

LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Facilities Committee Meeting AGENDA Tuesday, September 19, 2023 at 6:00 PM BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for
Curriculum and Instruction

Courtney Whited, Business Manager/CSBO

Agenda of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74,
Cook County, Illinois, to be held in the Marvin Garlich Administration Building
6950 N. East Prairie Road
Lincolnwood, Illinois 60712,
on Tuesday, September 19, 2023.

IN-PERSON PARTICIPATION: It is expected that all members of the Facilities Committee, plus several administrators, will be physically present at the Marvin Garlich Administration Building located at 6950 N. East Prairie Road, Lincolnwood, IL. The public is welcome.

1. CALL TO ORDER/ROLL CALL FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair Rupal Shah Mandal (BOE), Co-Chair Myra A. Foutris (BOE) Wendy Grano, Community Member Emily McCall, Community Member Zade Tagani, Community Member

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools
Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction
Courtney Whited, Business Manager/CSBO
Jim Caldwell, Director of Buildings and Grounds

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3.	APPROVAL OF MINUTES a. Facilities Committee Meeting Minutes - AUGUST 22, 2023	3
	Motion by member: Seconded by:	
4.	DISTRICT ARCHITECT OF RECORD - STUDIOGC architecture+interiors a. INFORMATION/DISCUSSION/ACTION: StudioGC architecture+interiors Project(s) Update	<u>7</u>
	I. General Work/Bear II. Masonry Repair/Otto Baum (Attachment) III. Roofing/GE Riddiford IV. Furniture/Various	9
	b. Summer 2024 Construction Projects	10

- 5. OLD BUSINESS
- 6. NEW BUSINESS
- 7. INFORMATION/DISCUSSION: District Facilities Update

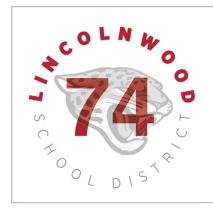
<u>14</u>

- a. No Drop-Off/Pick-Up Signage at Crawford and the Lincoln Hall Service Drive
- b. Facilities Rental Request Lincolnwood Chamber Orchestra Lincoln Hall Auditorium
- c. Potential Hosting of the NTDSE Extended School Year (ESY) at Todd Hall in Summer 2024
- 8. ADJOURNMENT

Motion by member:	Seconded by:
Motion by member.	Occorded by.

Dr. David L. Russo, Superintendent of Schools

Lincolnwood School District 74 is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of this meeting or facility, are requested to contact the District Office at 847-675-8234 promptly to allow Lincolnwood School District 74 to make reasonable accommodations for those persons.



LINCOLNWOOD SCHOOL DISTRICT 74 BOARD OF EDUCATION Facilities Committee Meeting Minutes Tuesday, August 22, 2023 at 6:00 PM

BOARD OF EDUCATION
Kevin Daly, President
Rupal Shah Mandal, Vice President
John P. Vranas, Secretary
Maxie Boynton
Myra A. Foutris
Jay Oleniczak
Peter D. Theodore

ADMINISTRATION

Dr. David L. Russo, Superintendent of Schools Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction Courtney Whited, Business Manager/CSBO

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Marvin Garlich Administration Building 6950 N. East Prairie Road, Lincolnwood, Illinois 60712, on Tuesday, August 22, 2023.

1. CALL TO ORDER/ROLL CALL.

Chair Vranas called the Facilities Committee meeting to order at 6:02 p.m.

FACILITIES COMMITTEE MEMBERS

John P. Vranas (BOE), Chair Rupal Shah Mandal (BOE), Co-Chair Wendy Grano, Community Member Emily McCall, Community Member Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Myra A. Foutris (BOE)

ADMINISTRATORS/STAFF

Dr. David L. Russo, Superintendent of Schools

Dr. Dominick M. Lupo, Assistant Superintendent for Curriculum and Instruction

Courtney Whited, Business Manager/CSBO

Jim Caldwell, Director of Buildings and Grounds

OTHERS PRESENT

Athi Toufexis, StudioGC

2. AUDIENCE TO VISITORS

None

- 3. APPROVAL OF MINUTES
- a. Facilities Committee Meeting Minutes MARCH 21, 2023
- b. Facilities Committee Meeting Minutes MAY 16, 2023
- c. Facilities Committee Meeting Minutes JUNE 6, 2023
- d. Facilities Committee Meeting Minutes JULY 18, 2023

A motion was made, seconded and passed to approve the March 21, 2023; May 16, 2023; June 6, 2023; and July 18, 2023 Facilities Committee meeting minutes.

4. DISTRICT ARCHITECT OF RECORD - STUDIOGC

- a. StudioGC Project(s) Update
- I. Summer 2023 Construction Updates
- 1. Roofing (Riddiford)

All roofing replacement projects are projected to be completed within one week. Punch list open items remain to be completed.

2. General Work (Bear Construction)

The renovations of the Rutledge Hall Multi-purpose Room, Gym Flooring and Library are complete. The remodeling of the Todd Hall Restrooms and Nurse's office are complete. Seven replacement exhaust fans will be arriving in late August and work will be installed over the October holiday. All boiler room pumps are installed and operational.

3. Masonry Repair/Tuckpointing (Otto Baum)

The masonry project is complete, there are minor punch list items that remain to be completed.

4. Rutledge Hall Elevator Modernization (TKE)

The elevator is operational and waiting on re-inspection. The District will have a fob sensor installed on the elevator call buttons.

5. Rutledge Hall Window Treatments (Indecor)

The installation of the first-floor window treatments has been completed.

6. Landscaping (Contour)

The landscape improvements in the Todd Hall Courtyard have been completed.

II. District Branding

Athi Toufexis, StudioGC reviewed the modifications to the District Branding for Todd Hall.

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to move forward with the District Branding for the Lincoln Hall, Rutledge Hall and Todd Hall Main Entrance doors, Lincoln Hall Athletic Entrance doors, Athletic Entrance staircase and Gym doors in an amount not to exceed \$15,000.

III. Sensory Paths

Athi shared an update of the sensory paths design. The sensory paths will be located to the west of the 1st and 2nd grade playground at Todd Hall and behind home plate to the left of the Rutledge Hall playground. The Committee recommended that the Administration proceed with the installation of the sensory paths if the final cost is under \$10,000.

IV. Updated 5-year SD74 Facilities Plan

- Dr. David L. Russo, Superintendent of Schools, presented the changes to the Master Facilities Plan.
- Summer 2024 Phase I of the Rutledge Hall upgrades would include the 2nd floor classrooms, all of the toilet rooms, and a projection system in the gym that would be partially funded by the Berger Family

Donation. The summer 2024 work would also include renovation of the Lincoln Hall plaza.

- Summer 2025 Phase II would be the completion of Rutledge Hall classrooms.
- All other projects, aside from Todd Hall mechanical work, would be delayed by a year as detailed in the Draft Master Facilities Plan. Additionally, the Administration will work with Contour Landscaping on the Rutledge Hall and Lincoln Hall courtyards before pursuing options on the scale currently cited on the Master Facilities Plan.
- The Committee requested that the Todd Hall mechanicals be included in 2025 and not delayed as proposed.
- Athi presented floor plans indicating the Rutledge Hall rooms that will be renovated and what Phase they will be renovated in, then the scope of work for each room. The Committee requested that the same style of classroom doors be installed at Rutledge Hall as were installed in Todd Hall with drywall above each doorway.
- Athi presented the outline of the scope of work for each Rutledge Hall classroom that includes 2'x2'
 acoustical tile ceiling, 2'x4' LED lighting, classroom storage, replacement of the HVAC mechanical unit,
 storage closet, and classroom flooring.
- The Committee reviewed the carpet tile for the classroom that were presented and by consensus selected Shaw Contract, Style: Rotate Tile #5T105, Color: Abstract #03481, Collection: Cut & Compose
- The Committee recommended having two separate, single handicap-accessible staff toilet rooms on the 1st floor.
- The Committee recommended that the renovations of the toilet rooms be consistent with the renovations of the toilet rooms at Lincoln Hall and Todd Hall.
- The Committee recommended that only updating the finishes on the first floor, north toilet rooms.

V. Timeframe for 2025-2027 Projects

Summer 2024 Construction/Preparation of Bid Documents and Drawings

A motion was made, seconded, and passed that the Facilities Committee concur with the Administration's recommendation to the Board to approve the preparation of bid documents and drawings by StudioGC for Summer 2024/2025 construction projects described on the SD74 Facilities Plan in the estimated amount of \$5,345,232.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. District Facilities Updates

a. iPro Soccer Academy Facilities Rental

Courtney presented the iPro Soccer Academy Facilities rental request and stated that discussions relating to the request are ongoing.

b. Lincolnwood Baseball and Softball Association Facilities Rental

Courtney presented an update on the Lincolnwood Baseball and Softball Association Facilities Rental request.

c. Scripps Spelling Bee - March 2024

Courtney indicated that there was a potential request to host the Scripps Spelling Bee again this Spring.

	A motion was made, seconded, and passed to adjou	rn the Facilities Committee meeting at 7:04 p.m.
	The next Facilities Committee meeting will be held I is welcome.	Tuesday, September 19, 2023 at 6:00 p.m. The public
		John P. Vranas, Chair
	unal Shah Mandal. Co shair	
пu	pal Shah Mandal, Co-chair	

8. ADJOURNMENT





DATE: September 19, 2023

TOPIC: District Architect of Record - StudioGC architecture+interiors Project(s) Update

PREPARED BY: Courtney Whited, Business Manager/CSBO with

Athi Toufexis, Principal, StudioGC architecture+interiors

Recommend	ed fo	r:
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☐ Action

□ Discussion

Purpose:

To provide the Facilities Committee an update on StudioGC architecture+interiors District Projects:

1. General Work/Bear

Seven (7) exhaust fans are still on track for an October 9-10 installation.

The Rutledge Hall Gym's Jaguar logo will be repainted October 6-10.

Todd Hall boys' bathroom needs a partition pilaster.

Todd Hall RPZs were installed.

Todd Hall boiler room insulation to be completed by September 19.

Todd Hall Nurses' Office punch list items to be completed by September 19.

2. Masonry Repair/Otto Baum

Minor punch list items to be coordinated outside of school hours.

Additional bricks for tuckpointing project. (Attachment)

3. Roofing/GE Riddiford

As of Saturday, September 9 all roof work will be complete.

The coating will be applied during a weekend in late September or early October.

4. Furniture/Various

Miscellaneous punch list items are expected to arrive soon.



866 N. MAIN STREET MORTON, IL 61550 PHONE (309) 266-7114 - FAX (309) 263-1050

WEB: www.ottobaum.com

To: Jim Wagener Studio GC Architects 223 W. Jackson Blvd. Suite 1200 Chicago, IL. 60606

Email: j.wagener@studiogc.com

CHANGE PROPOSAL

DATE: August 11, 2023

PROJECT: Lincolnwood SD 74 - 2023 Repairs

WORK CATEGORY:

BASIS OF BID: Site Visit
ADDENDA: None

SUBMITTED BY: Charlie Vins

DIRECT:

CELL: (708) 646-1385

E-MAIL: charlievins@ottobaum.com

We hereby propose to perform & complete the work defined herein for the stated sum(s) as follows:

CHANGE ORDER REQUEST SCOPE INCLUDES:

• Provide approximately 4,000 individual brick units for the schools attic stock.

ADD: \$ 4,000.00

ACCEPTANCE - By signatures below, the parties agree to these terms, considerations, and obligations as constituting a binding contract.

		06-11/2	~	Member of	Sealant Waterproofin
		CHAIN / ON	08/11/23		& Restoration
Customer Signature & Title	Date	Otto Baum Company, Inc.	Date		Sealant, Waterproofing & Restoration Institute

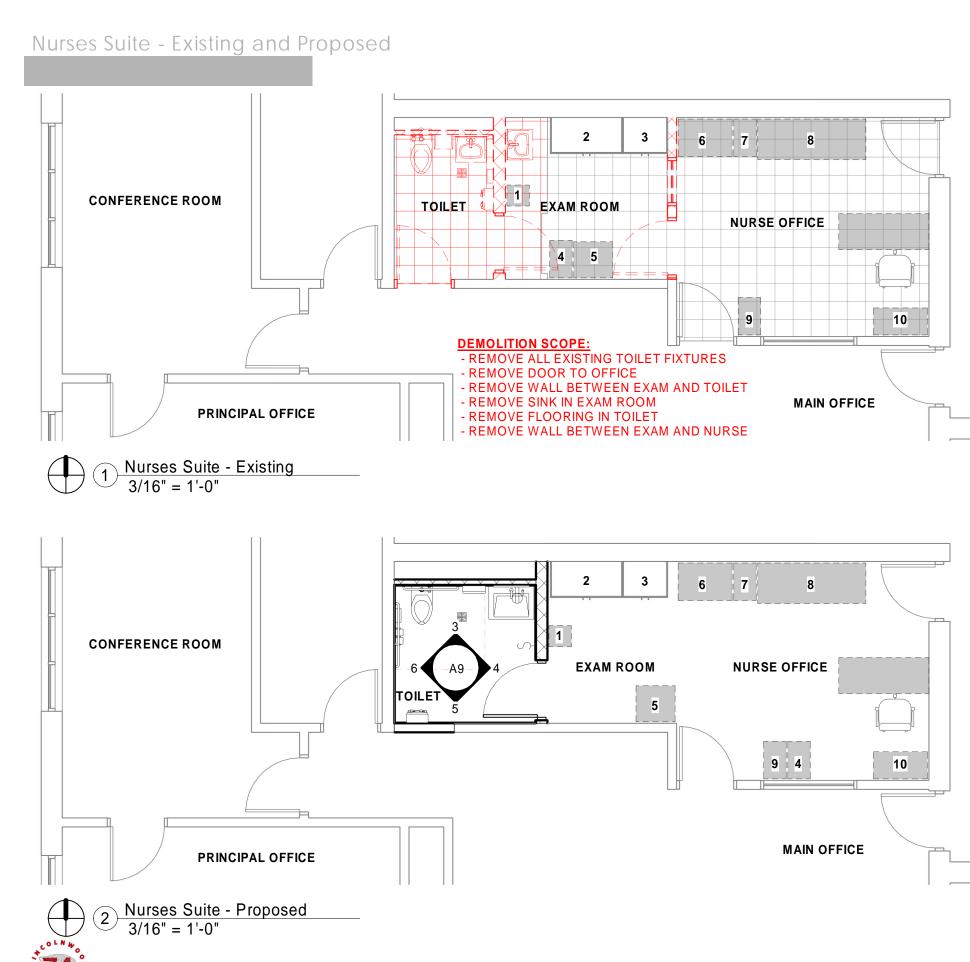


Recommendation:

This summary is for informational purposes.

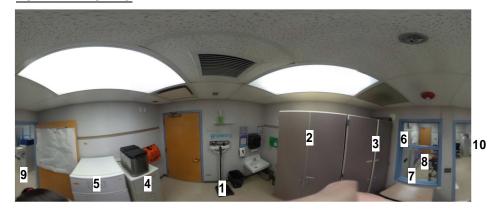
Executive Summary Facilities Committee Meeting

DATE: September 1	9, 2023				
TOPIC: Summer 202	TOPIC: Summer 2024 Construction Projects				
PREPARED BY: Cour	tney Whited				
Recommended for:					
☐ Action					
□ Discussion					
☑ Information					
Purpose/Backgroun	d:				
Permission was gran	nted at the September 7, 2023 Board of Education meeting for StudioGC to begin preparing				
drawings and bid do	cuments for the Summer 2024-25 construction work.				
The bid timeline is a	s follows:				
Mid-October	Publish Request for Proposals				
November 1	Bids due				
November 14	Recommended bid winner presented at the Facilities Committee meeting				
December 7	Board of Education approval				
The first two attached drawings provide plans for accessible bathroom layouts in Rutledge Hall. The third					
attachment summa	rizes decisions made by the Committee relative to Lincoln Hall's Plaza design.				
-					
Fiscal Impact:					
Unknown					

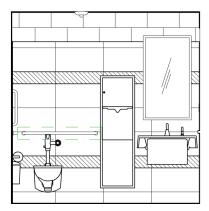


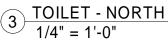


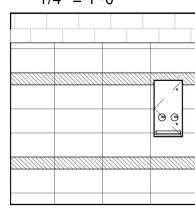
TOILET - EXISTING



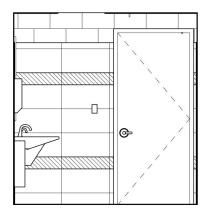
EXAM ROOM - EXISTING



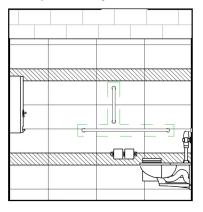




5 TOILET - SOUTH 1/4" = 1'-0"



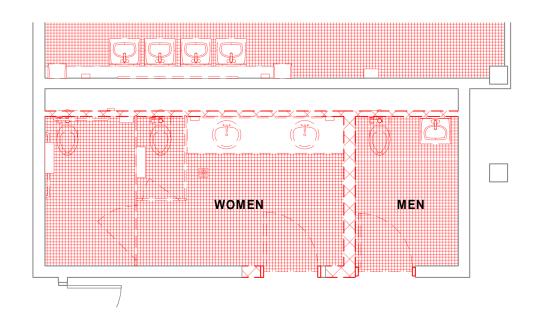
4 TOILET - EAST 1/4" = 1'-0"



6 TOILET - WEST 1/4" = 1'-0"



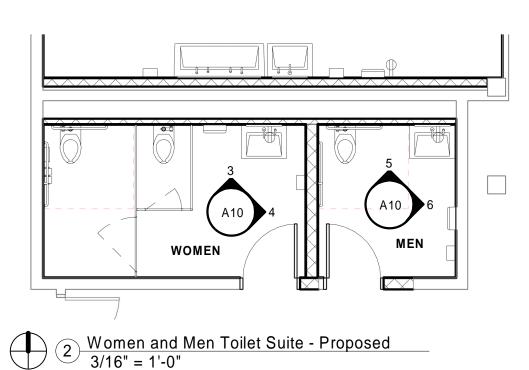
2024 Gerleral Work

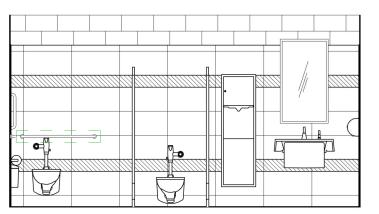


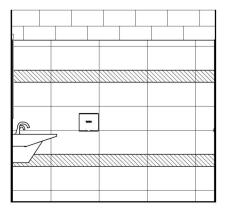
Women and Men Toilet Suite - Existing 3/16" = 1'-0"

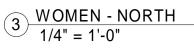
DEMOLITION SCOPE:

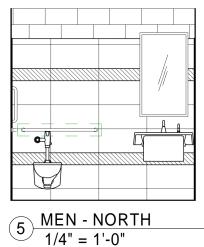
- REMOVE ALL EXISTING TOILET FIXTURES
- REMOVE AND REUSE EXISTING DOORS TO BE RELOCATED IN WALL
- PROVIDE NEW FRAMES FOR EXISTING DOORS
- REMOVE WALL BETWEEN WOMEN AND MEN FOR EXPANSION
- REMOVE FLOORING IN BOTH TOILET ROOMS



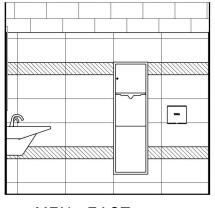








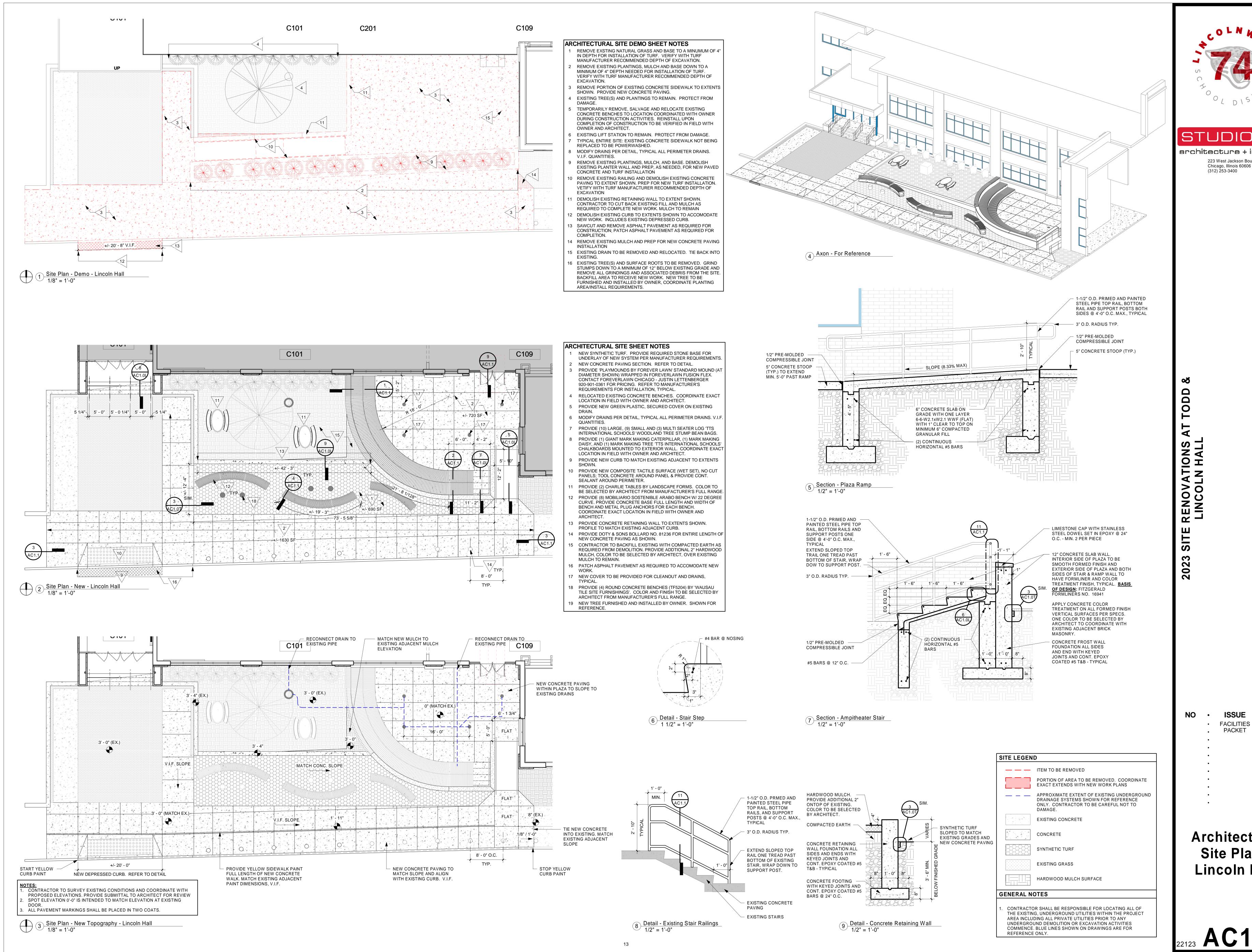
4 WOMEN - EAST 1/4" = 1'-0"



 $6 \frac{MEN - EAST}{1/4" = 1'-0"}$

2024 Gerleral Work





architecture + interiors 223 West Jackson Boulevard, Suite 1200 Chicago, Illinois 60606

> **FACILITIES** • 09.07.2023

Architectural Site Plan -Lincoln Hall

\\sgc-fs1\RemoteProfiles\a.pozezinski\Documents\2023 Site Renovations_r23_OTB_a.pozezinski.rvt





DATE: September 19, 2023

TOPIC: District Facilities Update

PREPARED BY: David Russo

Recommended for:

Action

□ Discussion

Purpose/Background:

To provide the Facilities Committee an update on ongoing Districtwide project(s):

- 1. No Drop-Off/Pick-Up Signage at Crawford and the Lincoln Hall Service Drive
- 2. Facilities Rental Request Lincolnwood Chamber Orchestra Lincoln Hall Auditorium
- 3. Potential Hosting of the NTDSE Extended School Year (ESY) at Todd Hall in Summer 2024