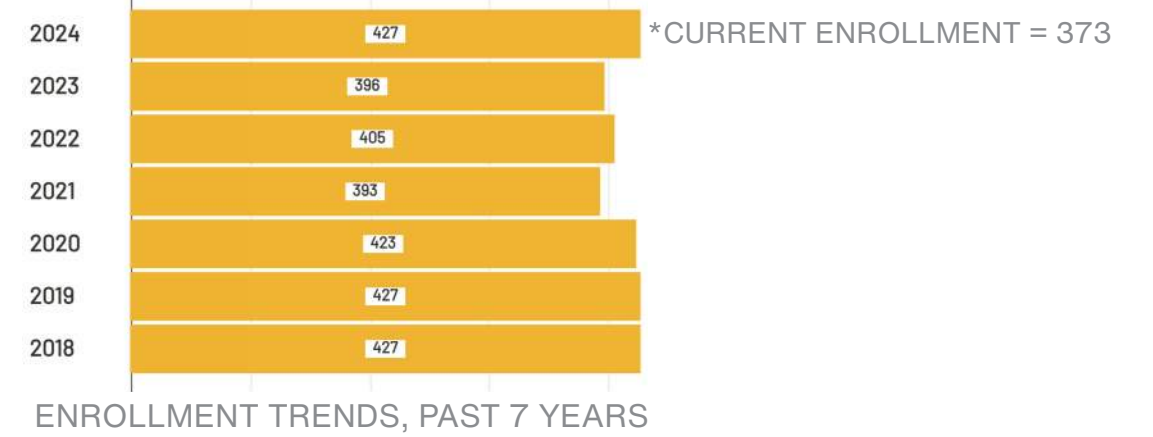
EXISTING BUILDING UTILIZATION

BUILDING UTILIZATION

EXISTING



- GRADE CLASSROOM
- SHARED CURRICULUM ROOMS
- SMALL GROUP/INTERVENTIONIST ROOMS
- NTDSE ROOMS
- STAFF / BUILDING SUPPORT
- CCDC ROOMS



EXISTING					
	QUANTITY	STUDENT CAPACITY PER ROOM (MAX)	BUILDING CAPACITY	TARGET UTILIZATION (90% TYP.)	FUNCTIONAL CAPACITY
Building Area (GSF)	60,378				
Current Enrollment (2024-2025)	373				
Pre-K Classrooms	2	20	40	90%	36
Kindergarten Classrooms	6	20	120	90%	108
1st Grade Classrooms	6	24	144	90%	130
2nd Grade Classrooms	6	24	144	90%	130
Small Group/Intervention/ELL	12				-
Art Room	1		-		-
Music Room	1		-		-
STEM Room	-		-		-
Gymnasiums/MPR/Library	3		-		-
NTDSE Rooms	2		-		-
CCDC Rooms	4		-		-
			448		403

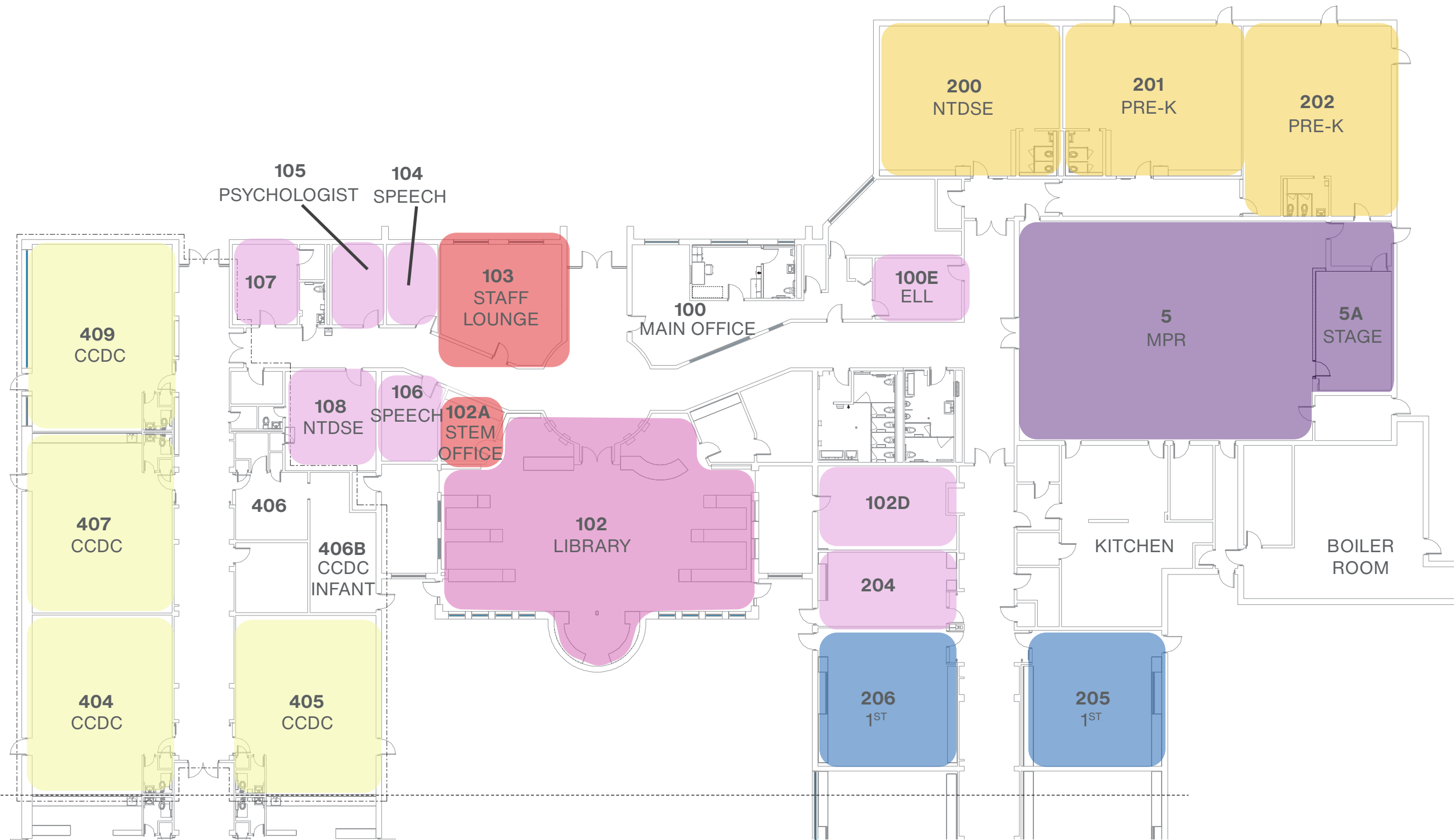
UTILIZATION	
	(CURRENT CAPACITY / BUILDING CAPACITY)
Current Enrollment (2024-2025)	83%

BUILDING UTILIZATION
 AVERAGE ELEMENTARY SCHOOL UTILIZATION = 90%-100%

CONCEPT A: RENOVATION WITH CCDC

PROPOSED SCOPE OF WORK - EXISTING LAYOUT

• NORTH PLAN



- A PRE-K
- B1 KINDERGARTEN
- B2 CCDC
- C1 CLASSROOM
- C2 CLASSROOM
- D MUSIC & ART
- E MPR
- F GYM
- G LIBRARY
- H SMALL GROUP
- I STAFF
- J STAFF TLT

PROPOSED SCOPE OF WORK - EXISTING LAYOUT

• SOUTH PLAN



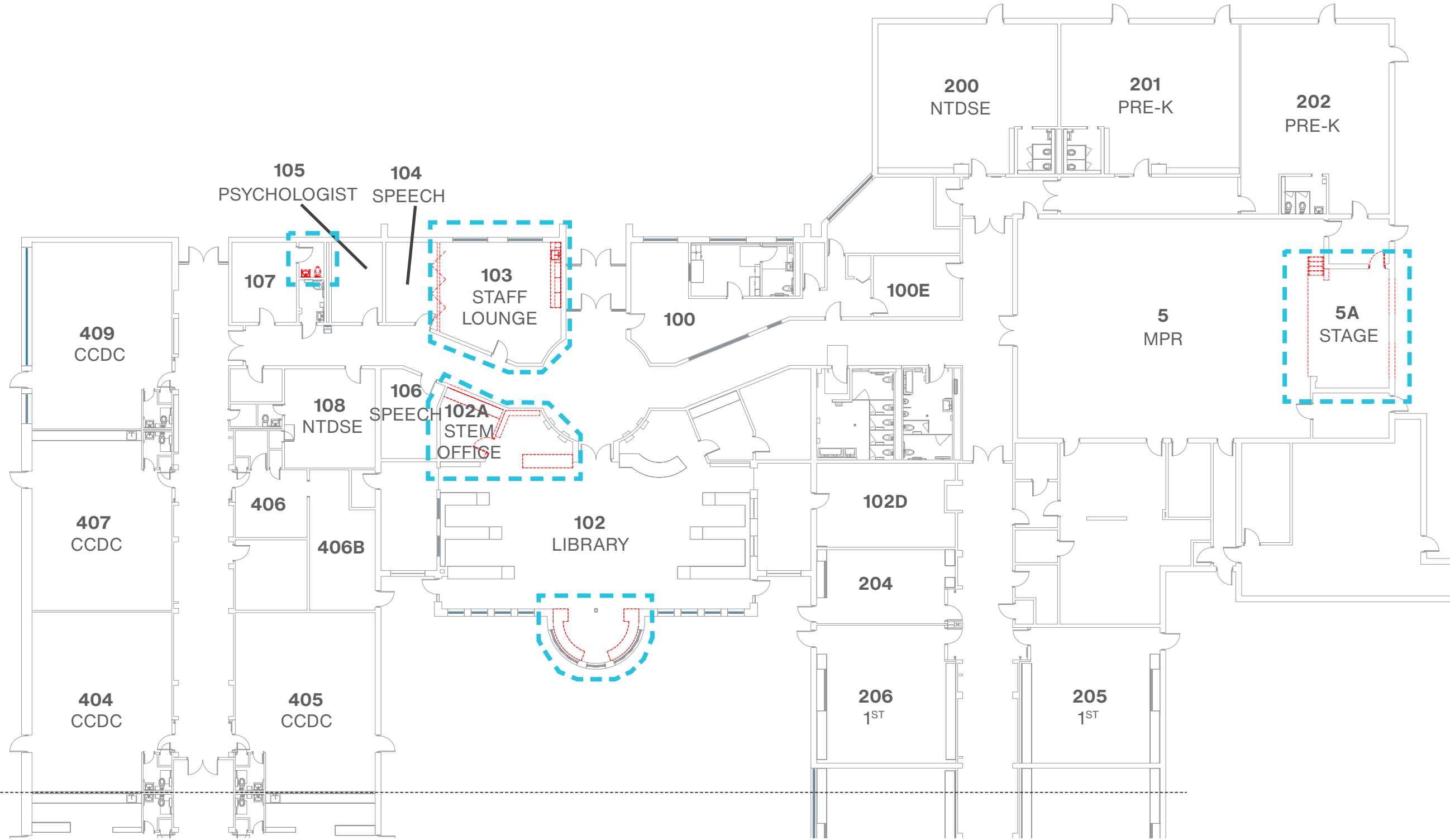
- A** PRE-K
- B1** KINDERGARTEN
- B2** CCDC
- C1** CLASSROOM
- C2** CLASSROOM
- D** MUSIC & ART
- E** MPR
- F** GYM
- G** LIBRARY
- H** SMALL GROUP
- I** STAFF LOUNGE
- J** STAFF TLT

PROPOSED SCOPE OF WORK

	RENOVATE TOILETS FOR ADA COMPLIANCE	REPLACE CASEWORK	REPLACE CEILING & LIGHTS	REPLACE FLOOR	FUR OUT WALLS	PAINT / WALL PANELS	ADD STORAGE (FURN./ CASEW.)	MODIFY OR ELIMINATE STAGE	REPLACE / ADD FURNITURE	PAINT DUCTWORK	REPLACE BASKETBALL HOOPS	MISC. MECH, ELEC, AV	OTHER CHANGES & NOTES
A: PRE-K 200, 201, 202	●	●	●	●	●	●	●		● TCHR DESK/ CHAIR ONLY			●	REPLACE CUBBIES; TOILET ROOMS TO BE RENOVATED
B1: KINDERGARTEN 400, 401, 402, 403	●	●	●		●	●	●		● TCHR DESK/ CHAIR & STOR.			●	TOILET ROOMS TO BE EXPANDED
B2: CCDC 404, 405, 407, 409	●	●	●		●	●	●		●			●	ALTERNATE BID; MECH. IS BASE BID; CONSIDER OPTIONAL ALT. FOR MOTHERS' ROOM
C1: TYPICAL CLASSROOM 301, 303, 305, 307, 309, 311, 313		●	●		●	●		●	● TCHR DESK/ CHAIR ONLY			●	
C2: TYPICAL CLASSROOM 205, 206, 207, 208, 209, 210, 212		●	●		●	●			●			●	REPLACE EXISTING CLASSROOM SINKS
D: MUSIC & ART 300, 302		●	●	●		●			●			●	CONSIDER SECOND SINK IN ART
E: MPR 5				●				●		●	●	●	REPLACE BASKETBALL HOOPS
F: GYM 215				●		●					●	●	ADD 2 BASKETBALL HOOPS ON WEST AND REPLACE 2 ON EAST
G: LIBRARY 102			●									●	ENCLOSE WEST READ. ROOM W/ WALL & DOOR; EXPLORE DIVIDING FOR NEW STEM LAB
H: SMALL GROUP ROOMS 100E, 102D, 104, 105, 106, 107, 108, 204, 211, 213, 315		●	●		●	●			●			●	CASEWORK EXISTS ONLY IN 204, 211, 213, 315
I: STAFF LOUNGE 103		●	●	●		●			●			●	REPLACE FURNITURE; ELIMINATE OPERABLE PARTITION
J: STAFF TOILETS				●		●							ELIMINATE SHOWER IN GYM STAFF TOILET

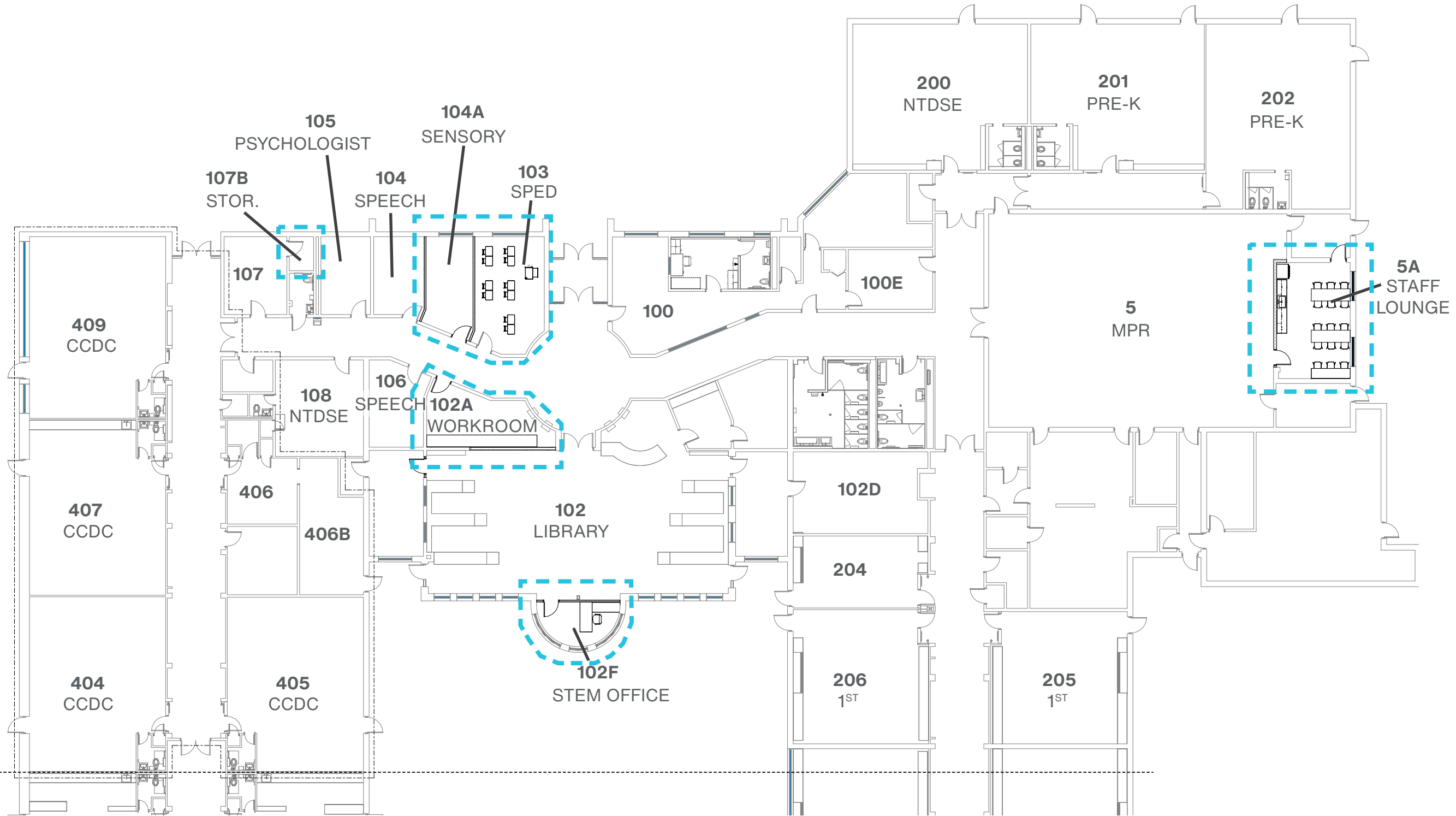
PROPOSED DEMOLITION - ADDITIONAL SCOPE CONSIDERATIONS

• NORTH PLAN



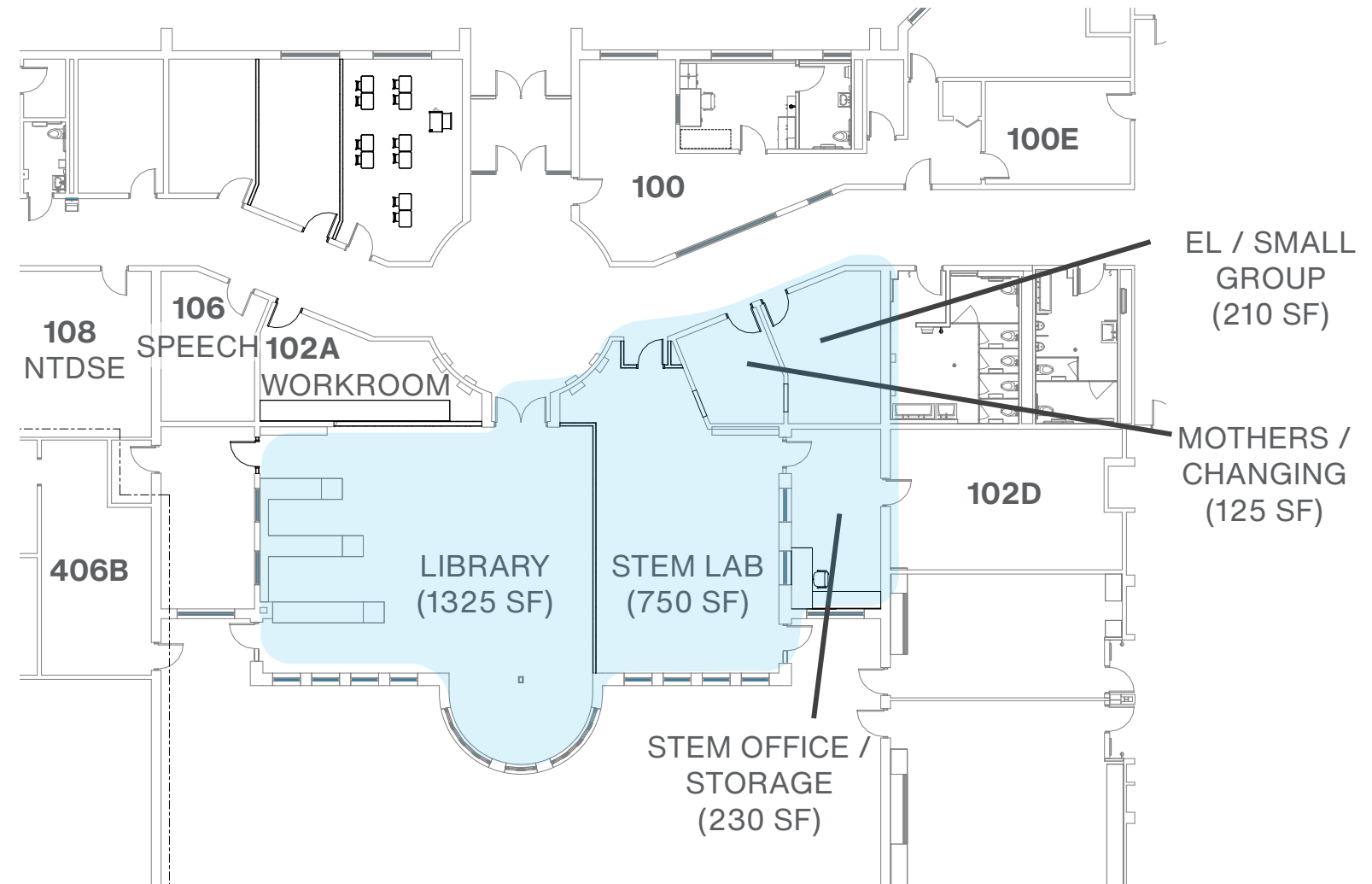
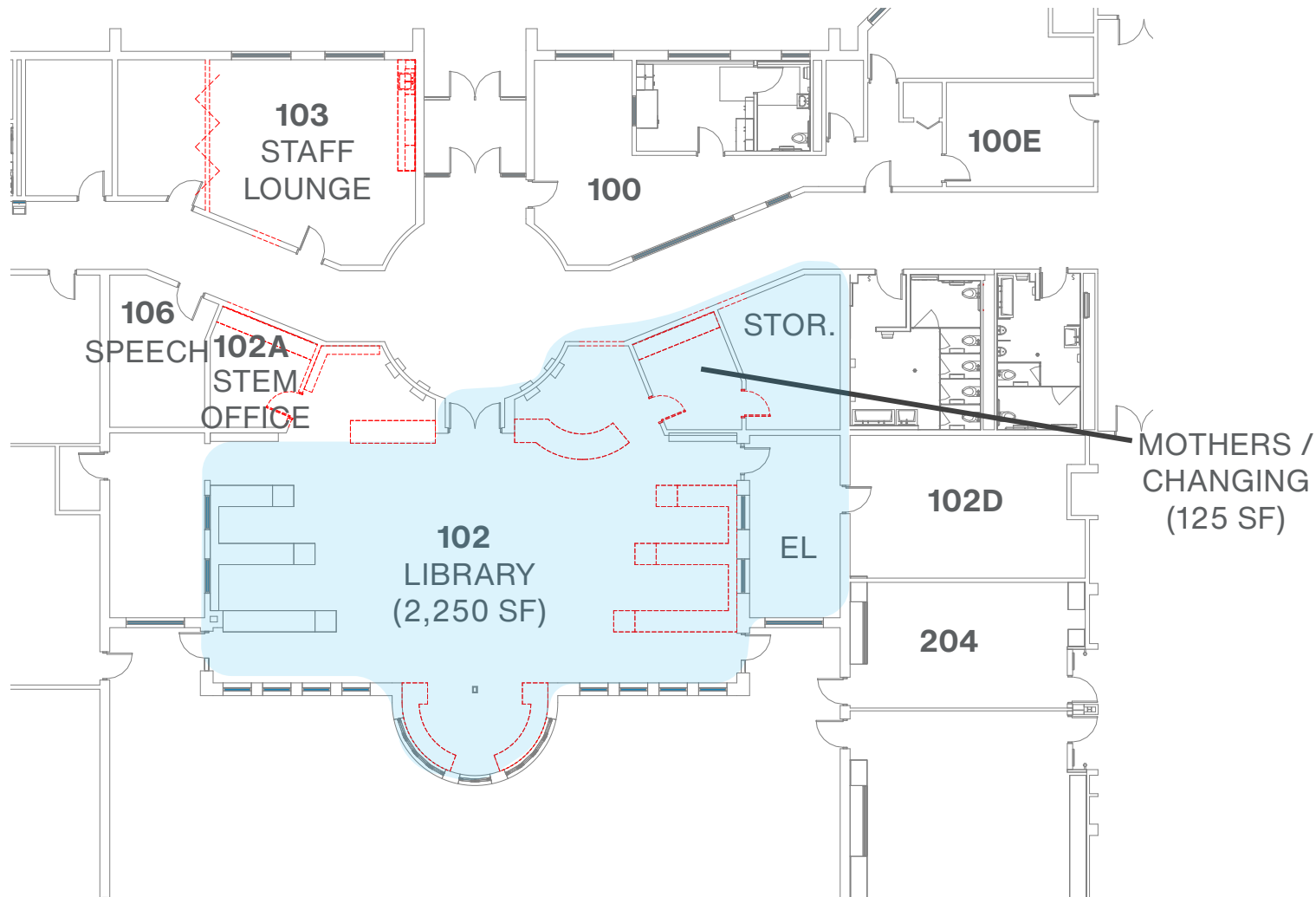
PROPOSED NEW CONSTRUCTION - ADDITIONAL SCOPE CONSIDERATIONS

• NORTH PLAN



LIBRARY/STEM LAB - ALTERNATE CONSIDERATION

LIBRARY AREA - DEMO & NEW



CONCEPT B: RENOVATION WITHOUT CCDC

PROPOSED PLAN



- GRADE CLASSROOM
 - SMALL GROUP/INTERVENTIONIST ROOMS
 - BUILDING SUPPORT
 - SHARED CURRICULUM ROOMS
 - NTDSE ROOMS
 - STAFF SUPPORT
- ROOMS WITH NO CHANGE HALFTONED*

CONCEPT C: ADDITION

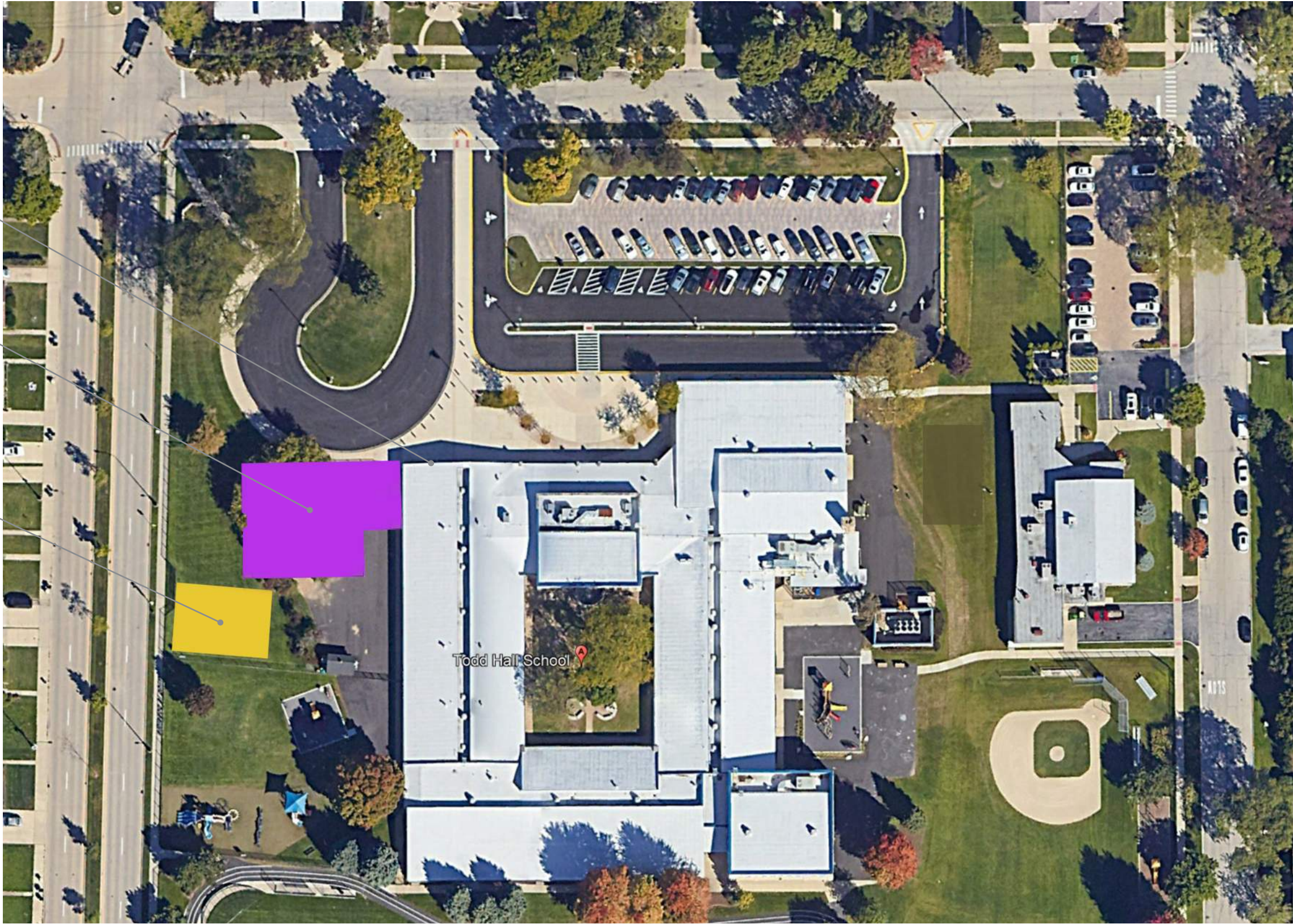
PROPOSED ADDITION

• SITE PLAN

CCDC ENTRANCE
EXISTING TO REMAIN

ADDITION
4-CLASSROOMS
(NET GAIN OF +3)

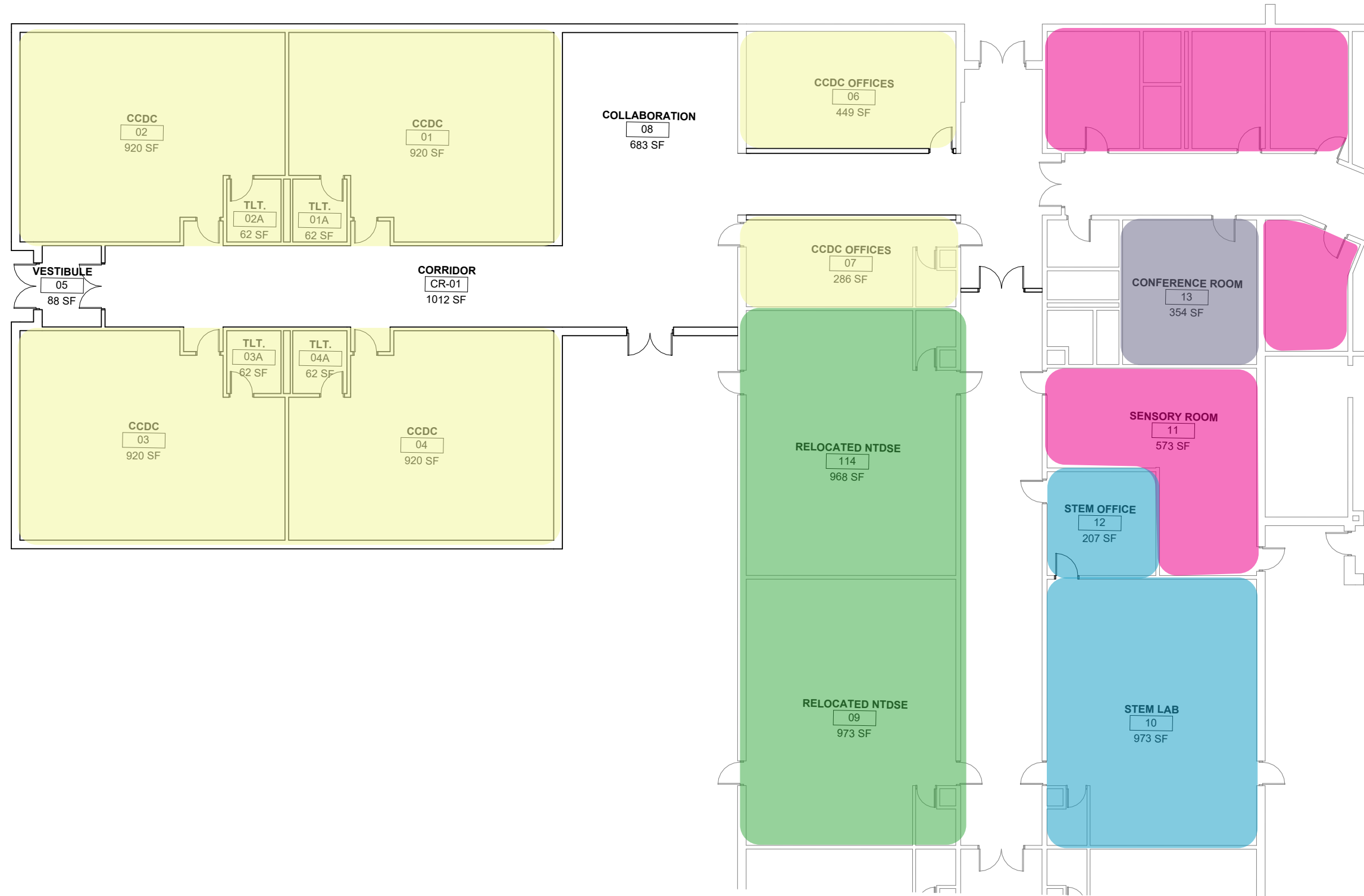
**RELOCATED CCDC
PLAYGROUND**



PROPOSED ADDITION

• PARTIAL FLOOR PLAN

- CCDC
- NTDSE ROOMS
- SMALL GROUP/
INTERVENTIONIST ROOMS
- SHARED
CURRICULUM ROOMS
- STAFF SUPPORT
- BUILDING SUPPORT



PROPOSED OVERALL PLAN



- GRADE CLASSROOM
 - CCDC
 - NTDSE ROOMS
 - SHARED CURRICULUM ROOMS
 - SMALL GROUP/ INTERVENTIONIST ROOMS
 - STAFF SUPPORT
 - BUILDING SUPPORT
- ROOMS WITH NO CHANGE HALFTONED*

EXISTING CONDITIONS FOR REFERENCE

EXISTING CONDITIONS

• PRE-K



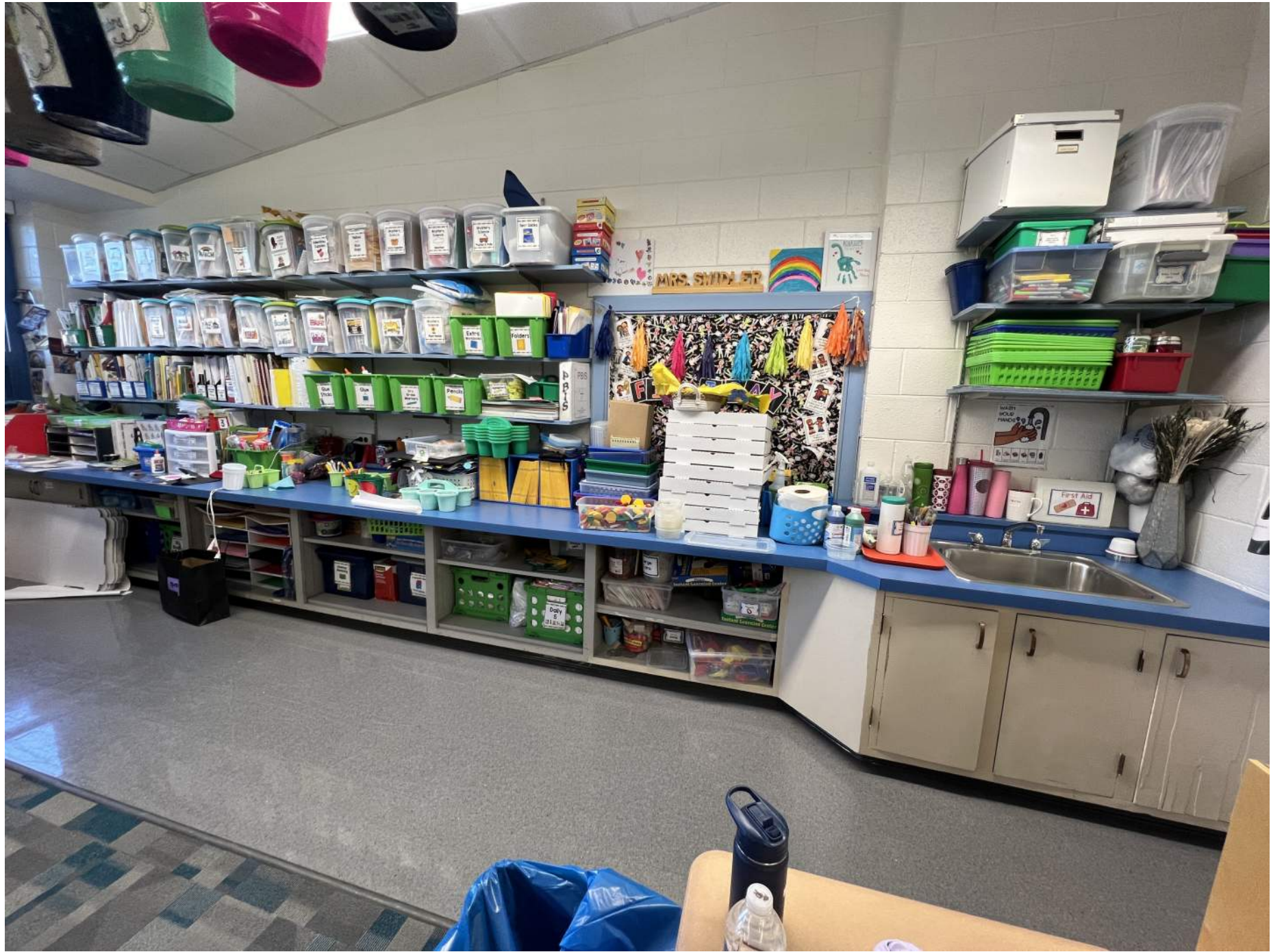
TYPICAL EXISTING TOILET ROOM TO BE RENOVATED



EXISTING CUBBIES

EXISTING CONDITIONS

- KINDERGARTEN



TYPICAL EXISTING CASEWORK AND SINK TO BE REPLACED

EXISTING CONDITIONS

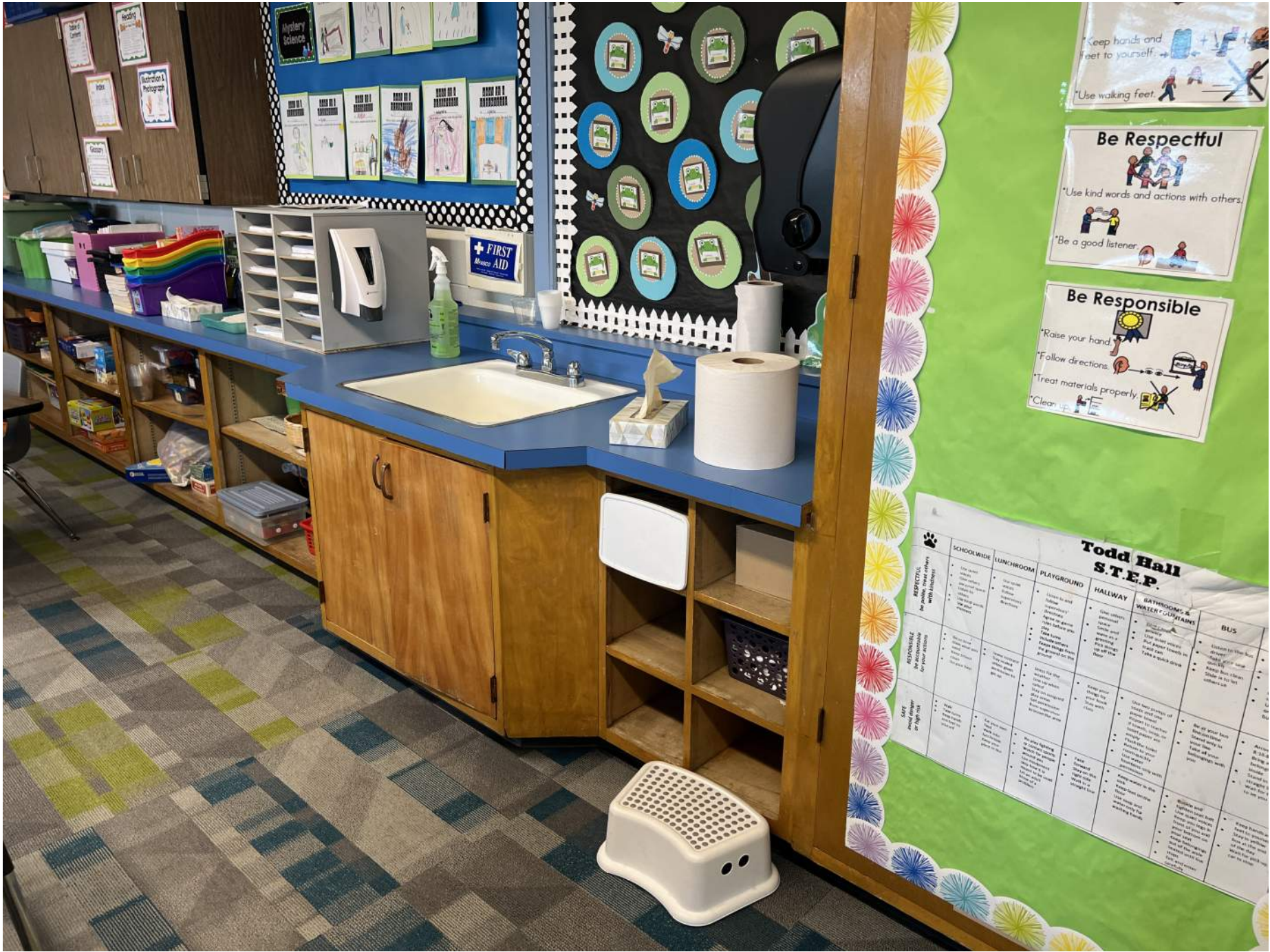
- TYPICAL CLASSROOM C1



TYPICAL EXISTING CLASSROOM STAGE AND CASEWORK

EXISTING CONDITIONS

• TYPICAL CLASSROOM C2



TYPICAL 1ST GRADE, AND (1) 2ND GRADE CLASSROOM SINK AND CASEWORK TO BE REPLACED

EXISTING CONDITIONS

- MUSIC AND ART



EXISTING MUSIC ROOM



EXISTING ART ROOM

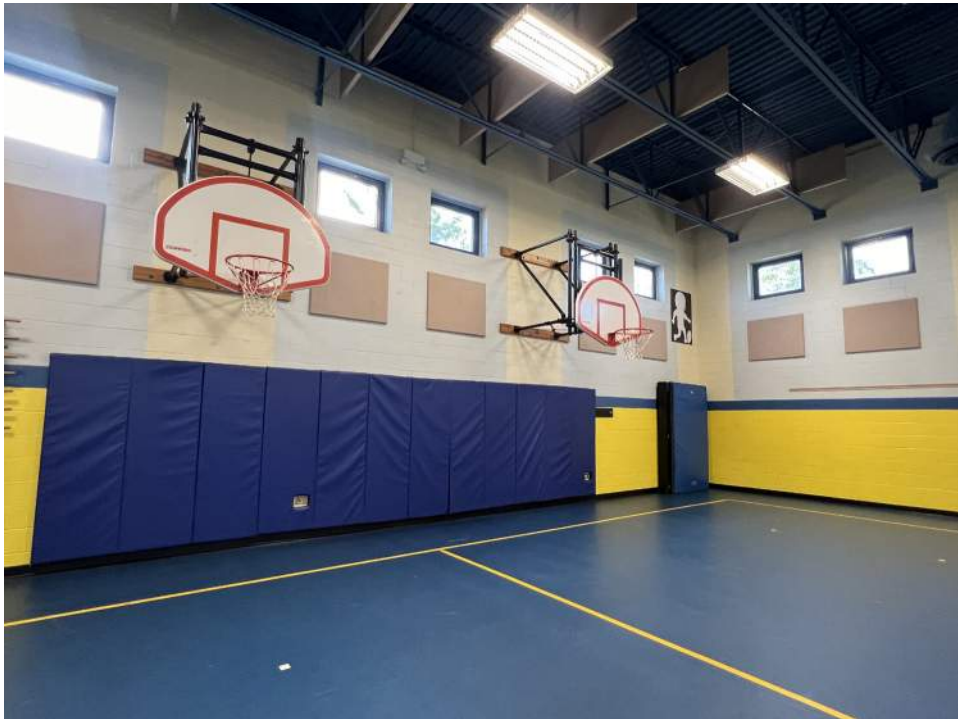
EXISTING CONDITIONS

• MPR



EXISTING CONDITIONS

• GYM



EXISTING CONDITIONS

• STAFF LOUNGE

• STAFF TOILETS



EXISTING STAFF TOILET

THANK YOU!