

LINCOLNWOOD SCHOOL DISTRICT 74 **BOARD OF EDUCATION** Finance Committee Meeting **AGENDA** Thursday, September 21, 2023 at 6:30 PM

**BOARD OF EDUCATION** Kevin Daly, President Rupal Shah Mandal, Vice President John P. Vranas, Secretary Maxie Boynton Myra A. Foutris Jay Oleniczak Peter D. Theodore

**ADMINISTRATION** 

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Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

Agenda of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, to be held in the Marvin Garlich Administration Building 6950 N. East Prairie Road Lincolnwood, Illinois 60712, on Thursday, September 21, 2023.

IN-PERSON PARTICIPATION: It is expected that all members of the Finance Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL

#### FINANCE COMMITTEE MEMBERS

Peter D. Theodore (BOE), Chair Jay Oleniczak (BOE), Co-Chair John P. Vranas (BOE) Michael Bartholomew, Community Member Maja Kenjar, Community Member Steven Pawlow, Community Member Paul Stellatos, Community Member

#### ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO Jordan Stephen, Director of Technology

a. Resolution Regarding IDOT Hazardous Transportation Routes

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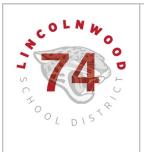
b. Early Childhood Alliance

2.	AUDIENCE TO VISITORS	
3.	APPROVAL OF MINUTES a. Finance Committee Meeting Minutes - AUGUST 24, 2023	3
	Motion by member: Seconded by:	
4.	INFORMATION/DISCUSSION: FUND BALANCE REPORT a. Fund Balance Report - JULY 2023	6
5.	OLD BUSINESS	
6.	NEW BUSINESS	

	c. Strategic Plan Process Proposal d. Stop the Bleed Kits	50 78
7.	INFORMATION/DISCUSSION: District Purchasing Update(s) - <i>Dr. David L. Russo, Dr. Dominick M. Lupo, Jordan Stephen</i> a. Zoom Renewal for 2023-2024  b. Proquest/CultureGrams Renewal for 2023-2024  c. Scholastic BookFlix Renewal for 2023-2024  d. Heartland Business Systems Renewals for 2023-2024  e. Lincoln Hall Musical - Northlight Theatre Artistic Staffing  f. Explore Learning   Gizmos	<u>81</u>
8.	ADJOURNMENT	
	Motion by member: Seconded by:	

# Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Finance Committee Meeting Minutes Thursday, August 24, 2023 at **6:30 PM**  **BOARD OF EDUCATION** 

Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

**ADMINISTRATION** 

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO

Minutes of the Finance Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Thursday, August 24, 2023.

#### 1. CALL TO ORDER/ROLL CALL.

Chair Theodore called the Finance Committee meeting to order at 6:35 p.m.

#### FINANCE COMMITTEE MEMBERS

Peter D. Theodore (BOE), Chair Jay Oleniczak (BOE), Co-Chair John P. Vranas (BOE) Steven Pawlow, Community Member Paul Stellatos, Community Member

#### FINANCE COMMITTEE MEMBERS NOT PRESENT

Michael Bartholomew, Community Member Maja Kenjar, Community Member

#### ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

#### 2. AUDIENCE TO VISITORS

None

#### 3. APPROVAL OF MINUTES

- a. Finance Committee Meeting Minutes MAY 18, 2023
- b. Finance Committee Meeting Minutes JUNE 8, 2023
- c. Finance Committee Meeting Minutes JULY 20, 2023

A motion was made, seconded and passed to approve the minutes from the May 18, 2023, June 8, 2023 and July 20, 2023 Finance Committee meeting.

#### 4. FUND BALANCE REPORT

### a. Fund Balance Report - JUNE 2023

Courtney Whited, Business Manager/CSBO, presented the Fund Balance Report for June 2023.

#### 5. OLD BUSINESS

### a. Budget for Fiscal Year 2024

Courtney Whited, Business Manager/CSBO presented the Tentative Budget for Fiscal Year 2024 highlighting reductions in expenditures that have been made. The Public Hearing will be on September 7, 2023 at the Board of Education meeting.

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to adopt the Fiscal Year 2024 Budget after the Public Hearing at the Board of Education meeting on September 7, 2023.

#### 6. NEW BUSINESS

a. 2022-23 Administrator and Teacher Salary and Benefit Report Pursuant to PA 97-256 Courtney Whited, Business Manager/CSBO explained the requirement behind the Administrator and Teacher Salary and Benefit Report. This report will be posted on the District website after the September Board of Education meeting.

## b. 2022-23 IMRF Salary and Benefits Report

Courtney Whited, Business Manager/CSBO explained the requirement behind the 2022-23 IMRF Salary and Benefits Report. This report will be posted on the District website after the September Board of Education meeting.

## c. Renewal of Flocabulary for the 2023-2024 School Year

A motion was made, seconded and passed that the Finance Committee concurs with the Administration to recommend to the Board of Education to approve the Flocabulary Quote in the amount of \$3,360 for the service dates between October 18, 2023 and October 17, 2024.

#### 7. District Finance Update - Dr. David Russo, Superintendent of Schools

#### a. Assessing Field Trip Fees

Dr. David L. Russo, Superintendent of Schools explained that the Administration continues to look for field trip experiences that connect students to the rich cultural and experiential learning available in the area. However, admission fees have increased. Therefore, the team wanted direction on cost sharing of field trips with families. The Committee asked if the experiences are educational, David explained that all the experiences have an educational component or connection to the curriculum. The Committee recommended that the experiences should be paid by the District, and the Business Office should look at allocating more funds towards the budget lines for field trips. The Committee suggested that People Active with Lincolnwood Schools (PALS) could do some fundraising for some of these experiences for students that can't afford some of the larger "paid" experiences.

#### 8. ADJOURNMENT

A motion was made, seconded and passed to adjourn the Finance Committee meeting. The Finance Committee meeting was adjourned at 6:51 p.m.

The next Finance Committee meeting will be Thursday, September 21, 2023 at 6:30 p.m. The public is

welcome.		
	Peter D. Theodore, Chair	
Jay Oleniczak, Co-chair		

Fund B	alances			<u>Mon</u>	<del></del>	☐ Include Cash Balance	
Fiscal Yea	r: 2023-2024				<u>Year:</u> 2023 <u>Fund Type:</u>		FY End Report
Fund 10	Description EDUCATIONAL	Beginning Balance \$14,185,013.40	<u>Revenue</u> \$548,928.56	<u>Expense</u> (\$512,368.33)	Transfers \$0.00	Fund Balance \$14,221,573.63	
20	OPERATIONS & MAINTENANCE	\$4,215,122.81	\$12,408.32	(\$304,379.47)	\$0.00	\$3,923,151.66	
30	DEBT SERVICE	\$805,374.06	\$1,007.03	\$0.00	\$0.00	\$806,381.09	
40	TRANSPORTATION	\$1,742,536.99	\$105,723.51	(\$110,197.71)	\$0.00	\$1,738,062.79	
50	MUNICIPAL RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
51	IMRF	\$808,701.76	\$7,094.43	(\$8,313.41)	\$0.00	\$807,482.78	
52	SOCIAL SECURITY AND MEDICARE	\$405,685.77	\$6,590.50	(\$9,643.29)	\$0.00	\$402,632.98	
60	CAPITAL PROJECTS	\$4,594,191.64	\$218,643.85	(\$513,180.35)	\$0.00	\$4,299,655.14	
70	WORKING CASH	\$586,340.43	\$733.16	\$0.00	\$0.00	\$587,073.59	
80	TORT IMMUNITY	\$439,581.77	\$549.65	\$0.00	\$0.00	\$440,131.42	
90	FIRE PREVENTION & SAFETY	\$2,946,220.34	\$3,683.93	(\$320,242.29)	\$0.00	\$2,629,661.98	
99	LINCOLNWOOD SCHOOLS ACTIVITY FUN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Grand Total:	\$30,728,768.97	\$905,362.94	(\$1,778,324.85)	\$0.00	\$29,855,807.06	

End of Report

# Treasurers Report FUND- All Funds As of 07/31/2023

Fiscal Year: 2023-2024

Total LIABILITIES + FUND BALANCE

ASSETS		
CASH & INVESTMENTS		
Cash in Bank (+)	\$29,731,003.73	
Imprest Fund (+)	\$15,164.95	
Petty Cash (+)	\$100.00	
Sub-total : CASH & INVESTMENTS	\$29,746,268.68	
DUE FROM OTHER GOVERNMENTS		
Inter-Governmental Loans (+)	(\$467.03)	
Sub-total : DUE FROM OTHER GOVERNMENTS	(\$467.03)	
Total : ASSETS	\$	29,745,801.65
LIABILITIES		
ACCOUNTS PAYABLE		
Accounts Payable (+)	\$61,290.18	
Sub-total : ACCOUNTS PAYABLE	\$61,290.18	
OTHER CURRENT LIABILITIES		
Other Liabilities (+)	\$34,683.94	
Payroll Liabilities (+)	(\$205,979.53)	
Sub-total : OTHER CURRENT LIABILITIES	(\$171,295.59)	
Total : LIABILITIES	(\$110,005.41)	
FUND BALANCE		
Unreserved Fund Balance		
Fund Balance (+)	\$30,728,768.97	
Sub-total : Unreserved Fund Balance	\$30,728,768.97	
NET INCREASE (DECREASE)		
NET INCREASE (DECREASE) (+)	(\$872,961.91)	
Sub-total : NET INCREASE (DECREASE)	(\$872,961.91)	
Total : FUND BALANCE	\$29,855,807.06	

End of Report

\$29,745,801.65

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Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	Budget	Budget Balance	
REVENUE					
LOCAL SOURCES					
Property Tax Receipts (+)	\$0.00	\$0.00	\$27,268,336.00	\$27,268,336.00	0.0%
Payments in Lieu of Taxes (+)	\$304,161.73	\$304,161.73	\$1,290,000.00	\$985,838.27	23.6%
Tuition Payments Received (+)	\$5,160.00	\$5,160.00	\$240,000.00	\$234,840.00	2.2%
Interest Revenue Received (+)	\$38,152.51	\$38,152.51	\$630,000.00	\$591,847.49	6.1%
Sales to Pupils & Adults (+)	(\$576.37)	(\$576.37)	\$200,000.00	\$200,576.37	-0.3%
Activity Fees Received (+)	\$14,032.05	\$14,032.05	\$122,500.00	\$108,467.95	11.5%
Other Local Revenue (+)	\$15,626.98	\$15,626.98	\$295,222.00	\$279,595.02	5.3%
Rental Revenue (+)	\$15,744.95	\$15,744.95	\$98,000.00	\$82,255.05	16.1%
Sub-total : LOCAL SOURCES	\$392,301.85	\$392,301.85	\$30,144,058.00	\$29,751,756.15	1.3%
STATE SOURCES					
State Grants & Aid Received (+)	\$111,382.45	\$111,382.45	\$1,622,000.00	\$1,510,617.55	6.9%
Sub-total : STATE SOURCES	\$111,382.45	\$111,382.45	\$1,622,000.00	\$1,510,617.55	6.9%
FEDERAL SOURCES					
Federal Grants & Aid Received (+)	\$401,678.64	\$401,678.64	\$1,238,804.00	\$837,125.36	32.4%
Sub-total : FEDERAL SOURCES	\$401,678.64	\$401,678.64	\$1,238,804.00	\$837,125.36	32.4%
Total : REVENUE	\$905,362.94	\$905,362.94	\$33,004,862.00	\$32,099,499.06	2.7%
EXPENDITURES					
REGULAR K-12 PROGRAMS					
Salaries (-)	\$1,111.50	\$1,111.50	\$8,010,572.00	\$8,009,460.50	0.0%
Employee Benefits (-)	\$3,416.78	\$3,416.78	\$1,372,227.00	\$1,368,810.22	0.2%
Termination Benefits (-)	\$17,957.13	\$17,957.13	\$403,608.00	\$385,650.87	4.4%
Purchased Services (-)	\$19,236.70	\$19,236.70	\$220,600.00	\$201,363.30	8.7%
Supplies & Materials (-)	\$68,109.09	\$68,109.09	\$660,788.00	\$592,678.91	10.3%
Capital Expenditures (-)	\$61,108.25	\$61,108.25	\$258,600.00	\$197,491.75	23.6%
Other Objects (-)	\$0.00	\$0.00	\$1,200.00	\$1,200.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$113,250.00	\$113,250.00	0.0%
Sub-total : REGULAR K-12 PROGRAMS	(\$170,939.45)	(\$170,939.45)	(\$11,040,845.00)	(\$10,869,905.55)	1.5%
PRE-K PROGRAMS					
Salaries (-)	\$0.00	\$0.00	\$278,422.00	\$278,422.00	0.0%
Employee Benefits (-)	\$0.00	\$0.00	\$72,205.00	\$72,205.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$4,200.00	\$4,200.00	0.0%
Capital Expenditures (-)	\$1,837.70	\$1,837.70	\$1,850.00	\$12.30	99.3%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Sub-total : PRE-K PROGRAMS	(\$1,837.70)	(\$1,837.70)	(\$357,177.00)	(\$355,339.30)	0.5%
SPECIAL ED PROGRAMS K-12					
Salaries (-)	\$0.00	\$0.00	\$1,350,598.00	\$1,350,598.00	0.0%
Employee Benefits (-)	\$0.00	\$0.00	\$363,836.00	\$363,836.00	0.0%
Purchased Services (-)	\$0.00	\$0.00	\$800.00	\$800.00	0.0%
Supplies & Materials (-)	\$29.95	\$29.95	\$3,500.00	\$3,470.05	0.9%
Capital Expenditures (-)	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$200.00	\$200.00	0.0%

Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	<u>Budget</u>	Budget Balance	
Non-Capital Equipment (-)	\$122.76	\$122.76	\$3,500.00	\$3,377.24	3.5%
Sub-total : SPECIAL ED PROGRAMS K-12	(\$152.71)	(\$152.71)	(\$1,727,934.00)	(\$1,727,781.29)	0.0%
REMEDIAL & SUPPLEMENTAL K-12					
Salaries (-)	\$0.00	\$0.00	\$606,768.00	\$606,768.00	0.0%
Employee Benefits (-)	\$0.00	\$0.00	\$98,830.00	\$98,830.00	0.09
Purchased Services (-)	\$16,072.56	\$16,072.56	\$53,490.00	\$37,417.44	30.09
Supplies & Materials (-)	\$306.50	\$306.50	\$9,965.00	\$9,658.50	3.19
Sub-total : REMEDIAL & SUPPLEMENTAL K-12	(\$16,379.06)	(\$16,379.06)	(\$769,053.00)	(\$752,673.94)	2.19
INTERSCHOLASTIC PROGRAMS					
Salaries (-)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$4,300.00	\$4,300.00	0.0
Supplies & Materials (-)	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.0
Capital Expenditures (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0
Other Objects (-)	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.0
Sub-total : INTERSCHOLASTIC PROGRAMS	\$0.00	\$0.00	(\$115,800.00)	(\$115,800.00)	0.0
SUMMER SCHOOL PROGRAMS					
Salaries (-)	\$12,436.98	\$12,436.98	\$71,000.00	\$58,563.02	17.5
Employee Benefits (-)	\$537.12	\$537.12	\$3,545.00	\$3,007.88	15.2
Supplies & Materials (-)	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.0
Sub-total : SUMMER SCHOOL PROGRAMS	(\$12,974.10)	(\$12,974.10)	(\$77,045.00)	(\$64,070.90)	16.8
GIFTED PROGRAMS					
Salaries (-)	\$0.00	\$0.00	\$502,478.00	\$502,478.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$93,752.00	\$93,752.00	0.0
Supplies & Materials (-)	\$0.00	\$0.00	\$3,950.00	\$3,950.00	0.0
Sub-total : GIFTED PROGRAMS	\$0.00	\$0.00	(\$600,180.00)	(\$600,180.00)	0.0
BILINGUAL PROGRAMS					
Salaries (-)	\$0.00	\$0.00	\$689,408.00	\$689,408.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$110,064.00	\$110,064.00	0.0
Purchased Services (-)	\$0.00	\$0.00	\$3,200.00	\$3,200.00	0.0
Supplies & Materials (-)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.0
Sub-total : BILINGUAL PROGRAMS	\$0.00	\$0.00	(\$812,672.00)	(\$812,672.00)	0.0
ATTENDANCE & SOCIAL WORK					
Salaries (-)	\$0.00	\$0.00	\$414,143.00	\$414,143.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$47,683.00	\$47,683.00	0.0
Purchased Services (-)	\$0.00	\$0.00	\$300.00	\$300.00	0.0
Supplies & Materials (-)	\$221.16	\$221.16	\$2,000.00	\$1,778.84	11.1
Sub-total : ATTENDANCE & SOCIAL WORK	(\$221.16)	(\$221.16)	(\$464,126.00)	(\$463,904.84)	0.0
HEALTH SERVICES					
Salaries (-)	\$895.83	\$895.83	\$173,000.00	\$172,104.17	0.5
Employee Benefits (-)	\$88.75	\$88.75	\$60,611.00	\$60,522.25	0.19

Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	<u>Budget</u>	Budget Balance	
Purchased Services (-)	\$5,625.00	\$5,625.00	\$80,500.00	\$74,875.00	7.09
Supplies & Materials (-)	\$48.83	\$48.83	\$5,400.00	\$5,351.17	0.9
Capital Expenditures (-)	\$0.00	\$0.00	\$3,000.00	\$3,000.00	0.0
Other Objects (-)	\$0.00	\$0.00	\$750.00	\$750.00	0.0
Non-Capital Equipment (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0
Sub-total : HEALTH SERVICES	(\$6,658.41)	(\$6,658.41)	(\$324,761.00)	(\$318,102.59)	2.19
PSYCHOLOGICAL SERVICES					
Salaries (-)	\$0.00	\$0.00	\$185,478.00	\$185,478.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$39,511.00	\$39,511.00	0.0
Purchased Services (-)	\$767.00	\$767.00	\$2,300.00	\$1,533.00	33.3
Supplies & Materials (-)	\$0.00	\$0.00	\$1,400.00	\$1,400.00	0.0
Sub-total : PSYCHOLOGICAL SERVICES	(\$767.00)	(\$767.00)	(\$228,689.00)	(\$227,922.00)	0.3
SPEECH PATHOLOGY & AUDIOLOGY					
Salaries (-)	\$0.00	\$0.00	\$284,658.00	\$284,658.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$42,774.00	\$42,774.00	0.0
Purchased Services (-)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.0
Supplies & Materials (-)	\$324.61	\$324.61	\$1,450.00	\$1,125.39	22.4
Sub-total : SPEECH PATHOLOGY & AUDIOLOGY	(\$324.61)	(\$324.61)	(\$330,882.00)	(\$330,557.39)	0.1
OTHER SUPPORT SERVICES - PUPILS					
Salaries (-)	\$0.00	\$0.00	\$86,000.00	\$86,000.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$5,870.00	\$5,870.00	0.0
Sub-total : OTHER SUPPORT SERVICES - PUPILS	\$0.00	\$0.00	(\$91,870.00)	(\$91,870.00)	0.0
IMPROVEMENT OF INSTRUCTION					
Salaries (-)	\$20,469.18	\$20,469.18	\$377,126.00	\$356,656.82	5.4
Employee Benefits (-)	\$4,303.27	\$4,303.27	\$62,781.00	\$58,477.73	6.9
Purchased Services (-)	\$750.00	\$750.00	\$67,785.00	\$67,035.00	1.1
Supplies & Materials (-)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.0
Other Objects (-)	\$0.00	\$0.00	\$4,425.00	\$4,425.00	0.0
Sub-total : IMPROVEMENT OF INSTRUCTION	(\$25,522.45)	(\$25,522.45)	(\$514,117.00)	(\$488,594.55)	5.0
EDUCATIONAL MEDIA					
Salaries (-)	\$0.00	\$0.00	\$283,667.00	\$283,667.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$33,184.00	\$33,184.00	0.0
Supplies & Materials (-)	\$2,553.92	\$2,553.92	\$19,000.00	\$16,446.08	13.4
Non-Capital Equipment (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0
Sub-total : EDUCATIONAL MEDIA	(\$2,553.92)	(\$2,553.92)	(\$336,351.00)	(\$333,797.08)	0.8
ASSESSMENT & TESTING					
Purchased Services (-)	\$45,492.30	\$45,492.30	\$45,493.00	\$0.70	100.0
Supplies & Materials (-)	\$0.00	\$0.00	\$100.00	\$100.00	0.0
Sub-total: ASSESSMENT & TESTING	(\$45,492.30)	(\$45,492.30)	(\$45,593.00)	(\$100.70)	99.8

Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	Budget	Budget Balance	
Employee Benefits (-)	\$0.00	\$0.00	\$3,550.00	\$3,550.00	0.0%
Purchased Services (-)	\$9,406.22	\$9,406.22	\$230,000.00	\$220,593.78	4.1%
Supplies & Materials (-)	\$187.69	\$187.69	\$2,500.00	\$2,312.31	7.5%
Other Objects (-)	\$380.00	\$380.00	\$16,000.00	\$15,620.00	2.4%
Sub-total : ADMIN SERVICES - BOARD OF ED	(\$9,973.91)	(\$9,973.91)	(\$252,050.00)	(\$242,076.09)	4.0%
SUPERINTENDENT					
Salaries (-)	\$19,949.28	\$19,949.28	\$270,330.00	\$250,380.72	7.4%
Employee Benefits (-)	\$3,730.45	\$3,730.45	\$57,282.00	\$53,551.55	6.5%
Purchased Services (-)	\$200.00	\$200.00	\$7,500.00	\$7,300.00	2.7%
Supplies & Materials (-)	\$0.00	\$0.00	\$2,300.00	\$2,300.00	0.0%
Other Objects (-)	\$30.99	\$30.99	\$3,500.00	\$3,469.01	0.9%
Sub-total : SUPERINTENDENT	(\$23,910.72)	(\$23,910.72)	(\$340,912.00)	(\$317,001.28)	7.0%
ADMIN SERVICES - SPECIAL ED					
Salaries (-)	\$11,761.98	\$11,761.98	\$153,103.00	\$141,341.02	7.7%
Employee Benefits (-)	\$3,773.17	\$3,773.17	\$46,285.00	\$42,511.83	8.2%
Other Objects (-)	\$0.00	\$0.00	\$750.00	\$750.00	0.0%
Sub-total : ADMIN SERVICES - SPECIAL ED	(\$15,535.15)	(\$15,535.15)	(\$200,138.00)	(\$184,602.85)	7.8%
WORKERS COMPENSATION INSURANCE					
Purchased Services (-)	\$0.00	\$0.00	\$75,800.00	\$75,800.00	0.0%
Sub-total: WORKERS COMPENSATION INSURANCE	\$0.00	\$0.00	(\$75,800.00)	(\$75,800.00)	0.0%
PROPERTY INSURANCE					
Purchased Services (-)	\$0.00	\$0.00	\$120,000.00	\$120,000.00	0.0%
Sub-total : PROPERTY INSURANCE	\$0.00	\$0.00	(\$120,000.00)	(\$120,000.00)	0.0%
PRINCIPAL					
Salaries (-)	\$54,490.42	\$54,490.42	\$710,378.00	\$655,887.58	7.7%
Employee Benefits (-)	\$18,594.17	\$18,594.17	\$235,906.00	\$217,311.83	7.9%
Purchased Services (-)	\$271.84	\$271.84	\$5,050.00	\$4,778.16	5.4%
Supplies & Materials (-)	\$174.77	\$174.77	\$4,000.00	\$3,825.23	4.4%
Capital Expenditures (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$2,400.00	\$2,400.00	0.0%
Sub-total : PRINCIPAL	(\$73,531.20)	(\$73,531.20)	(\$958,734.00)	(\$885,202.80)	7.7%
OPERATION OF BUSINESS SERVICES					
Salaries (-)	\$15,215.56	\$15,215.56	\$197,803.00	\$182,587.44	7.7%
Employee Benefits (-)	\$2,758.15	\$2,758.15	\$33,823.00	\$31,064.85	8.2%
Other Objects (-)	\$129.79	\$129.79	\$1,300.00	\$1,170.21	10.0%
Sub-total: OPERATION OF BUSINESS SERVICES	(\$18,103.50)	(\$18,103.50)	(\$232,926.00)	(\$214,822.50)	7.8%
FISCAL SERVICES					
Salaries (-)	\$18,713.88	\$18,713.88	\$243,583.00	\$224,869.12	7.7%
Employee Benefits (-)	\$8,146.45	\$8,146.45	\$101,468.00	\$93,321.55	8.0%
Purchased Services (-)	\$136.25	\$136.25	\$108,600.00	\$108,463.75	0.1%

Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	<u>Budget</u>	Budget Balance	
Supplies & Materials (-)	\$261.26	\$261.26	\$5,500.00	\$5,238.74	4.89
Other Objects (-)	\$1,321.15	\$1,321.15	\$29,900.00	\$28,578.85	4.49
Sub-total : FISCAL SERVICES	(\$28,578.99)	(\$28,578.99)	(\$489,051.00)	(\$460,472.01)	5.89
FACILITY ACQUISITION & CONSTRUCTION					
Purchased Services (-)	\$59,500.00	\$59,500.00	\$315,504.00	\$256,004.00	18.99
Capital Expenditures (-)	\$453,680.35	\$453,680.35	\$1,689,139.00	\$1,235,458.65	26.99
Sub-total : FACILITY ACQUISITION & CONSTRUCTION	(\$513,180.35)	(\$513,180.35)	(\$2,004,643.00)	(\$1,491,462.65)	25.69
OPERATION & MAINTENANCE OF PLANT					
Salaries (-)	\$39,813.02	\$39,813.02	\$542,404.00	\$502,590.98	7.39
Employee Benefits (-)	\$12,848.78	\$12,848.78	\$175,110.00	\$162,261.22	7.39
Purchased Services (-)	\$155,355.69	\$155,355.69	\$1,011,473.00	\$856,117.31	15.4
Supplies & Materials (-)	\$91,460.33	\$91,460.33	\$408,966.00	\$317,505.67	22.4
Capital Expenditures (-)	\$331,024.41	\$331,024.41	\$1,588,362.00	\$1,257,337.59	20.8
Other Objects (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$6,500.00	\$6,500.00	0.0
Sub-total : OPERATION & MAINTENANCE OF PLANT	(\$630,502.23)	(\$630,502.23)	(\$3,733,815.00)	(\$3,103,312.77)	16.9
PUPIL TRANSPORTATION					
Purchased Services (-)	\$110,197.71	\$110,197.71	\$1,451,000.00	\$1,340,802.29	7.6
Sub-total : PUPIL TRANSPORTATION	(\$110,197.71)	(\$110,197.71)	(\$1,451,000.00)	(\$1,340,802.29)	7.6
FOOD SERVICES					
Salaries (-)	\$0.00	\$0.00	\$259,800.00	\$259,800.00	0.0
Employee Benefits (-)	\$0.00	\$0.00	\$134,163.00	\$134,163.00	0.0
Purchased Services (-)	\$0.00	\$0.00	\$17,000.00	\$17,000.00	0.0
Supplies & Materials (-)	\$98.72	\$98.72	\$262,500.00	\$262,401.28	0.0
Capital Expenditures (-)	\$0.00	\$0.00	\$8,000.00	\$8,000.00	0.0
Other Objects (-)	\$0.00	\$0.00	\$800.00	\$800.00	0.0
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0
Sub-total : FOOD SERVICES	(\$98.72)	(\$98.72)	(\$686,263.00)	(\$686,164.28)	0.0
INTERNAL SERVICES					
Purchased Services (-)	\$637.58	\$637.58	\$24,500.00	\$23,862.42	2.6
Supplies & Materials (-)	\$0.00	\$0.00	\$1,500.00	\$1,500.00	0.0
Sub-total : INTERNAL SERVICES	(\$637.58)	(\$637.58)	(\$26,000.00)	(\$25,362.42)	2.5
INFORMATION SERVICES					
Salaries (-)	\$6,041.08	\$6,041.08	\$78,534.00	\$72,492.92	7.7
Employee Benefits (-)	\$3,797.36	\$3,797.36	\$47,297.00	\$43,499.64	8.0
Purchased Services (-)	\$0.00	\$0.00	\$30,500.00	\$30,500.00	0.0
Supplies & Materials (-)	\$259.31	\$259.31	\$8,000.00	\$7,740.69	3.2
Other Objects (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0
Sub-total: INFORMATION SERVICES	(\$10,097.75)	(\$10,097.75)	(\$164,831.00)	(\$154,733.25)	6.1

# Treasurers Report FUND- All Funds For the Period 07/01/2023 through 07/31/2023

Fiscal Year: 2023-2024

	07/01/2023 - 07/31/2023	Year To Date	<u>Budget</u>	Budget Balance	
Salaries (-)	\$37,380.32	\$37,380.32	\$554,265.00	\$516,884.68	6.7%
Employee Benefits (-)	\$11,303.63	\$11,303.63	\$170,323.00	\$159,019.37	6.6%
Purchased Services (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$200.00	\$200.00	0.0%
Other Objects (-)	\$0.00	\$0.00	\$500.00	\$500.00	0.0%
Sub-total : OTHER SUPPORT SERVICES - ADMIN	(\$48,683.95)	(\$48,683.95)	(\$725,788.00)	(\$677,104.05)	6.7%
COMMUNITY SERVICES					
Purchased Services (-)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.0%
Supplies & Materials (-)	\$0.00	\$0.00	\$830.00	\$830.00	0.0%
Sub-total : COMMUNITY SERVICES	\$0.00	\$0.00	(\$1,830.00)	(\$1,830.00)	0.0%
PAYMENTS TO OTHER LEAS					
Purchased Services (-)	\$0.00	\$0.00	\$164,676.00	\$164,676.00	0.0%
Other Objects (-)	\$11,470.22	\$11,470.22	\$2,557,723.00	\$2,546,252.78	0.4%
Sub-total : PAYMENTS TO OTHER LEAS	(\$11,470.22)	(\$11,470.22)	(\$2,722,399.00)	(\$2,710,928.78)	0.4%
DEBT SERVICE - INTEREST					
Interest on Bonds Outstanding (-)	\$0.00	\$0.00	\$600,725.00	\$600,725.00	0.0%
Sub-total : DEBT SERVICE - INTEREST	\$0.00	\$0.00	(\$600,725.00)	(\$600,725.00)	0.0%
DEBT SERVICE - PRINCIPAL					
Principal Payments on Bonds Outstanding (-)	\$0.00	\$0.00	\$1,205,000.00	\$1,205,000.00	0.0%
Sub-total : DEBT SERVICE - PRINCIPAL	\$0.00	\$0.00	(\$1,205,000.00)	(\$1,205,000.00)	0.0%
Total: EXPENDITURES	(\$1,778,324.85)	(\$1,778,324.85)	(\$33,829,000.00)	(\$32,050,675.15)	5.3%
NET INCREASE (DECREASE)	(\$872,961.91)	(\$872,961.91)	(\$824,138.00)	\$48,823.91	105.9%

End of Report

General Ledger - OBJECT REPORT	Fiscal Year: 2023-2024 From Date:7/1/2023 To Date:7/31/2023						
Account Mask: ????????????	Account Ty	ype: EXPENDITUR	RE				
			Include Inactive Accounts		☐ Include PreEncumbrance		
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance		
10 - EDUCATIONAL							
0 - EXPENDITURES							
1100 - REGULAR K-12 PROGRAMS							
100 - SALARIES	\$8,010,572.00	\$1,111.50	\$1,111.50	\$7,529,701.20	\$479,759.30		
200 - EMPLOYEE BENEFITS	\$1,245,577.00	\$3,408.84	\$3,408.84	\$1,193,284.96	\$48,883.20		
300 - PURCHASED SERVICES	\$220,600.00	\$19,236.70	\$19,236.70	\$4,767.00	\$196,596.30		
400 - SUPPLIES & MATERIALS	\$660,788.00	\$68,109.09	\$68,109.09	\$25,354.68	\$567,324.23		
500 - CAPITAL OUTLAY	\$258,600.00	\$61,108.25	\$61,108.25	\$61,365.53	\$136,126.22		
600 - OTHER OBJECTS	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00		
700 - NON-CAPITAL EQUIPMENT	\$113,250.00	\$0.00	\$0.00	\$0.00	\$113,250.00		
800 - TERMINATION/VACATION PAYMENTS	\$403,608.00	\$17,957.13	\$17,957.13	\$123,449.51	\$262,201.36		
1125 - PRE-K PROGRAMS							
100 - SALARIES	\$278,422.00	\$0.00	\$0.00	\$244,386.35	\$34,035.65		
200 - EMPLOYEE BENEFITS	\$60,905.00	\$0.00	\$0.00	\$65,129.06	(\$4,224.06)		
400 - SUPPLIES & MATERIALS	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00		
500 - CAPITAL OUTLAY	\$1,850.00	\$1,837.70	\$1,837.70	\$0.00	\$12.30		
700 - NON-CAPITAL EQUIPMENT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00		
1200 - SPECIAL ED PROGRAMS K-12							
100 - SALARIES	\$1,350,598.00	\$0.00	\$0.00	\$1,225,027.14	\$125,570.86		
200 - EMPLOYEE BENEFITS	\$298,046.00	\$0.00	\$0.00	\$227,755.44	\$70,290.56		
300 - PURCHASED SERVICES	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00		
400 - SUPPLIES & MATERIALS	\$3,500.00	\$29.95	\$29.95	\$253.67	\$3,216.38		
500 - CAPITAL OUTLAY	\$5,500.00	\$0.00	\$0.00	\$1,845.00	\$3,655.00		
600 - OTHER OBJECTS	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00		
700 - NON-CAPITAL EQUIPMENT	\$3,500.00	\$122.76	\$122.76	\$440.00	\$2,937.24		
1250 - REMEDIAL & SUPPLEMENTAL K-12							
100 - SALARIES	\$606,768.00	\$0.00	\$0.00	\$606,768.00	\$0.00		
200 - EMPLOYEE BENEFITS	\$90,559.00	\$0.00	\$0.00	\$90,103.74	\$455.26		
300 - PURCHASED SERVICES	\$53,490.00	\$16,072.56	\$16,072.56	\$27,117.00	\$10,300.44		
400 - SUPPLIES & MATERIALS	\$9,965.00	\$306.50	\$306.50	\$0.00	\$9,658.50		
1500 - INTERSCHOLASTIC PROGRAMS							
100 - SALARIES	\$100,000.00	\$0.00	\$0.00	\$15,738.51	\$84,261.49		
200 - EMPLOYEE BENEFITS	\$1,100.00	\$0.00	\$0.00	\$132.42	\$967.58		
400 - SUPPLIES & MATERIALS	\$6,500.001	4 \$0.00	\$0.00	\$0.00	\$6,500.00		

# General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:7/1/2023

Account Mask: ??????????????	Account Ty	pe: EXPENDITU	JRE		
	Print accounts with zero	ro balance 🗾 Include Inac		ccounts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
500 - CAPITAL OUTLAY	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
600 - OTHER OBJECTS	\$3,500.00	\$0.00	\$0.00	\$0.00	\$3,500.00
1600 - SUMMER SCHOOL PROGRAMS					
100 - SALARIES	\$71,000.00	\$12,436.98	\$12,436.98	\$25,030.40	\$33,532.62
200 - EMPLOYEE BENEFITS	\$1,145.00	\$166.05	\$166.05	\$330.27	\$648.68
400 - SUPPLIES & MATERIALS	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00
1650 - GIFTED PROGRAMS					
100 - SALARIES	\$502,478.00	\$0.00	\$0.00	\$502,478.00	\$0.00
200 - EMPLOYEE BENEFITS	\$86,949.00	\$0.00	\$0.00	\$86,428.74	\$520.26
400 - SUPPLIES & MATERIALS	\$3,950.00	\$0.00	\$0.00	\$121.49	\$3,828.51
1800 - BILINGUAL PROGRAMS					
100 - SALARIES	\$689,408.00	\$0.00	\$0.00	\$685,542.65	\$3,865.35
200 - EMPLOYEE BENEFITS	\$100,030.00	\$0.00	\$0.00	\$98,405.57	\$1,624.43
300 - PURCHASED SERVICES	\$3,200.00	\$0.00	\$0.00	\$0.00	\$3,200.00
400 - SUPPLIES & MATERIALS	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00
2110 - ATTENDANCE & SOCIAL WORK					
100 - SALARIES	\$414,143.00	\$0.00	\$0.00	\$414,143.00	\$0.00
200 - EMPLOYEE BENEFITS	\$41,899.00	\$0.00	\$0.00	\$41,625.72	\$273.28
300 - PURCHASED SERVICES	\$300.00	\$0.00	\$0.00	\$247.50	\$52.50
400 - SUPPLIES & MATERIALS	\$2,000.00	\$221.16	\$221.16	\$0.00	\$1,778.84
2130 - HEALTH SERVICES					
100 - SALARIES	\$173,000.00	\$895.83	\$895.83	\$114,612.92	\$57,491.25
200 - EMPLOYEE BENEFITS	\$36,101.00	\$0.00	\$0.00	\$10,519.08	\$25,581.92
300 - PURCHASED SERVICES	\$80,500.00	\$5,625.00	\$5,625.00	\$46.70	\$74,828.30
400 - SUPPLIES & MATERIALS	\$5,400.00	\$48.83	\$48.83	\$344.78	\$5,006.39
500 - CAPITAL OUTLAY	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
600 - OTHER OBJECTS	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00
700 - NON-CAPITAL EQUIPMENT	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00
2140 - PSYCHOLOGICAL SERVICES					
100 - SALARIES	\$185,478.00	\$0.00	\$0.00	\$185,478.00	\$0.00
200 - EMPLOYEE BENEFITS	\$37,026.00	\$0.00	\$0.00	\$36,838.54	\$187.46
300 - PURCHASED SERVICES	\$2,300.00	\$767.00	\$767.00	\$135.00	\$1,398.00
400 - SUPPLIES & MATERIALS	\$1,400.00	\$0.00	\$0.00	\$0.00	\$1,400.00
2150 - SPEECH PATHOLOGY & AUDIOLOGY		_			
100 - SALARIES	\$284,658.00 <sup>1</sup> 5	\$0.00	\$0.00	\$255,106.05	\$29,551.95

To Date:7/31/2023

# General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From Date:7/1/2023

Account Mask: ??????????????? Account Type: EXPENDITURE

	☐ Print accounts with zero balance  ☐ Include Inactive Accounts				☐ Include PreEncumbrance	
JND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance	
200 - EMPLOYEE BENEFITS	\$38,931.00	\$0.00	\$0.00	\$38,449.93	\$481.07	
300 - PURCHASED SERVICES	\$2,000.00	\$0.00	\$0.00	\$233.10	\$1,766.90	
400 - SUPPLIES & MATERIALS	\$1,450.00	\$324.61	\$324.61	\$97.20	\$1,028.19	
2190 - OTHER SUPPORT SERVICES - PUPILS						
100 - SALARIES	\$86,000.00	\$0.00	\$0.00	\$24,464.74	\$61,535.26	
200 - EMPLOYEE BENEFITS	\$450.00	\$0.00	\$0.00	\$217.91	\$232.09	
2210 - IMPROVEMENT OF INSTRUCTION						
100 - SALARIES	\$377,126.00	\$20,469.18	\$20,469.18	\$311,580.08	\$45,076.74	
200 - EMPLOYEE BENEFITS	\$48,534.00	\$3,323.07	\$3,323.07	\$37,123.23	\$8,087.70	
300 - PURCHASED SERVICES	\$67,785.00	\$750.00	\$750.00	\$0.00	\$67,035.00	
400 - SUPPLIES & MATERIALS	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	
600 - OTHER OBJECTS	\$4,425.00	\$0.00	\$0.00	\$0.00	\$4,425.00	
2220 - EDUCATIONAL MEDIA						
100 - SALARIES	\$283,667.00	\$0.00	\$0.00	\$283,667.00	\$0.00	
200 - EMPLOYEE BENEFITS	\$29,216.00	\$0.00	\$0.00	\$29,058.50	\$157.50	
400 - SUPPLIES & MATERIALS	\$19,000.00	\$2,553.92	\$2,553.92	\$0.00	\$16,446.08	
700 - NON-CAPITAL EQUIPMENT	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	
2230 - ASSESSMENT & TESTING						
300 - PURCHASED SERVICES	\$45,493.00	\$45,492.30	\$45,492.30	\$0.00	\$0.70	
400 - SUPPLIES & MATERIALS	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	
2310 - BOARD OF EDUCATION						
200 - EMPLOYEE BENEFITS	\$3,550.00	\$0.00	\$0.00	\$0.00	\$3,550.00	
300 - PURCHASED SERVICES	\$230,000.00	\$9,406.22	\$9,406.22	\$0.00	\$220,593.78	
400 - SUPPLIES & MATERIALS	\$2,500.00	\$187.69	\$187.69	\$0.00	\$2,312.31	
600 - OTHER OBJECTS	\$16,000.00	\$380.00	\$380.00	\$0.00	\$15,620.00	
2320 - SUPERINTENDENT						
100 - SALARIES	\$270,330.00	\$19,949.28	\$19,949.28	\$240,380.37	\$10,000.35	
200 - EMPLOYEE BENEFITS	\$53,282.00	\$3,442.19	\$3,442.19	\$48,315.78	\$1,524.03	
300 - PURCHASED SERVICES	\$7,500.00	\$200.00	\$200.00	\$0.00	\$7,300.00	
400 - SUPPLIES & MATERIALS	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	
600 - OTHER OBJECTS	\$3,500.00	\$30.99	\$30.99	\$0.00	\$3,469.01	
2330 - ADMINISTRATIVE SERVICES SPECIAL ED						
100 - SALARIES	\$153,103.00	\$11,761.98	\$11,761.98	\$141,143.66	\$197.36	
200 - EMPLOYEE BENEFITS	\$41,382.00	\$3,404.05	\$3,404.05	\$37,696.98	\$280.97	
600 - OTHER OBJECTS	\$750.00	6 \$0.00	\$0.00	\$0.00	\$750.00	

To Date:7/31/2023

# General Ledger - OBJECT REPORT

Fiscal Year: 2023-2024 From

From Date:7/1/2023

To Date:7/31/2023

Account Mask: ?????????????

Account Type: EXPENDITURE

ccount Mask: /////////////	Account Type: EXPENDITURE					
	Print accounts with zer	o balance	Include Inactive A	Accounts	☐ Include PreEncumbrand	
ND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance	
2410 - PRINCIPAL						
100 - SALARIES	\$710,378.00	\$54,490.42	\$54,490.42	\$654,091.71	\$1,795.87	
200 - EMPLOYEE BENEFITS	\$202,588.00	\$16,115.89	\$16,115.89	\$178,198.47	\$8,273.64	
300 - PURCHASED SERVICES	\$5,050.00	\$271.84	\$271.84	\$0.00	\$4,778.16	
400 - SUPPLIES & MATERIALS	\$4,000.00	\$174.77	\$174.77	\$0.00	\$3,825.23	
500 - CAPITAL OUTLAY	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
600 - OTHER OBJECTS	\$2,400.00	\$0.00	\$0.00	\$0.00	\$2,400.00	
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES						
100 - SALARIES	\$197,803.00	\$15,215.56	\$15,215.56	\$182,586.62	\$0.82	
200 - EMPLOYEE BENEFITS	\$30,973.00	\$2,539.15	\$2,539.15	\$28,299.31	\$134.54	
600 - OTHER OBJECTS	\$1,300.00	\$129.79	\$129.79	\$0.00	\$1,170.21	
2520 - FISCAL SERVICES						
100 - SALARIES	\$243,583.00	\$18,713.88	\$18,713.88	\$224,617.30	\$251.82	
200 - EMPLOYEE BENEFITS	\$66,309.00	\$5,504.25	\$5,504.25	\$60,602.89	\$201.86	
300 - PURCHASED SERVICES	\$108,600.00	\$136.25	\$136.25	\$0.00	\$108,463.75	
400 - SUPPLIES & MATERIALS	\$5,500.00	\$261.26	\$261.26	\$0.00	\$5,238.74	
600 - OTHER OBJECTS	\$29,900.00	\$1,321.15	\$1,321.15	\$0.00	\$28,578.85	
2560 - FOOD SERVICES						
100 - SALARIES	\$259,800.00	\$0.00	\$0.00	\$211,117.62	\$48,682.38	
200 - EMPLOYEE BENEFITS	\$93,105.00	\$0.00	\$0.00	\$65,534.86	\$27,570.14	
300 - PURCHASED SERVICES	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	
400 - SUPPLIES & MATERIALS	\$262,500.00	\$98.72	\$98.72	\$0.00	\$262,401.28	
500 - CAPITAL OUTLAY	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	
600 - OTHER OBJECTS	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	
700 - NON-CAPITAL EQUIPMENT	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	
800 - TERMINATION/VACATION PAYMENTS	\$32,000.00	\$0.00	\$0.00	\$32,026.18	(\$26.18)	
2570 - INTERNAL SERVICES						
300 - PURCHASED SERVICES	\$24,500.00	\$637.58	\$637.58	\$0.00	\$23,862.42	
400 - SUPPLIES & MATERIALS	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	
2630 - INFORMATION SERVICES						
100 - SALARIES	\$78,534.00	\$6,041.08	\$6,041.08	\$72,492.92	\$0.00	
200 - EMPLOYEE BENEFITS	\$34,788.00	\$2,877.92	\$2,877.92	\$31,674.42	\$235.66	
300 - PURCHASED SERVICES	\$30,500.00	\$0.00	\$0.00	\$0.00	\$30,500.00	
400 - SUPPLIES & MATERIALS	\$8,000.00	\$259.31	\$259.31	\$259.31	\$7,481.38	
600 - OTHER OBJECTS	\$500.001	7 \$0.00	\$0.00	\$0.00	\$500.00	

General Ledger - OBJECT REPORT Fiscal Year: 2023-2024 From Date:7/1/2023 To Date:7/31/2023 Account Mask: ???????????????? Account Type: EXPENDITURE Print accounts with zero balance ✓ Include Inactive Accounts ☐ Include PreEncumbrance FUND / TYPE / FUNCTION / OBJECT Preliminary 2024 Range To Date Year To Date Encumbrance Budget Balance 2660 - OTHER SUPPORT SERVICES - PUPILS 100 - SALARIES \$219.53 \$554,265.00 \$37,380.32 \$37,380.32 \$516,665.15 200 - EMPLOYEE BENEFITS \$7,591.66 \$109,878.00 \$7,591.66 \$102,045.64 \$240.70 300 - PURCHASED SERVICES \$500.00 \$0.00 \$0.00 \$0.00 \$500.00 400 - SUPPLIES & MATERIALS \$200.00 \$0.00 \$0.00 \$0.00 \$200.00 600 - OTHER OBJECTS \$500.00 \$0.00 \$0.00 \$0.00 \$500.00 3000 - COMMUNITY SERVICES 300 - PURCHASED SERVICES \$1,000.00 \$0.00 \$0.00 \$0.00 \$1,000.00 400 - SUPPLIES & MATERIALS \$830.00 \$0.00 \$0.00 \$0.00 \$830.00 4120 - PAYMENTS FOR SPECIAL ED PROGRAMS 300 - PURCHASED SERVICES \$164,676.00 \$0.00 \$0.00 \$0.00 \$164,676.00 600 - OTHER OBJECTS \$2,557,723.00 \$11,470.22 \$11,470.22 \$0.00 \$2,546,252.78 10 - EDUCATIONAL Total: \$24,181,070.00 \$512,368.33 \$512,368.33 \$17,452,694.50 \$6,216,007.17

General Ledger - OBJECT REPORT		Fis	cal Year: 2023-202	24 From Date:7	/1/2023 To Date:7/31/2023
Account Mask: ????????????	Account Ty	pe: EXPENDITU	RE		
	Print accounts with zer	o balance	Include Inactive A	ccounts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
20 - OPERATIONS & MAINTENANCE					
0 - EXPENDITURES					
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
100 - SALARIES	\$542,404.00	\$39,813.02	\$39,813.02	\$454,374.01	\$48,216.97
200 - EMPLOYEE BENEFITS	\$92,037.00	\$6,968.31	\$6,968.31	\$76,761.19	\$8,307.50
300 - PURCHASED SERVICES	\$1,011,473.00	\$155,355.69	\$155,355.69	\$9,892.00	\$846,225.31
400 - SUPPLIES & MATERIALS	\$408,966.00	\$91,460.33	\$91,460.33	\$2,781.23	\$314,724.44
500 - CAPITAL OUTLAY	\$153,000.00	\$10,782.12	\$10,782.12	\$35,624.20	\$106,593.68
600 - OTHER OBJECTS	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00
700 - NON-CAPITAL EQUIPMENT	\$6,500.00	\$0.00	\$0.00	\$136.96	\$6,363.04
20 - OPERATIONS & MAINTENANCE	Total: \$2,215,380.00	\$304,379.47	\$304,379.47	\$579,569.59	\$1,331,430.94

General Ledger - OBJECT REPORT		Fisc	cal Year: 2023-202	4 From Date:7	/1/2023 To Date:7/31/2023
Account Mask: ?????????????	Account Ty	pe: EXPENDITUR	RE		
	Print accounts with zero	o balance	Include Inactive Ac	counts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
30 - DEBT SERVICE					
0 - EXPENDITURES					
5140 - DEBT SERVICE - INTEREST PAYMENTS					
600 - OTHER OBJECTS	\$600,725.00	\$0.00	\$0.00	\$0.00	\$600,725.00
5200 - INTEREST ON BONDS OUTSTANDING					
600 - OTHER OBJECTS	\$1,205,000.00	\$0.00	\$0.00	\$0.00	\$1,205,000.00
30 - DEBT SERVICE	E Total: \$1,805,725.00	\$0.00	\$0.00	\$0.00	\$1,805,725.00

General Ledger - OBJECT REPORT Fiscal Year: 2023-2024 From Date:7/1/2023 To Date:7/31/2023 Account Type: EXPENDITURE Account Mask: ??????????????? Print accounts with zero balance ☐ Include PreEncumbrance ✓ Include Inactive Accounts Preliminary 2024 Encumbrance Budget Balance FUND / TYPE / FUNCTION / OBJECT Range To Date Year To Date 40 - TRANSPORTATION 0 - EXPENDITURES 2550 - PUPIL TRANSPORTATION 300 - PURCHASED SERVICES \$1,340,802.29 \$1,451,000.00 \$110,197.71 \$110,197.71 \$0.00 \$110,197.71 \$110,197.71 \$1,340,802.29 40 - TRANSPORTATION Total: \$0.00 \$1,451,000.00

General Ledger - OBJECT REPORT		Fisc	al Year: 2023-20	24 From Date:7	/1/2023 To Date:7/31/2023
Account Mask: ???????????	Account T	ype: EXPENDITUR	RE		
	Print accounts with zer	o balance	Include Inactive A	ccounts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
51 - IMRF					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
200 - EMPLOYEE BENEFITS	\$2,710.00	\$0.00	\$0.00	\$215.20	\$2,494.80
1125 - PRE-K PROGRAMS					
200 - EMPLOYEE BENEFITS	\$5,000.00	\$0.00	\$0.00	\$4,032.00	\$968.00
1200 - SPECIAL ED PROGRAMS K-12					
200 - EMPLOYEE BENEFITS	\$27,690.00	\$0.00	\$0.00	\$25,586.11	\$2,103.89
1500 - INTERSCHOLASTIC PROGRAMS					
200 - EMPLOYEE BENEFITS	\$700.00	\$0.00	\$0.00	\$0.00	\$700.00
1600 - SUMMER SCHOOL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$500.00	\$35.53	\$35.53	\$94.74	\$369.73
1800 - BILINGUAL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00
2130 - HEALTH SERVICES					
200 - EMPLOYEE BENEFITS	\$13,000.00	\$20.22	\$20.22	\$8,596.00	\$4,383.78
2190 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$500.00	\$0.00	\$0.00	\$12.78	\$487.22
2210 - IMPROVEMENT OF INSTRUCTION					
200 - EMPLOYEE BENEFITS	\$5,000.00	\$376.76	\$376.76	\$4,521.12	\$102.12
2330 - ADMINISTRATIVE SERVICES SPECIAL ED					
200 - EMPLOYEE BENEFITS	\$1,600.00	\$116.10	\$116.10	\$1,393.20	\$90.70
2410 - PRINCIPAL					
200 - EMPLOYEE BENEFITS	\$14,400.00	\$1,041.24	\$1,041.24	\$12,510.53	\$848.23
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$19,000.00	\$1,416.66	\$1,416.66	\$17,003.75	\$579.59
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$43,700.00	\$3,010.94	\$3,010.94	\$34,361.15	\$6,327.91
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$22,838.00	\$0.00	\$0.00	\$14,595.92	\$8,242.08
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$6,500.00	\$457.30	\$457.30	\$5,487.60	\$555.10
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$31,300.00	\$1,838.66	\$1,838.66	\$27,219.18	\$2,242.16
51 - IN	IRF Total: \$194,638.00 <sup>2</sup>	^	\$8,313.41	\$155,629.28	\$30,695.31

General Ledger - OBJECT REPORT		Fisc	al Year: 2023-20	24 From Date:7	7/1/2023 To Date:7/31/2023
Account Mask: ???????????	Account T	ype: EXPENDITUR	RE		
	Print accounts with zer	o balance	Include Inactive A	Accounts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
52 - SOCIAL SECURITY AND MEDICARE					
0 - EXPENDITURES					
1100 - REGULAR K-12 PROGRAMS					
200 - EMPLOYEE BENEFITS	\$123,940.00	\$7.94	\$7.94	\$104,435.40	\$19,496.66
1125 - PRE-K PROGRAMS					
200 - EMPLOYEE BENEFITS	\$6,300.00	\$0.00	\$0.00	\$5,008.46	\$1,291.54
1200 - SPECIAL ED PROGRAMS K-12					
200 - EMPLOYEE BENEFITS	\$38,100.00	\$0.00	\$0.00	\$34,659.57	\$3,440.43
1250 - REMEDIAL & SUPPLEMENTAL K-12					
200 - EMPLOYEE BENEFITS	\$8,271.00	\$0.00	\$0.00	\$8,343.52	(\$72.52)
1500 - INTERSCHOLASTIC PROGRAMS					
200 - EMPLOYEE BENEFITS	\$2,500.00	\$0.00	\$0.00	\$145.58	\$2,354.42
1600 - SUMMER SCHOOL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$1,900.00	\$335.54	\$335.54	\$692.75	\$871.71
1650 - GIFTED PROGRAMS					
200 - EMPLOYEE BENEFITS	\$6,803.00	\$0.00	\$0.00	\$6,809.90	(\$6.90)
1800 - BILINGUAL PROGRAMS					
200 - EMPLOYEE BENEFITS	\$9,834.00	\$0.00	\$0.00	\$9,353.65	\$480.35
2110 - ATTENDANCE & SOCIAL WORK					
200 - EMPLOYEE BENEFITS	\$5,784.00	\$0.00	\$0.00	\$5,782.48	\$1.52
2130 - HEALTH SERVICES					
200 - EMPLOYEE BENEFITS	\$11,510.00	\$68.53	\$68.53	\$8,352.99	\$3,088.48
2140 - PSYCHOLOGICAL SERVICES					
200 - EMPLOYEE BENEFITS	\$2,485.00	\$0.00	\$0.00	\$2,488.21	(\$3.21)
2150 - SPEECH PATHOLOGY & AUDIOLOGY					
200 - EMPLOYEE BENEFITS	\$3,843.00	\$0.00	\$0.00	\$3,413.86	\$429.14
2190 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$4,920.00	\$0.00	\$0.00	\$470.07	\$4,449.93
2210 - IMPROVEMENT OF INSTRUCTION					
200 - EMPLOYEE BENEFITS	\$9,247.00	\$603.44	\$603.44	\$8,139.93	\$503.63
2220 - EDUCATIONAL MEDIA					
200 - EMPLOYEE BENEFITS	\$3,968.00	\$0.00	\$0.00	\$3,969.26	(\$1.26)
2320 - SUPERINTENDENT					
200 - EMPLOYEE BENEFITS	\$4,000.00	\$288.26	\$288.26	\$3,474.46	\$237.28
2330 - ADMINISTRATIVE SERVICES SPECIAL ED	2	3			

General Ledger - OBJECT REPORT		Fi	scal Year: 2023-202	24 From Date:7	7/1/2023 To Date:7/31/2023
Account Mask: ?????????????	Account Ty	pe: EXPENDIT	URE		
[	Print accounts with zero	o balance	Include Inactive A	ccounts	☐ Include PreEncumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance
200 - EMPLOYEE BENEFITS	\$3,303.00	\$253.02	\$253.02	\$3,048.84	\$1.14
2410 - PRINCIPAL					
200 - EMPLOYEE BENEFITS	\$18,918.00	\$1,437.04	\$1,437.04	\$17,468.43	\$12.53
2510 - DIRECTION OF BUSINESS SUPPORT SERVICES					
200 - EMPLOYEE BENEFITS	\$2,850.00	\$219.00	\$219.00	\$2,629.62	\$1.38
2520 - FISCAL SERVICES					
200 - EMPLOYEE BENEFITS	\$16,159.00	\$1,225.54	\$1,225.54	\$14,916.47	\$16.99
2540 - OPERATIONS & MAINTENANCE OF PLANTS					
200 - EMPLOYEE BENEFITS	\$39,373.00	\$2,869.53	\$2,869.53	\$32,818.91	\$3,684.56
2560 - FOOD SERVICES					
200 - EMPLOYEE BENEFITS	\$18,220.00	\$0.00	\$0.00	\$15,929.64	\$2,290.36
2630 - INFORMATION SERVICES					
200 - EMPLOYEE BENEFITS	\$6,009.00	\$462.14	\$462.14	\$5,545.68	\$1.18
2660 - OTHER SUPPORT SERVICES - PUPILS					
200 - EMPLOYEE BENEFITS	\$29,145.00	\$1,873.31	\$1,873.31	\$27,298.70	(\$27.01)
52 - SOCIAL SECURITY AND MEDICARE T	Total: \$377,382.00	\$9,643.29	\$9,643.29	\$325,196.38	\$42,542.33

General Ledger - OBJECT REPORT		Fisc	cal Year: 2023-202	24 From Date:7	7/1/2023 To Da	te:7/31/2023
Account Mask: ?????????????	Account Ty	pe: EXPENDITU	RE			
	☐ Print accounts with zero balance ☐ Include Inactive Accounts ☐ Include PreEncumbral					Encumbrance
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance	
60 - CAPITAL PROJECTS						
0 - EXPENDITURES						
2530 - FACILITY ACQUISITION & CONSTRUCTION						
300 - PURCHASED SERVICES	\$269,504.00	\$59,500.00	\$59,500.00	\$0.00	\$210,004.00	
500 - CAPITAL OUTLAY	\$1,689,139.00	\$453,680.35	\$453,680.35	\$30,793.14	\$1,204,665.51	
60 - CAPITAL PROJECTS	Total: \$1,958,643.00	\$513,180.35	\$513,180.35	\$30,793.14	\$1,414,669.51	

General Ledger - OBJECT REPOR	RT		Fis	cal Year: 2023-202	4 From Date:7	7/1/2023 To Date:7/31/2	2023
Account Mask: ???????????????		Account Ty	pe: EXPENDITU	RE			
	Print	accounts with zero	o balance	Include Inactive A	ccounts	☐ Include PreEncumb	rance
FUND / TYPE / FUNCTION / OBJECT	1	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance	
80 - TORT IMMUNITY							
0 - EXPENDITURES							
2362 - WORKERS COMPENSATION INS	URANCE						
300 - PURCHASED SERVICES		\$75,800.00	\$0.00	\$0.00	\$0.00	\$75,800.00	
2371 - PROPERTY INSURANCE							
300 - PURCHASED SERVICES		\$120,000.00	\$0.00	\$0.00	\$0.00	\$120,000.00	
80 -	TORT IMMUNITY Total:	\$195,800.00	\$0.00	\$0.00	\$0.00	\$195.800.00	

General Ledger - OBJECT REPORT		Fis	scal Year: 2023-202	4 From Date:7	/1/2023 To Date:7/31/2023	
Account Mask: ?????????????	Account Type: EXPENDITURE					
	☐ Print accounts with zero	o balance	✓ Include Inactive A	ccounts	☐ Include PreEncumbrance	
FUND / TYPE / FUNCTION / OBJECT	Preliminary 2024	Range To Date	Year To Date	Encumbrance	Budget Balance	
90 - FIRE PREVENTION & SAFETY						
0 - EXPENDITURES						
2530 - FACILITY ACQUISITION & CONSTRUCTION						
300 - PURCHASED SERVICES	\$46,000.00	\$0.00	\$0.00	\$0.00	\$46,000.00	
2540 - OPERATIONS & MAINTENANCE OF PLANTS						
500 - CAPITAL OUTLAY	\$1,435,362.00	\$320,242.29	\$320,242.29	\$0.00	\$1,115,119.71	
90 - FIRE PREVENTION & SAFETY	Total: \$1,481,362,00	\$320.242.29	\$320.242.29	\$0.00	\$1.161.119.71	

Fiscal Year: 2023-2024 From Date:7/1/2023 General Ledger - OBJECT REPORT To Date:7/31/2023 Account Mask: ???????????????? Account Type: EXPENDITURE Print accounts with zero balance ✓ Include Inactive Accounts ☐ Include PreEncumbrance FUND / TYPE / FUNCTION / OBJECT Preliminary 2024 Range To Date Year To Date Encumbrance Budget Balance \$33,861,000.00 \$1,778,324.85 \$1,778,324.85 \$13,538,792.26 Grand Total: \$18,543,882.89

End of Report



# Executive Summary Finance Committee Meeting

DATE: September 21, 2023

TOPIC: Resolution Regarding IDOT Hazardous Transportation Routes

PREPARED BY: Courtney Whited

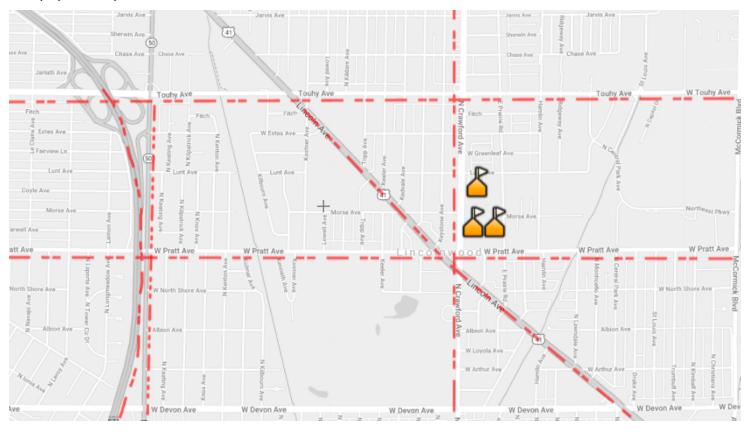
### Recommended for:

□ Discussion

☑ Information

# Purpose/Background:

District Legal Counsel has prepared a resolution declaring thoroughfares with heavy traffic flow as pupil transportation hazards.



Crawford Avenue

I-94

Lincoln Avenue

Pratt Avenue

**Touhy Avenue** 

# **Fiscal Impact:**

The Illinois State Board of Education reimburses districts for pupils transported on routes that are less than 1.5 miles with hazards. Routes to school less than 1.5 miles without hazards are considered non-reimbursable.

### Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to adopt the Resolution regarding IDOT Hazardous Transportation Routes as presented.

# BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74, COOK COUNTY, ILLINOIS

# RESOLUTION RE: ILLINOIS DEPARTMENT OF TRANSPORTATION SERIOUS SAFETY HAZARD ANNUAL REVIEW

WHEREAS, this Board of Education (the "Board") is the duly-elected governing Board of Lincolnwood School District No. 74 (the "District") serving grades Pre-K through 8; and

WHEREAS, the District has served the Village of Lincolnwood in the Chicago metropolitan area for more than 75 years; and

WHEREAS, since its organization, the District has experienced ever-increasing traffic congestion, particularly during the past ten (10) years; and

WHEREAS, as the result of that traffic congestion, students of this School District must cross and walk along many major thoroughfares to get from home to school including, but not limited to: Interstate I-94; Illinois Route 50 (Cicero Avenue); U.S. Route 41 (Lincoln Avenue); North Crawford Avenue; West Touhy Avenue; and West Pratt Avenue (the "Major Thoroughfares"); and

WHEREAS, the Major Thoroughfares represent conditions such that walking, either to or from the schools to which pupils of this District are assigned for attendance or to or from a pick-up point or bus stop, constitutes a serious safety hazard to the pupils due to vehicular traffic or rail crossings; and

WHEREAS, this Board has conducted an annual review of these conditions as required by Section 29-3 of the Illinois School Code and hereby finds and determines that these serious hazardous conditions along the Major Thoroughfares remain unchanged;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Lincolnwood School District No.74, Cook County, Illinois as follows:

SECTION ONE: That the Preambles to this Resolution are hereby incorporated in this Section One as if fully set forth and restated herein verbatim.

SECTION TWO: That this Resolution shall be in full force and effect forthwith upon and after its adoption and all resolutions or parts of resolutions in conflict herewith are hereby repealed.

ADOPTED this 5th day of October, 2023.

BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. COOK COUNTY, ILLINOIS	74,
By:	
ATTEST:	
Its Secretary	



# Executive Summary Finance Committee Meeting

DATE: September 21, 2023

TOPIC: Early Childhood Alliance

PREPARED BY: David Russo

#### Recommended for:

☐ Action

□ Discussion

☑ Information

## Purpose/Background:

The Early Childhood Alliance (ECA) includes over 45 multi-sector partners, including eight Niles Township school districts, early childhood education and care providers, village libraries and governments, social service providers, local businesses, and health care providers.

According to their materials, the ECA creates programs to:

- Provide access to information to support a child's early learning
- Connect families with comprehensive early childhood programming
- Provide access to free/low-cost services for low-income children and families
- Support pregnant women
- Enhance children's physical, mental, and emotional well-being

## **Fiscal Impact:**

The District decides at what level it would like to support the Early Childhood Alliance.

# Recommendation:

The Administration is looking for guidance on next steps regarding the possibility of becoming a partner organization of the Early Childhood Alliance.



# **Membership Commitment**

	agrees that all young children and their
(name of organization) caregivers deserve to have healthy relationships, safe environments, and high-quality learning experience in order to reach their full potential. To advance this vision, our organization will actively participate in the	
As an ECA member, we commit to:	
• read the quarterly newsletter to stay up t	o date with current happenings in the ECA
<ul> <li>promote events, initiatives and opportun</li> </ul>	ities to the community
<ul> <li>attend full council quarterly meetings</li> </ul>	
<ul> <li>lend resources and expertise</li> </ul>	
• build awareness of the ECA	
In addition, we may choose to:	
<ul> <li>serve on subcommittees or task forces</li> </ul>	
• participate in ECA events, workshops ar	nd trainings
contribute to data collection for commun	nity assessments
• contribute to the financial sustainability	of the ECA (e.g., grant writing, in-kind donation, organizationa
resources, staff time, monetary contribut	tion)
Signature	Date
	<del></del>
Printed Name	Title



Whole Child, Whole Community





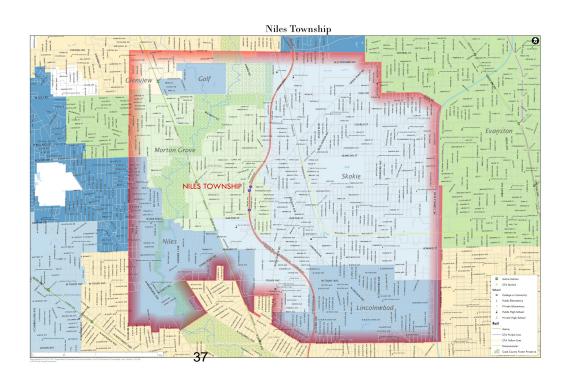
Skokie

Lincolnwood

Golf

Most of Morton Grove

Part of Niles & Glenview



# **ECA Overview**



- The idea for the Early Childhood Alliance was loosely formed in 2018, when various providers (social service agencies, libraries, childcare programs, school districts) realized that many organizations were working with the same families but that everything was happening in silos.
- Why focus on early childhood? 90% of an individual's brain is developed before the age of 5. Research tells us that early preventive intervention is more efficient and produces more favorable outcomes than remediation later in life.
- Our mission is to advocate for and coordinate comprehensive community-based supports for young children and their caregivers that promote equity and honor strengths and diversity.

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# **ECA Target Problem**



In Niles Township, more than 64% of children who receive free and reduced lunch are NOT on track developmentally as they enter kindergarten based on the KIDS assessment.

# The link between early childhood and school success:

 By school age, a child's brain development is built upon the now solid foundation created in the first 5 years. It is more difficult for children to take advantage of elementary school learning environments if they have not had optimal early learning experiences or a nurturing home environment.

- There is no possible way that K-12 schooling can eliminate the achievement gap that exists beginning in Kindergarten, it is imperative that we work to prevent the gap in the first place!
- Young children who participate in early childhood programming will be better prepared for Kindergarten - making the job of our public school systems easier and more impactful.



# of Children ≤ 5 years in Niles Township (2020 Census)



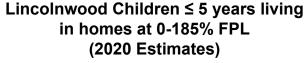
# of Children ≤ 5 years living in homes at 0-185% FPL in Niles Township (2020 Estimates)



20%



Lincolnwood Children ≤ 5 years (2020 Census)









# Early Childhood Alliance Members



AHS Family Health Centers

All Bright Therapies

Child and Family Connection #6

Childcare Network of Evanston

Children's Advocacy Center

Cradles, Cribs, and Crayons

Devonshire Preschool

East Prairie School District 73

**ELL Parent Center** 

Erikson Institute

Fairview School District 72

Family Focus Evanston

Glenview Public Library

Golf School District 67

Infant Welfare Society of Evanston

Kids Academy

Little Bird Child Care

Little People's Montessori

Maine-Niles Association for Special Recreation

Metropolitan Family Services

Montessori Academy of Morton Grove

Morton Grove Public Library

Morton Grove School District 70

Covenant Nursery School

Mosaic Early Childhood

Niles School District 71

Niles Township District for Special

Education

Niles Township Government

Niles Township High Schools District 219

Oakton Community College Department of Early Childhood Education

Oakton Community College Early Childhood Center

Precious Child Early Learning Center at Jerusalem Lutheran School

Sara Worch

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SCC Early Childhood Centers

Skokie Public Library

Skokie School District 68

Skokie School District 73.5

Skokie Sprouts

Skokie Chamber of Commerce

Skokie-Morton Grove School District 69

The Goddard School of Skokie-Evanston-Wilmette

Tot Learning Center

**Turning Point** 

Village of Morton Grove

Village of Skokie

# Accomplishments to Date



# Summer 2023

- With funds from the Birth to Five Illinois collaboration grant we have been able to:
  - Update the ECA website, social media, and marketing materials still a work in progress!
  - Hire a Director of Collective Impact, Astrid Suarez, to coordinate community outreach, align systems and work toward a more equitable community
  - Hire 5 Family Liaisons who together speak Farsi, Dari, Urdu, Spanish, Assyrian and Arabic as a way to ensure that access to childcare resources and programming is not hindered by language
  - Meet families where they are in parks, neighborhoods, store parking lots, and by direct outreach by family liaisons to ECA outreach events. We are seeking out the families not yet connected.
  - Start a bi-weekly parent support group with translation available to support families with various needs: childcare, mental health, child development, resources.

# Accomplishments to date con't:

# Summer 2023



- With the support of Family Liaisons' translation services and relationship building, we've helped over 20 families who are immigrants and refugees connect with necessary resources such WIC, SNAP, library cards, and childcare services
- Host the 2nd annual ECA Fun Fair to gather families and provide resources, information about programs, and fun activities for children. 25 organizations were represented and over 400 people attended.
- Through a grant from the Skokie Community Foundation, we are providing mental health & behavioral support consultation to area early childhood programs to ensure children and families receive holistic support
- Coordinated childcare tours for area state legislators to illustrate the challenges and needs of families and programs and highlight gaps in services



# Collective Impact Approach

 To advance our mission and vision, the ECA has adopted a collective impact approach based on recognizing our families' "cultural wealth"

 This framework maps out the embedded assets and resources in communities of color

# How can we collaborate?



- Join the ECA and attend our quarterly meetings
- Advocate to others about the resources of the ECA outreach events, Family Liaison connections, referrals of families with young children who could use assistance
- Help acquire funding for the future point out grant opportunities or help to make connections



(name of organization)

#### Membership Commitment

agrees that all young children and their

caregivers deserve to have healthy relat	ionships, safe environments, and high-quality learning experiences
in order to reach their full potential. To	advance this vision, our organization will actively participate in the
Early Childhood Alliance (ECA).	
As an ECA member, we commit to:	
<ul> <li>read the quarterly newsletter to</li> </ul>	stay up to date with current happenings in the ECA
<ul> <li>promote events, initiatives and of</li> </ul>	opportunities to the community
<ul> <li>attend full council quarterly med</li> </ul>	etings
<ul> <li>lend resources and expertise</li> </ul>	
<ul> <li>build awareness of the ECA</li> </ul>	
In addition, we may choose to:	
<ul> <li>serve on subcommittees or task</li> </ul>	forces
<ul> <li>participate in ECA events, work</li> </ul>	shops and trainings
<ul> <li>contribute to data collection for</li> </ul>	community assessments
<ul> <li>contribute to the financial sustain resources, staff time, monetary or</li> </ul>	nability of the ECA (e.g., grant writing, in-kind donation, organizational contribution)
Signature	Date
	48
Printed Name	- 48 Title

# Thanks for your time - stay in touch!



Tina Vanderwarker Executive Director, ECA

tinav@nilestownshipeca.org

Astrid Suarez
Director of Collective Impact, ECA
astrids@nilestownshipeca.org

www.nilestownshipeca.org



# Executive Summary Finance Committee Meeting

DATE: September 21, 2023

TOPIC: Strategic Plan Process Proposal

PREPARED BY: David Russo

#### Recommended for:

□ Action

□ Discussion

☑ Information

### Purpose/Background:

The District's current Strategic Plan is set to expire at the end of the school year. Over the past several months, the Administration interviewed a half dozen potential Strategic Plan facilitators, ranging from former superintendents to academics to consulting groups.

Although each candidate presented unique philosophies on how to structure the Strategic Planning process, everyone discussed some variation of the following: evaluating our current reality, surveying stakeholder groups for input on areas of strength and growth, generating themes based on data, engaging constituency groups in conversation on action plans, and preparing the final Strategic Plan for Board approval.

Four candidates – RJM Consulting Services Inc, Dr. Tony Frontier, Battelle for Kids, and Educational Leadership Solutions – were asked to submit project proposals. (Each proposal is included in the Finance Committee Packet.)

The Administration is recommending the proposal from Educational Leadership Solutions (ELS). ELS will bring together a core group of approximately 50 individuals representing the Board, the Administration, staff, parents, students, and community members and guide them from an

examination of our current reality to an articulation of our future aspirations. Additionally, as their Planning Process document suggests, ELS will combine administration of a survey, review of current documents, completion of a SWOT (Strengths, Weaknesses, Opportunities, and Threats) Analysis, and facilitation of Core Stakeholder Team conversations to develop goals articulated in the final Strategic Plan.

ELS has worked with other Township districts on their Strategic Plans and ELS staff members are familiar with our area. The reference checks on those projects regarding the experience working with ELS came back very positive.

District Legal Counsel reviewed the documents and found them to be acceptable.

## **Fiscal Impact:**

\$13,900

#### Recommendation:

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve this Strategic Planning Process Proposal from Educational Leadership Solutions in the amount of \$13,900.



# **Lincolnwood School District #74**

# Lincolnwood, Illinois 60712

### STRATEGIC PLANNING PROCESS PROPOSAL

August 18, 2023

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**Strategic Planning Process Deliverables** 

**Profile of our Firm's Partners** 

**Fee Structure** 

**Satisfaction Statement** 

**District References** 



August 18, 2023

Dr. David Russo, Superintendent Lincolnwood School District #74 6950 N. East Prairie Rd. Lincolnwood, IL 60712

Dear Dr. Russo,

Thank you for the opportunity to present Educational Leadership Solutions as the firm to facilitate your district's Strategic Planning Process. Our leadership team, consisting of high caliber, successful school leaders is excited to share with you and your Board of Education our data-based process that will facilitate a strategic planning process that will both improve your district and move your district forward for the next three to five years.

Educational Leadership Solutions uses research-based practices and data-driven processes, combined with our education-based experiences to provide a quality Strategic Plan. This process, which also incorporates input from your district's stakeholders—Board members, administrators, staff members, parents, students and community members--will provide the best data and information to determine your district's needs and aspirations for the future.

The following pages of this proposal will provide an overview of our process, as well as some additional background information about our firm. We have also included the Fee Structure to facilitate the Strategic Planning Process. We would love the opportunity to either speak with you further, or to present the contents of this proposal to your entire Board of Education if that is a part of the process.

Thank you for the opportunity to share this proposal with you. We look forward to hearing from you regarding the next steps for your process. Don't hesitate to contact us if you have any questions.

Respectfully submitted,

Richard Voltz, Ph.D. Don White, Ph.D. Gary Zabilka, Ed.D.



#### STRATEGIC PLANNING PROCESS OVERVIEW

A key to a successful Strategic Planning Process is identifying a Core Stakeholder Team (CST) who serves as the representative group of the district and is involved in every step of the process. The CST consists of Board members, administrators, staff members, parents, students, and community members, typically numbering about 45-55 total members.

The CST will review the district's current Mission, Vision, Beliefs, and Goals to determine to what extent each of these are still valid, in use, in practice and/or serving a purpose within the district. Having worked through that process, the CST will engage in either revising or recreating those vital elements of a district's fabric.

Researching and reviewing the district's "current reality" provides the opportunity to determine how the district is currently performing, typically in the areas of academics/achievement, financially, facilities, technology, communications, or other key areas the district wishes to explore. This is typically done by either utilizing data the district may have available about each of these areas, and by administering a survey or needs assessment to determine that current reality. Once the data is available and reviewed, a SWOT (Strengths, Weaknesses, Opportunities and Threats) process of each of those priority areas identifies where the district is strong, as well as which areas are identified as needing to be addressed.

Goals are developed to focus on those areas identified so as to continue to meet the district's mission and vision, all while adhering to the district's beliefs. These processes, when coordinated with a committed CST and widely communicated throughout the district, provide a quality Strategic Plan that ensures alignment throughout the district's system.

As a flow chart, the process would look like this:

(Please see the next page)



# **Lincolnwood School Dist. 74 Strategic Planning Process**

# 1: Identify Core Stakeholder Team (CST)

 Representative group of key stakeholders, to include Board Members, Administrators, Staff Members, Parents, Students, Community members

### 2: Community Input Survey

- □ Community survey.
- Community input on priorities.
- Development of Radar Diagram and other reports with data from survey

# 3: Review District's Current Documents

- Mission
- Vision
- □ Core Beliefs

# 4: Revise/Recreate District's Documents

- Mission
- □ Vision
- Core Beliefs

## 5: Research/Review District's Current Reality

How is the District performing?

- □ Academics / Achievement
- □ Finances
- □ Facilities
- □ Technology
- Communications

## 6: Complete SWOT Analysis

Relating to these areas:

- □ Strengths
- <u>W</u>eaknesses
- □ <u>Opportunities</u>
- □ Threats

# 7: Create District Goals Based on Needs Identified in Step 6

 Develop goals for each of the major areas identified

# 8: Review Final Products for Alignment

 CST reviews the District's updated mission, vision, core beliefs and goals for each area for alignment and coherence

# 9: Final Plan Development

- □ Final Plan review
- Board Approval of Plan



### STRATEGIC PLANNING PROCESS DELIVERABLES

We believe that the Superintendent and the Board of Education should know exactly what they can expect and will receive as a result of working with Educational Leadership Solutions. Following is a list of deliverables which will provide an overview of our Solutions-based Strategic Planning process:

- A pre-Process planning meeting with the Superintendent and/or Board of Education, where members of our firm will meet to establish a timeline for the Process, discuss the make-up of the Core Stakeholder Team (CST), and layout the entire Strategic Planning process.
- A comprehensive process and timeline document.
- Data Analysis Documents Being Utilized (Provided by District):
  - o Academic/Achievement data
  - o Financial documents (Budget, Audit, etc.)
  - o Communication artifacts currently used
  - o Technology Plan
  - o Ten-Year Life Safety Plan
- Comprehensive Strategic Plan, consisting of:
  - Mission Statement
  - Vision Statement
  - o District Core Values/Belief Statements
  - o District Goals for 2023 and Beyond



### PROFILE OF OUR FIRM'S PARTNERS

**Dr. Richard Voltz** has 48 years of educational experience, starting out as a high school teacher/coach, high school principal, unit district superintendent and Associate Director of the Illinois Association of School Administrators in charge of professional development and mentoring and coaching of Illinois superintendents. In addition, Dr. Voltz taught educational administration courses at Eastern Illinois University for 17 years as an Adjunct Professor. Dr. Voltz has been a determined advocate for the improvement of services for all students and he has provided professional development on timely topics to thousands of administrators and teachers. He has also been a member of numerous state level committees that have been responsible for the formation of education policy and practices. This extensive experience in the public education arena has resulted in Dr. Voltz being widely respected and known in all areas of Illinois.

**Dr. Don White** worked as a public school educator for thirty-three years. His positions included classroom teacher, principal, district office administrator, and superintendent. Prior to entering the field of education, Don served as an Assistant Manager for Walgreen's Drug Stores in Champaign, IL. In addition to serving as a superintendent for nineteen years, Don has been involved in many state and national projects. His work includes serving as a Co-Chair for the Illinois Association of School Administrators (IASA) School for Advanced Leadership. As one of the three lead designers and trainers for the Illinois Leadership and Technology for Change (ITLC) out of Illinois State University, Don provided training for administrators that focused on best practices in school leadership, systems leadership, and data driven decision making. His efforts have resulted in two IASA Exemplary Service to Education Awards and he was recognized by IASA as a 2020 Superintendent of Distinction. Recently retired, Dr. White's focus continues to be providing professional development for all levels of school leadership, serving as a Partner for Educational Leadership Solutions, and working as a consultant with Forecast 5 Analytics.

**Dr. Gary Zabilka** is a seasoned educator with 42 years of experience as a teacher, assistant principal, principal and superintendent. He retired from the superintendency of Morton Grove School District 70 (IL) and also served as superintendent of Puffer-Hefty School District 69 in Downers Grove (IL), for a combined total of 13 years as a superintendent. He is currently a Field Service Director for the Illinois Association of School Administrators, responsible for coaching and mentoring new superintendents, as well as providing Professional Development in leadership for district administrators. He also taught educational administration courses for Loyola University, specializing in the areas of leadership and school finance. In 2012, Dr. Zabilka was named an Illinois Distinguished Superintendent. He has led or participated in over 50 executive searches. He holds degrees from Western Illinois University, Northern Illinois University, and a Doctorate from Loyola University. As one of the primary mentors of superintendents in the northern part of the state, Dr. Zabilka recognizes those key qualities and characteristics that make superintendents successful in their respective districts, and has a deep understanding of administrative structures and district organization.



#### **FEE STRUCTURE**

#### 1. General Fee

The General Fee to facilitate the Strategic Planning process is all-inclusive for the entire process itself—it is \$13,900.

#### 2. Regular Expenses

The Regular Expense Fee is the administrative cost of the process, and is provided as a "not to exceed" amount. Regular expenses include things such as copying costs, limited materials, travel reimbursements and other outside costs related to this process. For this Strategic Planning process the regular expenses will not exceed \$1,000.

#### 3. Miscellaneous Costs

If, by mutual agreement, the process is expanded to include more data collection and/or meeting with more groups than initially agreed upon, EdLS will work closely with the Superintendent to ensure up front that there will be no surprises in the final billing.



#### SATISFACTION STATEMENT

Educational Leadership Solutions is a firm that is committed to excellence, and it is for that reason that we will continue to work for the district until they are satisfied with the Solution(s) we have recommended.

Once the Strategic Planning process is completed, EdLS will be glad to discuss annual updates or revisions to the process in subsequent years.

# DISTRICT REFERENCES FOR STRATEGIC PLANNING

Big Hollow School District 38, Ingleside, IL; Mr. Bob Gold, Superintendent
McHenry School District 15, McHenry, IL; Dr. Josh Reitz, Superintendent
Niles Township Department of Special Education (NTDSE), Ms. Tarin Kendrick, Director
Antioch School District 34; Mr. Aron Borowiak, Superintendent
Morris Elementary School District 54, Morris, IL; Dr. Shannon Dudek, Superintendent
Oakwood School District 76, Oakwood, IL; Dr. Larry Maynard, Superintendent
Morris High School District 101, Morris, IL; Dr. Craig Ortiz, Superintendent
Scales Mound School District 211, Scales Mound, IL; Dr. William Caron, Superintendent
East Prairie School District 73, Skokie, IL, Dr. Paul Goldberg, Superintendent
Grass Lake School District 36, Grass Lake, IL, Dr. William Newby, Superintendent
Community Consolidated School District 46, Grayslake, IL, Dr. Lynn Glickman, Superintendent



#### LETTER OF AGREEMENT

We, the undersigned, agree to accept the terms of the proposal that was provided and will return this signed Letter of Agreement, along with a deposit of 50% of the cost of General Fee listed on the proposal to the address listed below:

Educational Leadership Solutions c/o Dr. Gary Zabilka 5 Lisa Lane Hawthorn Woods, IL. 60047

Upon receipt of both the signed Letter of Agreement and the deposit the planning for the Strategic Planning process may commence.

Upon successful completion of the Strategic Planning process, an invoice for the balance of the General Fee will be provided, as well as for any incurred expenses not to exceed the amount listed in the proposal.

Approved:		
Kevin Daly, Board President and/or		
Dr. David Russo, Superintendent	Date	
On behalf of:		
Lincolnwood School Dist. #74 Board of Education		
Gary T. Zabílka	September 1, 2023	
Dr. Gary T. Zabilka, Partner	Date	
Educational Leadership Solutions		

# RJM Consulting Services Inc. 7951 Savoy Club Court Burr Ridge, IL 60527 708-261-7750

# **Proposal For Consulting Services**

Lincolnwood S.D. 74 6950 N. East Prairie Rd. Lincolnwood, IL 60712 June 9, 2023

- Consulting Services to Facilitate a 5 year Strategic Long Range Plan. Please note the included services below:
  - Review and enhance (if necessary) the mission and vision statements to ensure that they meet the needs of the school district.
  - Review and enhance (if necessary) the core values of the school district.
  - Facilitate a two-hour meeting with the board to brainstorm and identify the focus areas of study.
  - Develop a survey to collect stakeholder input based on the identified focus areas of study.
  - Summarize the results of the survey (and the focus group meetings, if applicable) into a document that will be available to all of the Strategic Long Range Planning Committee during the two days of planning.
  - Hold a two-hour workshop for the board/administration to train them to lead the individual focus area groups.
  - Facilitate two days of planning with the Strategic Long Range Planning Committee
  - Wordsmith and polish the verbiage of the goals in each area that results from the two days of planning.
  - Guide and give counsel to the administrative team on their development of the action plans to achieve the goals in all focus areas of study.

*	<ul> <li>Develop a base template brochure of the ne 2028) that will be ready for the district. The graphic enhancements.</li> <li>The board will review and consider the record Total Package Cost</li> </ul>	district may opt to add additional mmended plan.
*	In addition to the package cost here are additional of	<mark>options</mark> :
*	Facilitate personalized in-person stakeholder (parer meetings to collect input on the focus areas of study report will be developed for each meeting	y (in addition to the survey). A \$750/meeting.
**	Any additional services (ie: annual review of the pla package will be billed at \$165/hour.	in) needed outside of the above
*	One third of the contractual amount and costs to da contract, one third due 60 days into the plan develoupon completion of the services delivered.	
If acce	ptable, please sign and return. Thank you.	
Dr. Da	avid Russo, Superintendent	Date
	bert J. Madonia, Consultant onsulting Services, Inc. Federal EIN # 26-4051655	Date

Strategic Planning Overview
Tony Frontier, PhD
tonyfrontier@gmail.com
Proposal for D. Russo, District Administrator, Lincolnwood School District 74

## **Purpose of Strategic Planning:**

Strategic planning allows schools and districts to efficiently utilize resources to meet each child's, and the community's, expectations for excellence in educational programming and student learning. Strategic planning prioritizes district, school, and individual efforts toward identified areas of focus in pursuit of specific goals.

## **Charge to Planning Committee:**

Guide the development and/or affirmation of the district's mission, vision, values, and shared
commitments. Inform staff, administration, and the board of challenges and opportunities in the near
future to provide direction and clarity for effort and resources aligned to the district's strategic plan.
Identify a manageable number of areas of focus that are most likely to help administration, staff, and
students prioritize their strategic efforts to lead, teach, and learn.

## **Norms for Committee Processes Related to Planning:**

- Strive to see the district, schools, and classrooms through a systems perspective. Anecdotes inform day to day perceptions; patterns, trends, data, and research inform strategic planning.
- Strive to see the district, schools, and classrooms through the eyes of students. Ultimately, the changes that matter most are those that better support each student's strategy and effort to learn.
- Be empathetic; strive to understand ideas and perspectives from a range of stakeholders in the community.
- Honor the fact that the administration and board of education are entrusted as stewards of the community's limited financial resources.
- Honor the fact that public schools, and the resources that support them, are an asset that provides
  value-add for the well-being of each child, the stability of the community, the future of our economy,
  and the stability of our democracy.
- Be respectful of others and of the planning process; listen carefully and ask clarifying questions.

# Phases Related to the Strategic Planning Process (and associated consulting time):

## Phase I: Initial Data Collection and Capacity Building

(.5 days discussion of planning process, gathering relevant data, description of local context with District Administrator, 1 day off-site review of previous strategic plan & local data, and .5 day on-site for initial meeting with Strategic Planning Committee. Total for Phase I = 2.0 days)

- Internal and public data are collected that describe the current state of finances, resources, programs, and achievement, and are shared with the consultant. A synthesis of these data will be shared with the Planning Committee to ensure a systems view of the district and its schools. These data are provided by the administration.
- Initial meeting with the planning committee. The purpose of this meeting is to 1) share the charge to the committee with the Strategic Planning Committee, 2) begin to build the capacity of the committee to establish a shared-language for the planning process, and 3) develop a shared understanding of trends and current research in K-12 education.

#### Phase II: Data Collection and Synthesis

(Focus groups; 1 student group, 1 community group, 1 teacher/staff group, 1 building-level leadership group, 1 district-level leadership group; (.5 days x 5 to conduct each focus group approx. 90 minutes per group, .5 days x 5 to summarize and analyze each focus group, followed by synthesis across all groups. Total for Phase II = 5 to 7\* days)

- The purpose of the qualitative data collection process is to collect information from stakeholders to clarify perceptions and beliefs related to existing strengths, weaknesses, opportunities, and challenges. This will be done through a series of interviews and focus groups.
- Data from the focus-groups will be summarized and analyzed by the consultant to describe the current perceptions of strengths, weaknesses, opportunities, and challenges as perceived by each of the focus groups. In the next phase, these will be shared with the Planning Committee to ensure a systems view of the perceptions of the district and its schools.
- \*Optional Component; Student Engagement Survey: Survey of all students grades 4 to 8 on emotional, behavioral, and cognitive engagement. This survey provides unique insights into students' perceptions of their schooling experience in a manner that transcends measures of achievement. (.5 days setting up survey for local administration, .5 days survey administration fee, 1 day preparation of comprehensive, disaggregated reports by race/ethnicity, grade-level, and gender = 2.0 days)

# Phase III: Synthesis of Data and Identification/Affirmation of Mission, Vision, Values, and Shared Commitments by Strategic Planning Committee

(.5 days agenda planning with District Administrator, 1 day on-site retreat with Strategic Planning Committee, 1 day off-site synthesis. Total for Phase III = 2.5 days)

- Strategic Planning Committee convenes to review student achievement data and other internal district metrics.
- Strategic Planning Committee reviews data collected in Phase II that describe the current perceptions
  of strengths, weaknesses, opportunities, and challenges from focus groups (and, if administered,
  student engagement survey data) are shared with the Strategic Planning Committee to ensure a
  systems view of the perceptions of the district and its schools.
- Data from bullet-points above are synthesized by the planning committee to begin to articulate Areas of Focus and the Mission, Vision, Values, and Shared Commitments.

## Phase IV: Articulation of Strategic Plan, Areas of Focus, and Indicators

(.5 days agenda planning with District Administrator, .5 days on-site with planning committee, .5 days off-site synthesis, .5 days off-site Zoom with committee, .5 days off-site synthesis, .5 days electronic poll of the committee to finalize details of the Strategic Plan, .5 days finalize details with District Administrator & finalize communications/details with Strategic Planning Committee and plan for presentation to School Board. Total for Phase  $IV = 3.5 \, days$ )

- Information and data from Phases II & III are further synthesized by the consultant and draft statements are reviewed by the Strategic Planning Committee to finalize elements of the strategic plan including establishing consensus as related to Mission, Vision, Values, Shared Commitments, and Leading and Lagging indicators for areas of focus.
- Final details of the planning document are established in coordination with the Strategic Planning Committee and the District Administrator.
- Final details for communicating the proposed plan to the Board of Education are determined.

## Cost of Strategic Planning Process and Development of Plan:

- **Phase I** Collection of Existing Data, Charge to Committee, and Capacity Building = 2 days
- **Phase II** Data Collection from Stakeholder Groups, Analysis, and Synthesis = 5 to 7\* days
- Phase III Synthesis of Data and Identification/Affirmation of Mission, Vision, Values, and Shared Commitments = 2.5 days
- **Phase IV** Articulation of Strategic Plan, Areas of Focus, and Indicators = 3.5 days
- **Project Management** = 2.0 days

Total Days\* = 15 (\*17 days with Student Engagement Survey) Cost per day = \$3500

⇒ Total Project Cost = \$52,500 (\*\$59,500 with Student Engagement Survey) (\*\*Note: Additional focus groups beyond the 5 groups in this proposal can be added at a rate of 1 group per day)

#### About the facilitator

Tony Frontier, PhD is an award-winning educator who works with teachers and school leaders nationally and internationally to help them prioritize efforts to improve student learning. With expertise in student engagement, evidence-based assessment, curriculum development, effective instruction, teacher reflection, data analysis, and strategic planning, Frontier emphasizes a systems approach to build capacity to empower leaders and teachers to improve their capacity to serve others. His most recent book is Teaching With Clarity: How to Prioritize and Do Less So Students *Understand More (ASCD, 2021).* 

Frontier is also co-author of the ASCD books Five Levers to Improve Learning: How to Prioritize for Powerful Results in Your School with Jim Rickabaugh, Effective Supervision: Supporting the Art and Science of Teaching with Bob Marzano and David Livingston, and Making Teachers Better not Bitter: Balancing Teacher Evaluation, Supervision, and Reflection for Professional Growth with Paul Mielke. He is also co-author of Corwin's Creating Passionate Learners: Engaging Today's Students for Tomorrow's World with Kim Brown and Don Veigut. Frontier is a frequent contributor to the flagship journal Educational Leadership, his most recent articles include, "How to Provide Better Feedback Through Rubrics" with Jay McTighe, (April, 2022) and "Taking a Transformative Approach to AI" (June, 2023). His books have been translated and published in Korean, Mandarin, and Arabic.

As a former classroom teacher in Milwaukee Public Schools, an Associate High School Principal, and the Director of Curriculum and Instruction for the Whitefish Bay School District, Director of Teacher Education Programs at Cardinal Stritch University, Frontier brings a wealth of experience as a classroom teacher, building administrator, central office administrator, researcher, and consultant to his workshops, writing, and research.

#### Praise for Five Levers to Improve Learning: Prioritizing for Powerful Results in Your School

The five levers articulated by Frontier and Rickabaugh are elegant in their simplicity. They provide administrators and teacher leaders with a comprehensive framework for understanding and analyzing the effectiveness of their efforts and practical strategies for making an immediate impact in areas of need.

> Robert Marzano **CEO Marzano Research**

Praise for Making Teachers Better not Bitter: Balancing Evaluation, Supervision and Reflection for Professional Growth Too often it is assumed that observation leads to improvements in student learning. Valid and reliable evaluation can 'measure' what teachers do, but the emphasis too often is on accountability not improvement. Building on trust, Frontier and Mielke address this imbalance. By providing the processes and protocols that empower educators to effectively reflect on their professional practice, teachers can actually improve their teaching. Here's how to optimize the impact on student learning.

Laureate Professor, Director of the Melbourne Education Research Institute **Melbourne Graduate School of Education** 

Praise for Teaching with Clarity - Teaching With Clarity would be an important book at any time, but it is especially timely today. As the education world emerges from the pandemic's grip and looks to establish a "new normal," the long- existing problems of clutter and lack of clarity have been starkly exposed. Tony Frontier properly addresses these as systems' problems, including a lack of clarity about priority goals resulting in an overcrowded curriculum and inconsistency in the assessment of all important outcomes. The book's value lies not only in its analysis of these systemic problems, but in the specific solutions it offers for prioritizing the curriculum, clarifying success criteria, and establishing systems to eliminate the clutter. If you read one book to quide your thinking about constructing the "new normal." let it be this one.

Jay McTighe



PROPOSAL FOR:

# Portrait of a Graduate & Strategic Planning Services

PRESENTED TO: LINCOLNWOOD SCHOOL DISTRICT 74, IL

Date: August 22, 2023



Realizing the power and promise of 21st century learning for every student

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# **EXECUTIVE SUMMARY**

Every school system is unique, but they are connected by a shared aspiration: that all students have an educational experience preparing them to be effective lifelong learners and contributors.

Now more than ever, that experience must not only provide for the acquisition of rigorous academic content, but it must also be more intentional about fostering critical thinking, communication, collaboration, creativity, and other 21<sup>st</sup> century skills our young people need to thrive in this complex, rapidly changing world.

Many school systems across the country have engaged the broader community in developing a strategic plan anchored by a collective vision that articulates the community's aspirations for its students in its Portrait of a Graduate.

Locally developed, but globally positioned, the Portrait of a Graduate serves as a North Star for system transformation. Providing strategic direction for the redesign of the overall educational experience for students, this collective vision reinvigorates and re-engages students, teachers, and community stakeholders by answering critical questions such as:

- What are the hopes, aspirations, and dreams that our community has for our young people?
- What are the skills and habits of mind that our children need for success in this rapidly changing and complex world?
- What are the implications for the learning experiences we provide in our school systems?

Battelle for Kids' strategic planning process is built around this central construct. The following proposal describes the six-phase process to develop a strategic plan that incorporates the development of a Portrait of a Graduate, is driven by community input, and elevates teacher and student voice.



## **PORTRAIT OF A GRADUATE**



# Phase 1: Prepare

Since a good beginning predicts a good ending, the Prepare phase is critical to the plan's success by ensuring thoughtful community engagement and elevating the voice of teachers and students. The first meeting, the **Project Kickoff Meeting**, a 1-hour virtual meeting, will involve the core district planning team, and will set the stage for goals, expectations, and logistics for the Portrait of a Graduate & Strategic Planning process. BFK will review district expectations, conditions for success, engagement between BFK and district, key considerations for identifying and recruiting Design Team members, and communications strategies.

Once the stage is set and outstanding questions have been answered about the process, BFK will facilitate the **District Leadership Orientation Meeting**. During this 90-minute virtual meeting, BFK will ask the district leadership team to begin thinking about what will be different within the district as a result of this work. The district will be asked to consider system, leader, and instructional shifts that will need to occur, as well as a theory of action for implementation and acceleration.

The District Leadership Team will be responsible for shepherding the Portrait to success. With these leaders, we will review and commit to the district's expectations for success and develop an understanding of the conditions needed to get there.



During this part of the process, BFK will share an outline of the communications tools and supports provided to the district throughout the portrait and/or strategic planning process. BFK will provide an in-depth review of the **Communication Toolkit**, including invitation letters for Design Team members, website, and social media messaging, and talking points for the District Leadership Team for use with board, Design Team, and other community members.

Additionally, this phase initiates a series of **Coaching and Capacity Building** calls that will run through the duration of our engagement, to ensure status alignment and build capacity of district leaders to guide the planning process through to ultimate success. Depending on the

timeline of the engagement, this could be bi-weekly or monthly, but should include at least one call before and between each design team meeting.

Milestone/ Deliverable	Description	Est. Timeline
Project Kickoff Meeting	A <b>virtual</b> meeting designed to prepare the core project team to begin the prepare phase including goals, process, timing, composing the design team, decision points and other project considerations.	October 2023
District Leadership Orientation Meeting	A <b>virtual</b> meeting designed to provide a thorough understanding of the portrait and strategic planning process and implications for the system and stakeholders to the District Leadership Team	October 2023
Communications Toolkit	Talking points, invitation to Design Team members, meeting reminders, community vetting survey questions, thank you emails, and sample messaging for board members and district staff.	Ongoing
Coaching and Capacity Building	Ongoing virtual meetings with BFK and the district to review the overall strategic direction of the engagement and build district capacity. [Starting after the Leadership Orientation and continuing throughout the engagement.]	Ongoing - one meeting between each deliverable.

Note: All timelines can shift based on actual start date and ground-level realities.

# Phase 2: Envision

The Envision phase involves the development of a Portrait of a Graduate.

This design process involves a sustained community conversation leading to a shared agreement on a unique community-owned picture of what graduates need for success. While every community and its school system are unique, the proposed four-meeting process below will guide this phase of developing your Portrait of a Graduate.

**Portrait Design Team Meeting #1:** BFK will orient the Design Team through an overview of the Portrait process. During this meeting, Design Team members will discuss the overarching questions that guide the work. BFK will facilitate an in-depth examination on the landscape shifts that necessitate educational transformation.

**Portrait Design Team Meeting #2:** BFK will facilitate discussion around what skills and mindsets our children need for success in this rapidly changing and complex world to address the shifts identified in Design Team Meeting #1 and support the district in prioritizing these for the district's unique local context. Through a series of individual and group activities, the Design Team will begin to identify competencies for their Portrait. Design Team members will also share their creative inspiration to inform the graphic design of their Portrait visual.

**Portrait Design Team Meeting #3:** The third meeting focuses on converging on a set of Portrait competencies and contextualizing competency descriptions. Design Team members will also share their creative inspiration to inform the graphic design of their Portrait visual.

**Leadership Action Planning Meeting:** During this meeting, BFK will facilitate discussion with the district leadership team around next steps, including change management, communication, and support needs for the launch and implementation of their Portrait. The team will make final decisions about the Portrait components, and BFK will help prepare the leadership team to lead the final design team meeting.

During the district-led Portrait Design Team Meeting #4, the leadership team will present a draft designed Portrait with competencies and description statements. District Leadership will share any community feedback to augment the important work of the Portrait Design Team and to assist the team in finalizing the Portrait. The Design Team will discuss—through an activity facilitated by BFK—how to implement their Portrait and identify what success looks like.

Following the final design team meeting, BFK will develop a **Graphically Designed Portrait Visual**. Battelle for Kids will present 2-3 sketch visuals designed with community input and 2 rounds of adaptations. Additional rounds of edits will be charged at an hourly rate.

Milestone/ Deliverable	Description	Est. Timeline
Portrait Design Team Meeting #1 [Possible Onsite]	Facilitation of a two and a half hour meeting to kick off the Design Team work.	November 2023
Portrait Design Team Meeting #2 [Possible Onsite]	Facilitation of a two-hour meeting around necessary competencies and visual inspiration.	December 2023
Portrait Design Team Meeting #3 [Possible Onsite]	Facilitation of a two-hour meeting to reach consensus on competencies and description statements.	January 2024
Leadership Action Planning Meeting	Facilitation of a virtual meeting to finalize the recommended Portrait, prepare the district leadership team to lead Portrait Design Team Meeting #4, and revisit the conversation started in the first leadership team meeting regarding implementation implications for the system and stakeholders	January 2024
Graphically Designed Portrait Visual	2-3 sketch visuals designed with community input and 2 rounds of adaptations. Additional rounds of edits will be charged at an hourly rate.	December 2023 - January 2024

# STRATEGIC PLANNING



# Phase 3: Inquire

Once the collective vision for student success is identified as the Portrait of a Graduate, the District Leadership Team closely reviews its current state. At this point in the engagement, the Portrait Design Team becomes the Strategic Planning Design Team, unless the district opts for a different team configuration.

BFK will facilitate **Strategic Design Team Meeting #1** to gather additional input from Design Team members on the district's current state through a SWOT Analysis. To understand its current state further, BFK will provide tools to the district leadership team to complete an assessment of its system.

Framed by the district's analysis of its current state and by the envisioning process through Portrait of a Graduate, BFK will work with the district leadership team to align on the gaps between current and desired future states. The **Current State Analysis Report** will summarize the findings from the design team's SWOT Analysis, system assessments, and portrait implementation implications activity. The findings will guide the district's next steps and preview of considerations the district should address in the Launch Phase (managing change, building capacity, translating the Strategic Plan into learning and assessment frameworks, etc.).

The team will be supported with a **Communications Toolkit** and ongoing **Coaching and Capacity Building** calls.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Design Team Meeting #1 [Possible Onsite]	Facilitation of a two-hour meeting to collect qualitative perceptual data from Strategic Design Team members. This will include a SWOT Analysis and Portrait Implications discussion.	February 2024
Current State Analysis Report	Summary report of the proceedings to guide the district into its next steps. District may utilize the Battelle for Kids System Self-Assessment and Community Survey to include in this report.	March 2024
Communications Toolkit	Resources for communicating with internal and external stakeholder groups including:  Invitations to join Strategic Design Team  Design Team Meeting reminders  Follow-up and thank-you emails  Strategic Plan launch planning	Ongoing

Coaching and	Ongoing virtual meetings with BFK and the district to	Ongoing - one
Capacity Building	review the overall strategic direction of the	meeting between
	engagement and build district capacity.	each deliverable.)

# Phase 4: Design

The Design phase is focused on capturing input and reactions from key stakeholders on the unfolding components of the plan, and to begin writing the detailed plan. As the district welcomes many voices and elicits ongoing input, people will see themselves as part of a movement toward a shared vision of the district's Portrait of a Graduate. This phase of the strategic planning process broadens the sources of input to the plan to transform the school system.

Based on the vision formed by the district's Portrait and the findings from the Current State Analysis Report, BFK will share an outline of the unfolding priorities and goals with the district leadership team. The priority areas will be vetted during **Strategic Design Team Meeting #2.** Additionally, BFK will prepare the district for writing its plan by provide technical assistance and available resources for scaling district transformation, such as exemplar case studies from other districts, that will help district leadership develop goals and strategies for each priority area.

The unfolding priority areas and goals, along with the feedback provided by the design team, will set the district-led writing team up for success as they develop strategies within each goal and refine the plan. BFK will facilitate several **Writing Team Meetings** as the plan content takes shape.

**Strategic Design Team Meeting #3** will provide an opportunity for the Strategic Design Team to share their reactions and feedback to the draft components of the Strategic Plan.

To operationalize the Strategic Plan, BFK will also provide a year-to-year **Action Planning Template** to link the strategies and metrics outlined in the Strategic Plan with tactical efforts. Key district and school leadership can use the action planning template to begin drafting content with staff responsible for executing work plans to activate the Strategic Plan.

Following the third design team meeting, and after the district leadership team and school board finalize the plan copy/language, BFK will create a **Graphically Designed Strategic Plan**. BFK will present a plan sample, a full draft, and up to two rounds of adaptations. Additional rounds of edits will be charged at an hourly rate. This process will be complete 4-6 weeks after the completion of the strategic plan copy/language.

Continued counsel will be provided through the coaching and capacity building calls throughout the writing process. The BFK team will work with the district leadership team to assess progress, work through any specific issues, accelerate the writing process, and check that the draft strategic plan follows the direction set by the district's Portrait of a Graduate.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Design Team Meeting #2 [Possible Onsite]	Facilitation of a two-hour meeting with Strategic Design Team to vet the priority areas for strategic planning and gather feedback to develop goals and strategies.	April 2024
Writing Team Meetings	Leadership team or priority area leaders will draft SP and BFK will provide thought partnership. BFK and the writing team will meet several times to trade iterations of the unfolding plan.	Weekly – April 2024 & May 2024
Strategic Design Team Meeting #3 [Possible Onsite]	Facilitation of a two-hour meeting with Strategic Design Team to vet draft components of the Strategic Plan.	May 2024
Action Planning Template	Resource to link the strategies and metrics outlined in the Strategic Plan with tactical efforts.	May 2024
Graphically Designed Strategic Plan	A designed plan sample, a full draft, and up to two rounds of adaptations. Additional rounds of edits will be charged at an hourly rate.	June 2024

## Phase 5: Launch

The Launch phase is the moment when the plan truly comes to life. Everyone involved in creating the strategic plan should be enlisted as an ambassador to help tell the story about its inception and how it will frame the district's work moving forward.



This phase will feature a **Leadership Action Planning Meeting**, focused on how to move the plan forward, leading and managing change, and how to deconstruct the district strategic plan with systemic coherence. This learning session will help to ensure the district is well equipped to implement and fully leverage the shared assets of the district and community.

Launch also means promoting the story behind the strategic plan, leveraging social media, website and signage updates, and other brand experience transformation inspired by the plan. The district will be responsible for the launch; to assist with this, BFK will provide, through the communications toolkit, internal and external communications recommendations, and guidance on the use of social media, websites, partners, and events as channels to reach all stakeholders.

Milestone/ Deliverable	Description	Est. Timeline
Leadership Action Planning Meeting	<b>Virtual</b> session with District Leadership Team, focused on how to move the plan forward, leading and managing change, and how to deconstruct the district strategic plan with systemic coherence.	June 2024

## Phase 6: Succeed

The successful plan requires successful implementation. BFK will schedule a virtual strategic plan status check six months after the launch to review successes and challenges and further support the district leadership's success in putting the plan into action. During this meeting district leadership will share with the Design Team members progress to date on the goals outlined in their strategic plan.

These implementation status checks are recommended on an annual basis. Should the district wish additional support, BFK would be available.

Milestone/ Deliverable	Description	Est. Timeline
Status Check	Virtual session with District Leadership to discuss updates on activities to support the strategic plan	To be planned 6 months after completion

# Optional: EdLeader21 Membership

EdLeader21 is Battelle for Kids' network of innovative school systems committed to the transformation of education, anchored in a renewed vision for student success in the 21st century—Portrait of a Graduate. Members have a shared vision: that each child experiences an education that purposefully integrates rigorous academic content with the skills and mindsets that empower students as lifelong learners and contributors in our ever-changing world.

#### **Member Experience Includes:**

- Access to the Member-Only Annual Event
- Superintendent Roundtables
- Capacity Building
  - Guides for Education Leaders
  - Leadership Roundtables
  - Spotlight Sessions
  - Virtual Site Visits
  - Study Groups
- Collaboration & Connection through our Member-Only Collaboration Platform and Mobile App.

# **COST OF SERVICES**

Following are cost estimates for the services and solutions to support this engagement. Estimates are subject to change should the scope be modified.

Total - Member Pricing	Onsite (where indicated)	Virtual
Portrait of a Graduate (Phases 1 & 2)	\$33,800	\$29,400
Continuation of Strategic Planning (Phases 3-6)	\$46,000	\$41,100
EdLeader21 Membership (Annual fee - \$4,000)	\$4,000	\$4,000
Total (Member)	\$83,800	\$74,500

Total - Non-Member Pricing	Onsite (where	Virtual
	indicated)	
Portrait of a Graduate (Phases 1 & 2)	\$37,500	\$32,500
Continuation of Strategic Planning (Phases 3-6)	\$51,300	\$46,400
Total (Non-Member)	\$88,800	\$78,900

## **ABOUT BATTELLE FOR KIDS**

Battelle for Kids (BFK) is a national not-for-profit organization committed to collaborating with school systems and communities to realize the power and promise of 21st century learning for every student.

Our team of experienced educators alongside communications, technology, and business professionals innovates and partners with school systems to offer an educational experience that prepares all students to become lifelong learners and contributors in an ever-changing world.

We advance our mission by strengthening the coherence, capacity, and connections school systems and communities need to redefine learner success and accelerate the design and implementation of 21st century learning systems for all students. A systems approach ensures equitable access to rigorous 21st century learning systems for every student, regardless of where they live, what school they attend, or to which classroom they are assigned.



# TRAVEL RESTRICTIONS NOTICE

**Travel:** Battelle for Kids continues to closely monitor the COVID-19 pandemic and will continue to make decisions regarding the safety of staff and participants at our events and engagements based on the recommendations and guidelines from the Centers for Disease Control and Prevention (CDC), and other city, state and federal agencies. BFK will keep you updated regarding any relevant changes to our policies regarding staff travel that may affect this engagement.

**Virtual Option:** BFK has worked to create engaging experiences in a virtual setting that meet or exceed the engagement-level and outcomes from in-person activities. The proposal can be completed in a fully virtual engagement.

# Executive Summary Finance Committee Meeting



DATE: September 21, 2023
TOPIC: Stop the Bleed Kits
PREPARED BY: David Russo

#### Recommended for:

□ Action

□ Discussion

☑ Information

### Purpose/Background:

Campus safety and security is a top priority of the Administrative team and the District routinely trains and prepares for a wide variety of crisis situations. In the spring, our leadership team participated in an active assailant table top exercise facilitated by a security vendor comprised of individuals with backgrounds in either law enforcement or school security.

One of the recommendations from that experience was to conduct "Stop the Bleed" training with District staff. This training provides basic information to treat life threatening injuries in a lockdown situation. The District has partnered with the Lincolnwood Fire Department and is in the process of implementing that training.

Now that staff is being trained, we need to consider outfitting classrooms with necessary equipment to implement "Stop the Bleed" techniques. Therefore, the team sought out recommendations from our security vendors to find the most appropriate kit. The Advanced Trauma Kit from School Health Corporation provides necessary items to administer medical attention. This includes gauze, bandages, tourniquets, etc.

## **Fiscal Impact:**

The cost to provide a kit (140 in total) in all District spaces is \$20,461. The District would use \$13,000 of the remaining funds in our ESSER III allocation to offset this cost. The quote reflects Sourcewell Contract government pricing.

#### **Recommendation:**

It is the Administrative recommendation that the Finance Committee concurs to recommend to the Board of Education to approve this quote from School Health Corporation for Stop the Bleed kits in the amount of \$20,461.



School Health Corporation 5600 Apollo Drive Rolling Meadows, Illinois 60008 P(866)323-5465 | F(800)235-1305 schoolhealth.com

## QUOTE

EXPIRATION	QUOTE NO.			
10/30/2	4249400-00			
DATE	P.O. #		PAGE#	
08/31/23	STB 8/31/23		1	

Attn: DAVID RUSSO
Ship To:
LINCOLNWOOD SCHOOL DISTRICT 74
6950 N EAST PRAIRIE RD
LINCOLNWOOD, IL 60712-2520

**Bill To:** LINCOLNWOOD SCHOOL DISTRICT 74 6950 N EAST PRAIRIE RD LINCOLNWOOD, IL 60712-2520

QUOTE PREPARED BY	PHONE	EMAIL				
Alicia Fachet	866-323-5465	afachet@schoolhealth.com				

INSTRUCTIONS		SHIP POINT			VIA	VIA		SHIPPED	TERMS			
			SCHOOL HEALTH			UPS GROUND			NET 30			
	I N	PRODUCT AND DESCRIPTION	QUANTITY		QTY.		PRICE		ISCOUNT	AMOU	JNT	

**CUSTOMER NOTE:** 

-SOURCEWELL CONTRACT 022422-SHC

-SCHOOL HEALTH QUOTE 4027364

-FREE SHIPPING ON ORDERS OVER \$125

1 1030428 140 EACH 146.15 EACH 0.00 20461.00

SH-ADVANCED TRAUMA KIT.

Items stocked in our warehouse usually ship within 24 hours. Items above may be indicated as \*\*Shipping Direct From Manufacturer\*\*. Delivery times for items \*\*Shipping Direct From Manufacturer\*\* vary. For specific delivery time, call customer care at 866-323-5465.

 1 Lines Total
 Sub Total
 20461.00

 Invoice Total
 20461.00

Tax ID Number: 36-2425385

To receive an email with tracking information when your order has shipped, please provide your email address when placing your order. Help us also reduce paper usage and become more eco-friendly by providing your email address to send your invoices and order confirmations electronically. Thank you, for the opportunity to work with you and if you have any questions, please contact our Customer Care Department @ 866 323 - 5465.

Last Page



# Executive Summary Finance Committee Meeting

DATE: September 21, 2023

TOPIC: District Purchasing Update(s)

PREPARED BY: David Russo, Dominick Lupo, Jordan Stephen

#### **Recommended for:**

☐ Action

□ Discussion

#### Purpose/Background:

This document provides the Finance Committee with an update of ongoing District renewals and/or purchases that will not require Board Approval based on criteria adopted in May 2023.

#### **Items for Finance Committee Review:**

- Zoom Renewal for 2023-2024
  - Teachers within the District use this Nearpod to provide interactive activities to lessons to engage students and provide opportunity for interaction and immediate feedback by having them draw on a maps or diagram ideas, respond to a poll question, post a note or images to a collaboration board, take a multiple-choice quiz, or participate in a gamified challenge.
  - o **\$299.80** The District paid \$299.80 for the same services for the 22-23 school year.
- Proquest/CultureGrams Renewal for 2023-2024
  - o CultureGrams provides students in all grades access to reliable, and up-to-date cultural content, fostering an understanding and appreciation of the world's countries and peoples. CultureGrams is one of the most trusted and widely used cultural reference and curriculum products found in education, government, and non-profit arenas.
  - o \$1308.69 The District paid \$1264.43 for the same services for the 22-23 school year.

#### Scholastic BookFlix Renewal for 2023-2024

- o The District's subscription to Bookflix, produced by Scholastic Inc. is up for renewal. Bookflix is a service that provides students in grades PreK-3 the ability to follow along and read books independently online or during whole group instruction within a classroom setting. With Bookflix, students are provided access to hundreds of fiction and nonfiction texts that are animated as well as displaying the text in front of them. This tool has been widely used by all teachers and students for many years, seamlessly fitting into every reading curriculum in the primary grades.
- o \$1195. The District paid \$1172 during the 2022-2023 School year.

#### Heartland Business Systems Renewals for 2023-2024

- o The District has been using the company Heartland Business Systems for the past few years to service and support our Mitel VOIP phone system.
- o The support on the Mitel phone system is provided to the District in two parts. The first is called the Mitel Software Assurance, which is a renewal on each of the phone servers, located in each building. The second is the Mitel Support Service Agreement. The MSSA provides the details of services ranging from both critical and non-critical incidents, System updates and patching up to the replacement of equipment.
- o \$6320.00 For Mitel Support Service Agreement. The District paid \$6257.49 during the 2022-2023 School year for the Mitel Support Service Agreement.
- o \$1,285.57 For Mitel Software Assurance. The District paid \$1018.80 during the 2022-2023 School year for the Mitel Software Assurance.

#### Lincoln Hall Musical - Northlight Theatre Artistic Staffing

- o The District is renewing a partnership with Northlight Theatre in Skokie to provide choreography and artistic mentorship support to the directors of the Lincoln Hall Musical. There is a relatively inexperienced group of SD74 directors and the team benefitted from the knowledge, suggestions, and resources provided by Northlight last year. The scope of the partnership is the same as for the 2023 musical.
- o \$5,500 for the 2024 musical. The District paid \$5,100 in 2023 for the performance.

#### Explore Learning | Gizmos

- The District has been using Explore Learning's Gizmos product for the past few years in our middle school science program.
- This program provides an interactive lab report function, along with interactive science lab experiences for students. This program is widely used across all three middle school science classes.
- The fiscal impact will be \$2,070 for 13 months. The District previously paid \$2,947.50 for 18 months.