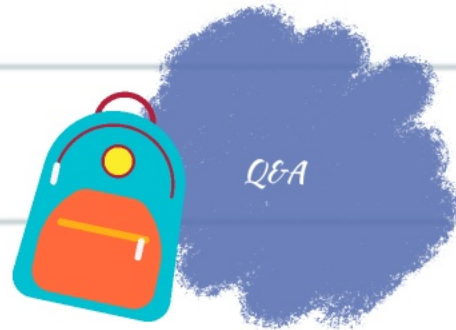




Safety Meeting
October 2024





Corpus J. Zorola, CTSBS, CTPM
Supervisor – Environmental/
Health/Safety/Custodial Training



Alonso Guerrero
Director of Health
Services and Operations

Safety Coordinators Meeting

October 17, 2024

SRN# 18223

Session

4:00 PM – 5:00 PM

AGENDA

- August Meeting Review
- TEA Review IDA
- Raptor Drill Manager
- Raptor Team Assist
- Completion Matrix
- Slips, Trips, and Falls
 - Video
- Comments



August Meeting
Review

4:00 PM – 5:00 PM

AGENDA

- **August Meeting Review**
- **TEA Review IDA**
- **Raptor Drill Manager**
- **Raptor Team Assist**
- **Completion Matrix**
- **Slips, Trips, and Falls**
 - **Video**
- **Comments**



Safety

DVA

EOP Website

Drill Schedule

Alert System

Exterior
Doors Sweeps



Safety Coordinators' Resources

+ Duties/Responsibilities

- Safety Meetings Dates

Tentative Meeting Schedule

October 17, 2024 (18223)

December 12, 2024 (18224)

February 13, 2025 (18225)

April 10, 2025 (18226)



Brownsville Independent School District
Environmental, Health, and Safety
1900 E Price Road, Brownsville, TX 78521
Office (956) 548-8061

Safety Coordinator's Duties and Responsibilities

Name: _____ Campus: _____

(Please Print) Safety Coordinator

I recognize that the success of an Accident Prevention Program is contingent and dependent upon support from the executive level of management down to the involvement of all employees of the District. I will make every effort to assist the District in providing a working environment free from any recognized or potential hazards. I am aware that all management and supervisors will set an example of commitment to safety and health in the District.

I acknowledge the following safety documentation Fire Drills, Fire Extinguisher Logs, Campus Safety Inspection & Work Request Form(s), which may be required every month. Campus Safety Meetings agendas with sign-in sheets are needed for September, November, January, March, and April. Additionally, the forms must be posted within the TEAMS file sections and a hard copy must be filed within my campus or department. If changes are made to this requirement, I will be notified at Safety Coordinators' meetings.

Fire Drill - A minimum of five (5) fire drills are required per semester ten (10) per school year, on months having ten (10) school days or more, as directed by the Texas Administrative Code RULE §103.1209. Having two (2) fire drills in one month will not be substituted for a month in which no fire drill was held.

Fire Extinguisher Log - All fire extinguishers must be checked on a monthly basis. The Inspector's name, date of inspection, and status of each extinguisher must be noted during the Months of August thru May.

Safety Inspection and Work Request Form - Months of September, November, January, March, and April.

Safety Meeting - Every staff member on your campus or department must receive safety meeting information on the months that are required. All sign-in sheets must have the date, presenter's name, topic, and legible signature of all employees. All Campus/Department Safety documentation is to be posted within the TEAMS - Campus, Department Safety Coordinators platform files section by the end of each required month. Having a Safety Meeting on a month that was not required will not be substituted for a month that was needed.

Employers' First Report of Injury - This is to be submitted to the Employee Benefits/Risk Management Department within 24 to 48 hours of an accident or near-miss accident and submitted to the Employee Benefits/Risk Management Department. Email to: workerscomp@bisd.us

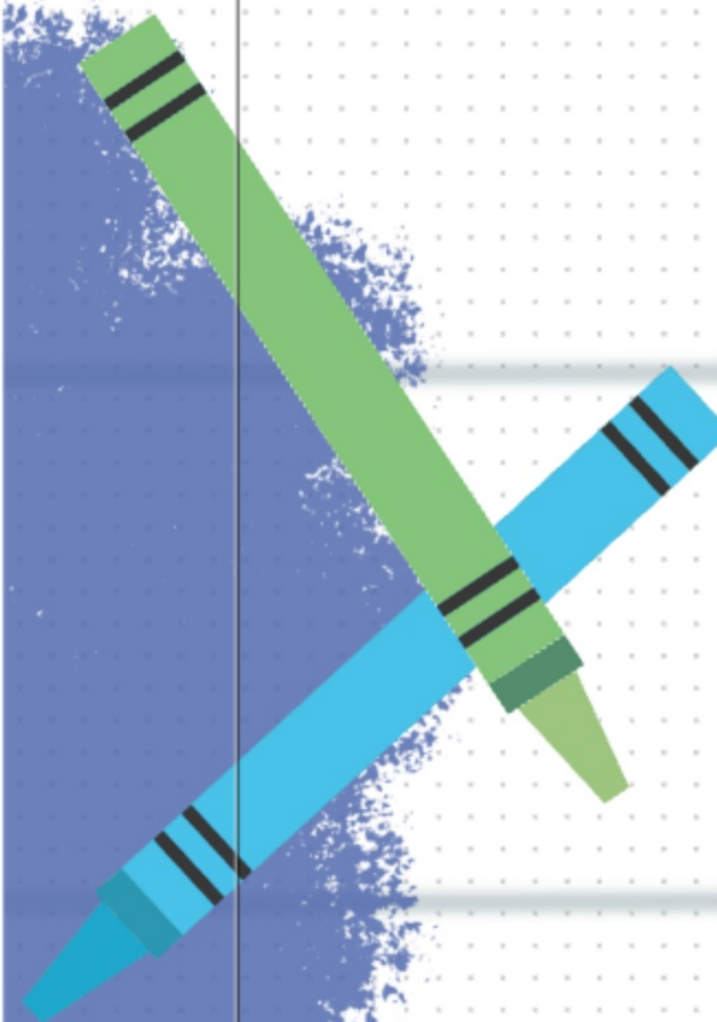
I understand my responsibilities as a Principal/Administrator/Safety Coordinator regarding the required documentation. Please send this signed form via email to czcorola@bisd.us.

Safety Coordinator Signature

(Rev. 07/22)

Principal's Signature

Date



1

20 % - 50 % Rule

- Artwork and teaching materials;
- Permitted to be attached directly to the walls;
- Not to exceed 20% of the wall area.
- *Exception – 50% in sprinklered buildings.*



DECORATIONS

Artwork and teaching materials displayed in corridors cannot exceed 20% of a wall section. Decorations must be flat and not 3-dimensional. Combustible materials must be kept at a minimum in corridors.

The less material that can burn in the hallway will ensure the safe evacuation of occupants using that hall to get out of the building. Flat decorations are less flammable than 3-dimensional plastic, Styrofoam or cloth. An example of a wall section would be the wall area between two classroom doors. Another would be the wall area between a hall corner and a doorway.

Combustible materials cannot be displayed on or within a 3-foot radius of classroom doors.

The classroom door may be the only safe way to exit the room. Just like corridors, eliminating materials that can easily burn and block an exit will allow quick evacuation from the classroom. Only fire evacuation plans, severe weather procedures or emergency kits can be near the classroom doors. This practice only applies to classrooms that have doors. Open-concept classrooms normally have 2-3 passageways out of the room and are wider than 4 feet.

No combustible materials can be attached to the ceiling and excessive combustibles cannot be suspended from the ceiling.

Ceiling materials are fire retardant and difficult to burn. By putting materials that easily burn on a ceiling, fire can spread quickly throughout a room. A large number of suspended items, based on their design, location as well as the size of the room, can block water from sprinkler heads trying to put out a fire. If near a classroom door, suspended items that catch on fire could block safe exit out of the room.

A string of decorative, Christmas-style lights cannot be used more than 90 days.

The safety tag on the string of lights specifically warns about this fire hazard. The better alternative is light emitting diode (LED) rope lights. LEDs create less heat, are enclosed in clear plastic and have a safe, 3-year life span.

Most fire extinguishers operate using the following P.A.S.S. technique:

1. **PULL...** Pull the pin. This will also break the tamper seal.
2. **AIM...** Aim low, pointing the extinguisher nozzle (or its horn or hose) at the base of the fire.

NOTE: Do not touch the plastic discharge horn on CO2 extinguishers, it gets very cold and may

3. **SQUEEZE...** Squeeze the handle to release the extinguishing agent.

2

suspended from the ceiling.

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NOTE: Do not touch the plastic discharge horn on CO2 extinguishers, it gets very cold and may damage skin.

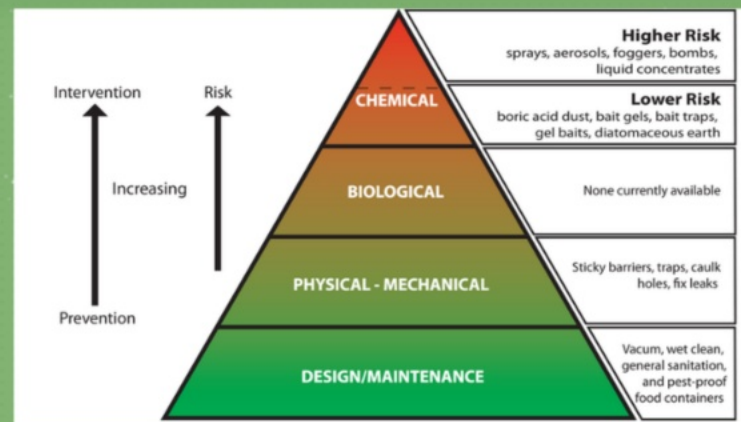
3. **SQUEEZE...** Squeeze the handle to release the extinguishing agent.
4. **SWEEP...** Sweep from side to side at the base of the fire until it appears to be out. Watch the area. If the fire re-ignites, repeat steps 2 - 4.

If you have the slightest doubt about your ability to fight a fire....EVACUATE IMMEDIATELY!



3

4



NOTICE OF PEST CONTROL TREATMENT

Date(s) of planned Treatment (Inspection): 2nd Friday of March, June, September, December (Kitchen: Monthly)

Re-entry (if applicable):

Extenuating circumstances may require unplanned treatments. To confirm treatment dates, please call the contractor listed below:

Licensed Pest Control Contractor:

BIG M PEST CONTROL
PO BOX 608
INGLESIDE, TX 78362
800.864.4922

SERVICE@BIGMPESTCONTROL.COM

National Pesticide Information Center

1-800-858-7378
<http://npic.orst.edu>

Brownsville ISD conducts regular pest management inspections and services. These service calls may include inspections, pest exclusion, use of mechanical pest control devices, and occasional bait, dust, and pesticide spray applications.

A Consumer Information Sheet may be obtained from the IPM Coordinator.

District IPM Coordinator:

Corpus J. Zorola - 956-698-1374

Supervisor - Environmental Health/Safety/Custodial Training

Pest Control Applicators are licensed and regulated by
TEXAS DEPARTMENT OF AGRICULTURE
P.O. BOX 12847, AUSTIN, TEXAS 78711-2847
Phone: 866-918-4481 Fax: 888-323-2567



revised 4/26/2024 (JZorola)

Mold

National Pesticide Information Center
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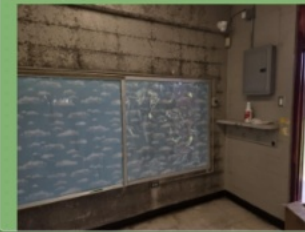
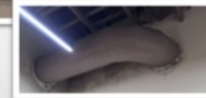
revised 4/26/2024 (nkam)

Mold

Texas Occupation Code – Chapter 1958
Mold Assessors & Remediators

The Texas Department of Licensing and Regulation (TDLR) administers the Mold Assessors and Remediators Administrative Rules (Texas Administrative Code, Title 16, Part 78-MARAR). The MARAR defines "regulated" fungal growth as fungal growth in the indoor environment that exceeds the **regulatory threshold of 25 contiguous square feet of surface area**.

- Under 25 Contiguous square feet, BISD can clean
- Over 25 Contiguous square feet, a licensed contractor must write the cleaning specification, and another must perform the cleaning
 - The process can take up to 30 days
- All documentation must be readily available to be viewed by the Texas Department of State Health Services
- Mold can be harmful to your health, especially if you're exposed to it for a long time or if you're sensitive to it.
 - Exposure to a large number of mold spores may cause allergic symptoms such as watery eyes, runny nose, sneezing, itching, coughing, wheezing, difficulty breathing, headache, and fatigue.





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Safety Meeting
October 2024





Safety

Campus Findings



Review



CAMPUS LIST

26%

(13 of 50 visited)

Campus Visits Breakdown

Elementary School	9 of 32
Jr High/Middle School	2 of 10
High School	2 of 8

FINDINGS/FLAGS

5

(Excludes Any Flags)

Findings Breakdown

Intruder Detection Audit	0
Exterior Door Audit	3
Weekly Door Log Audit	2
Classroom Door Audit*	0
* Not a finding	

CORRECTIVE ACTIONS

5

(Outstanding CAs)

Corrective Actions Breakdown

Total CAs Required	5
Total CAs Submitted	0
Total CAs Approved	0

1

The Intruder Detection Phase

The unannounced portion where the inspector selects up to three exterior doors and if unsecured, attempts an unauthorized entry to the school.

2

The Exterior Door Phase

The inspector checks in at the school's main office, obtains a campus escort, and checks all exterior campus doors to see if they are closed, latched, and locked.

3

The Classroom Door Phase (if applicable)

If the LEA has an interior classroom door locking policy, the inspector conducts a random check of classroom doors to verify if they are closed, latched, and locked.



Observation of the Weekly Exterior Door Sweep documentation

While the inspector is on-site, they review the preceding six weeks of required weekly door sweep documentation of that campus.





Safety

Campus Findings



Review



TEA IDA (Intruder Detection Audit)

Make sure:

All exterior doors are locked

Document all weekly door sweeps

No exterior doors are propped open

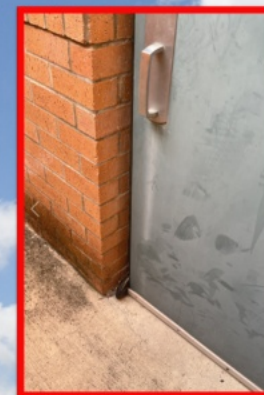
No broken exterior doors

Inspectors evaluated campuses in the phases shown. Findings were issued in the following circumstances:	PHASE 1	Intruder Detection Audit Finding An inspector gained unauthorized access to a campus
	PHASE 2	Exterior Door Audit Finding One or more issues were found with the security of one or more exterior doors (door/s not secured, not locked, broken, propped open)
	PHASE 3	Classroom Door Audit Finding When a district had a written and/or verbal policy/directive to lock classroom doors, any classroom door in a sample of 8 – 10 doors was not closed and/or not locked
	DOOR SWEEPS	Weekly Door Sweeps Audit Finding A campus did not document door sweep processes and/or did not have documentation of the previous six weeks' worth of checks on all exterior doors

TEA IDA (Intruder Detection Audit)

Make sure:

All exterior doors are not propped open



TEA IDA (Intruder Detection Audit)

Make sure:

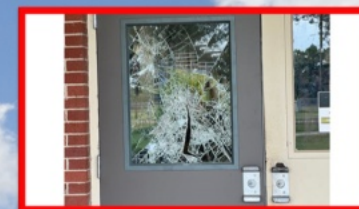
All exterior doors are locked



TEA IDA (Intruder Detection Audit)

Make sure:

No broken exterior doors



TEA IDA (Intruder Detection Audit)

Make sure:

All exterior doors are locked

Document all weekly door sweeps

No exterior doors are propped open

No broken exterior doors

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Findings were issued in the following circumstances:

PHASE 1

Intruder Detection Audit Finding

An inspector gained unauthorized access to a campus

PHASE 2

Exterior Door Audit Finding

One or more issues were found with the security of one or more exterior doors (door/s not secured, not locked, broken, propped open)

PHASE 3

Classroom Door Audit Finding

When a district had a written and/or verbal policy/directive to lock classroom doors, any classroom door in a sample of 8 – 10 doors was not closed and/or not locked

DOOR SWEEPS

Weekly Door Sweeps Audit Finding

A campus did not document door sweep processes and/or did not have documentation of the previous six weeks' worth of checks on all exterior doors

TEA IDA (Intruder Detection Audit)

Make sure:

All exterior doors
are locked



TEA IDA (Intruder Detection Audit)

Make sure:

All exterior doors
are not propped
open



TEA IDA (Intruder Detection Audit)

Make sure:

No broken
exterior doors





Safety

Campus Findings



Review





Safety Meeting
October 2024





RAPTOR
TECHNOLOGIES

MAIN MENU

Products

Admin

Reports

Support

Brownsville ISD District Office

The Raptor System

EMERGENCY

TEAM ASSIST



Visitor
Management



Volunteer
Management



Emergency
Management

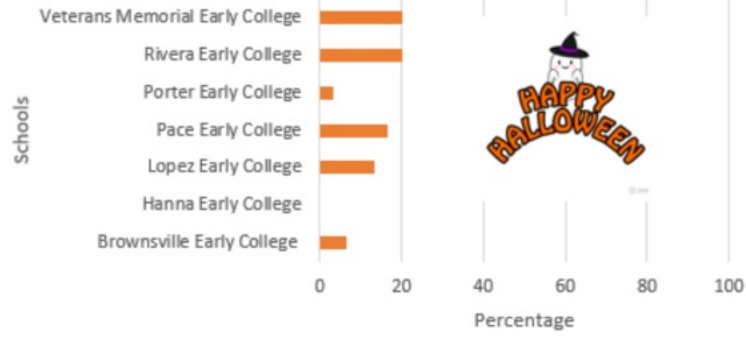


Safety Meeting
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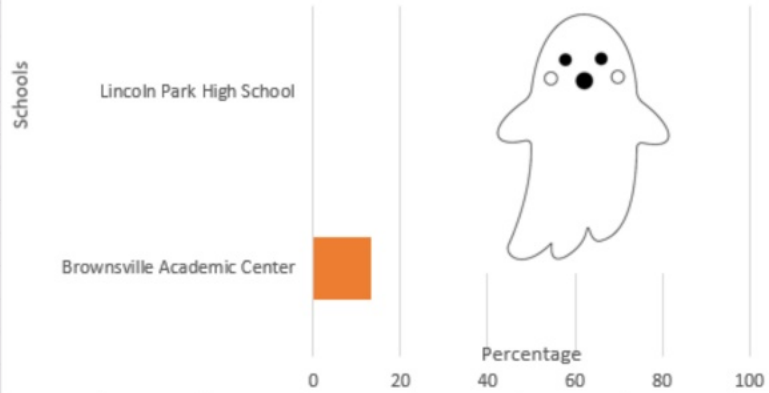




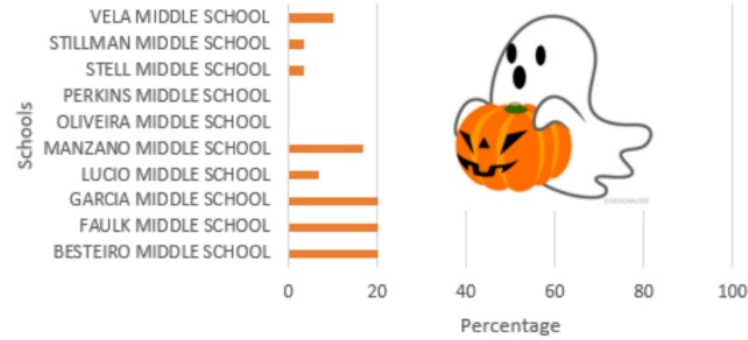
High Schools



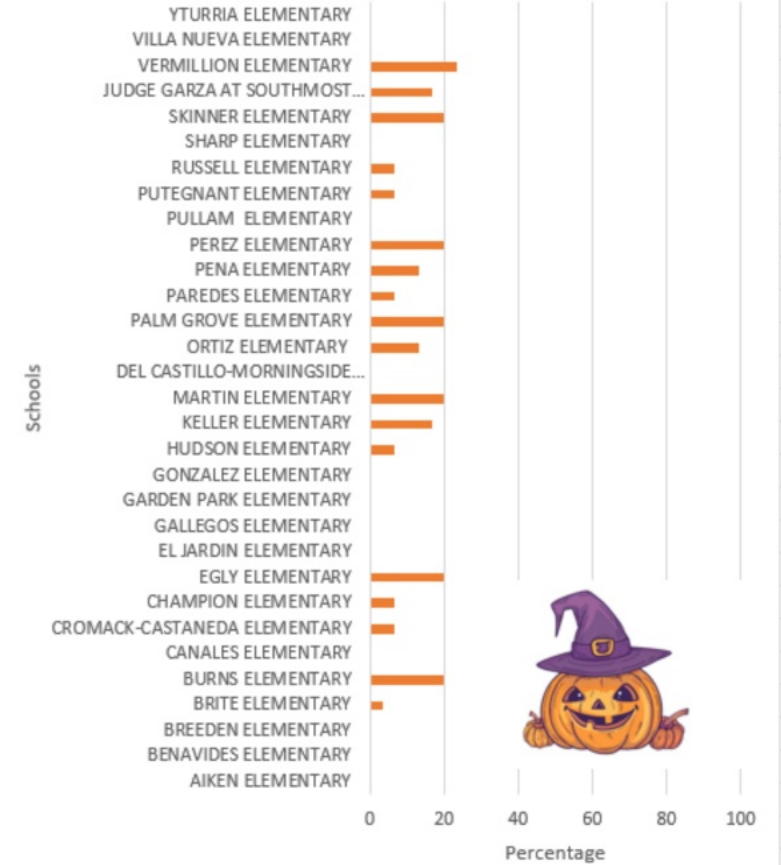
Alternative Schools



Middle Schools

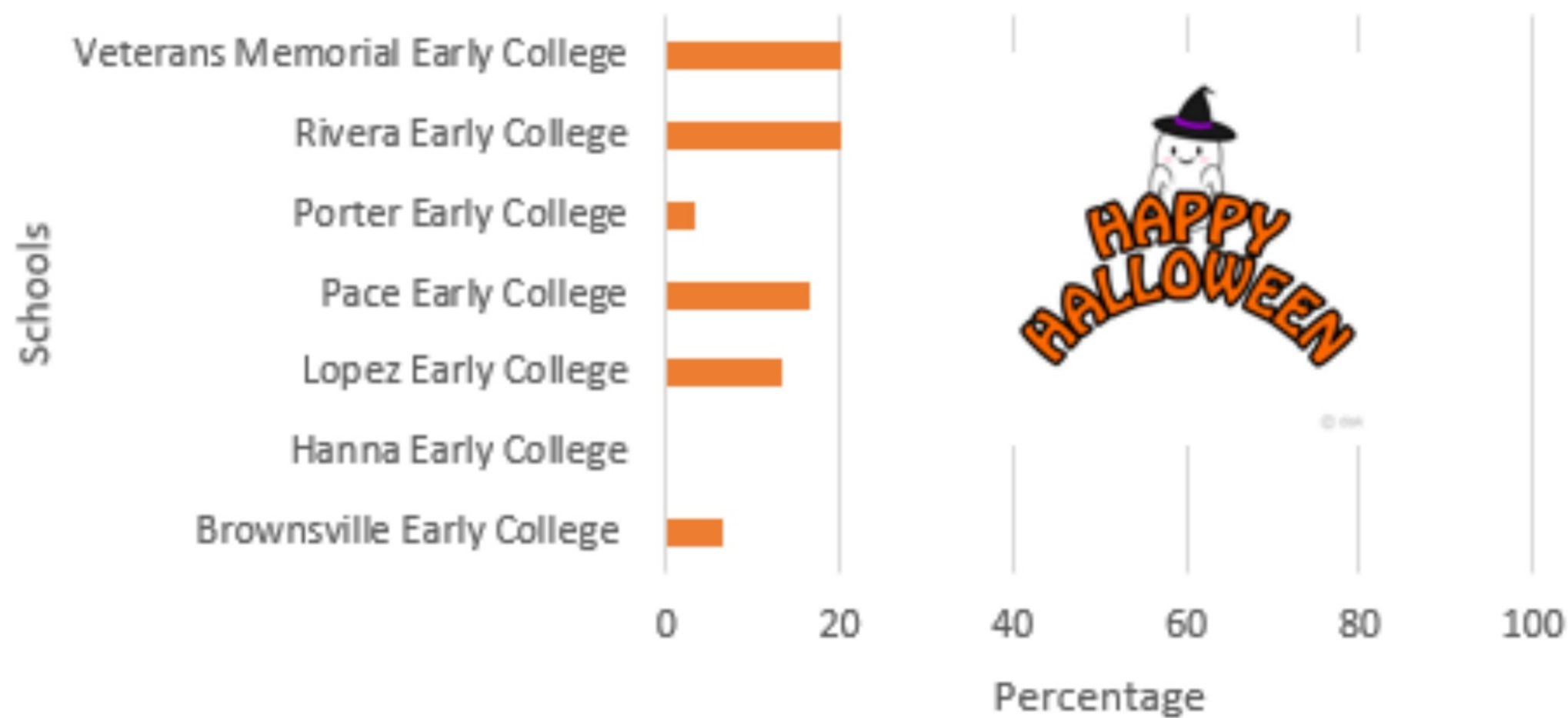


Elementary Schools

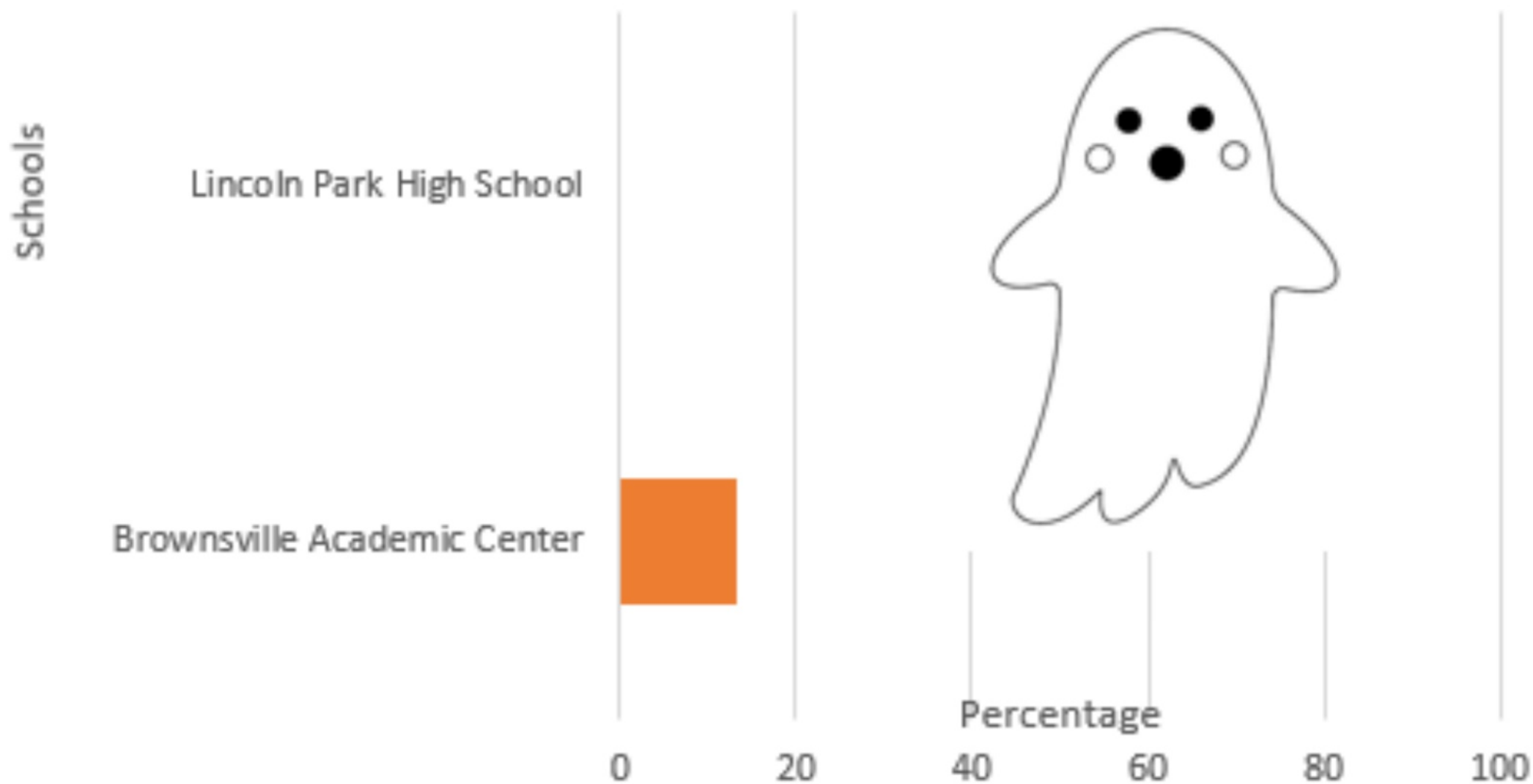


HAPPY HALLOWEEN

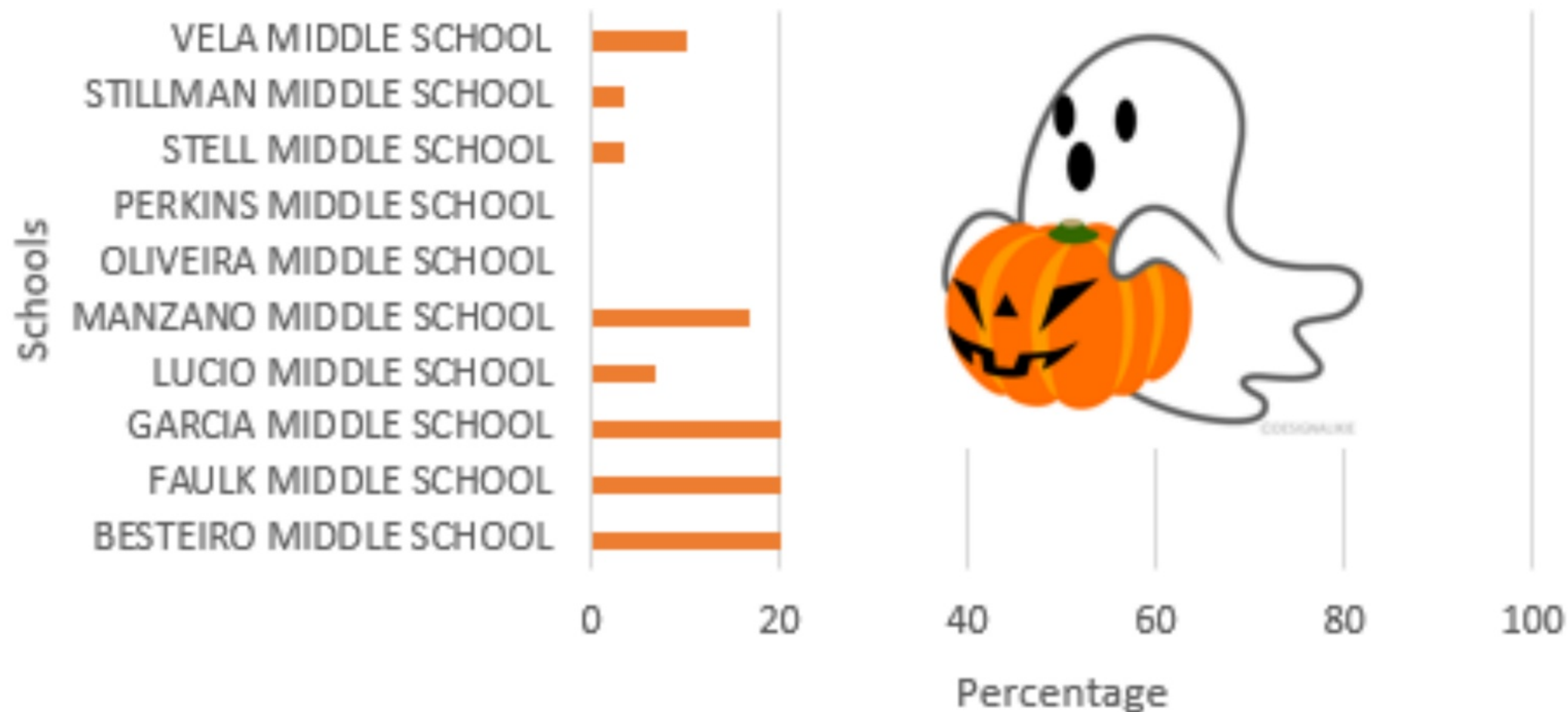
High Schools



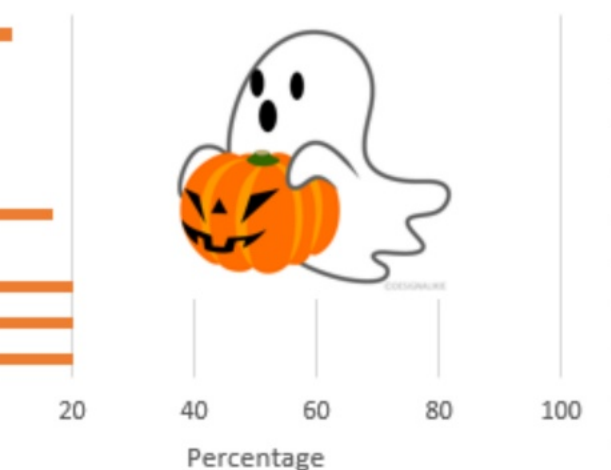
Alternative Schools



Middle Schools

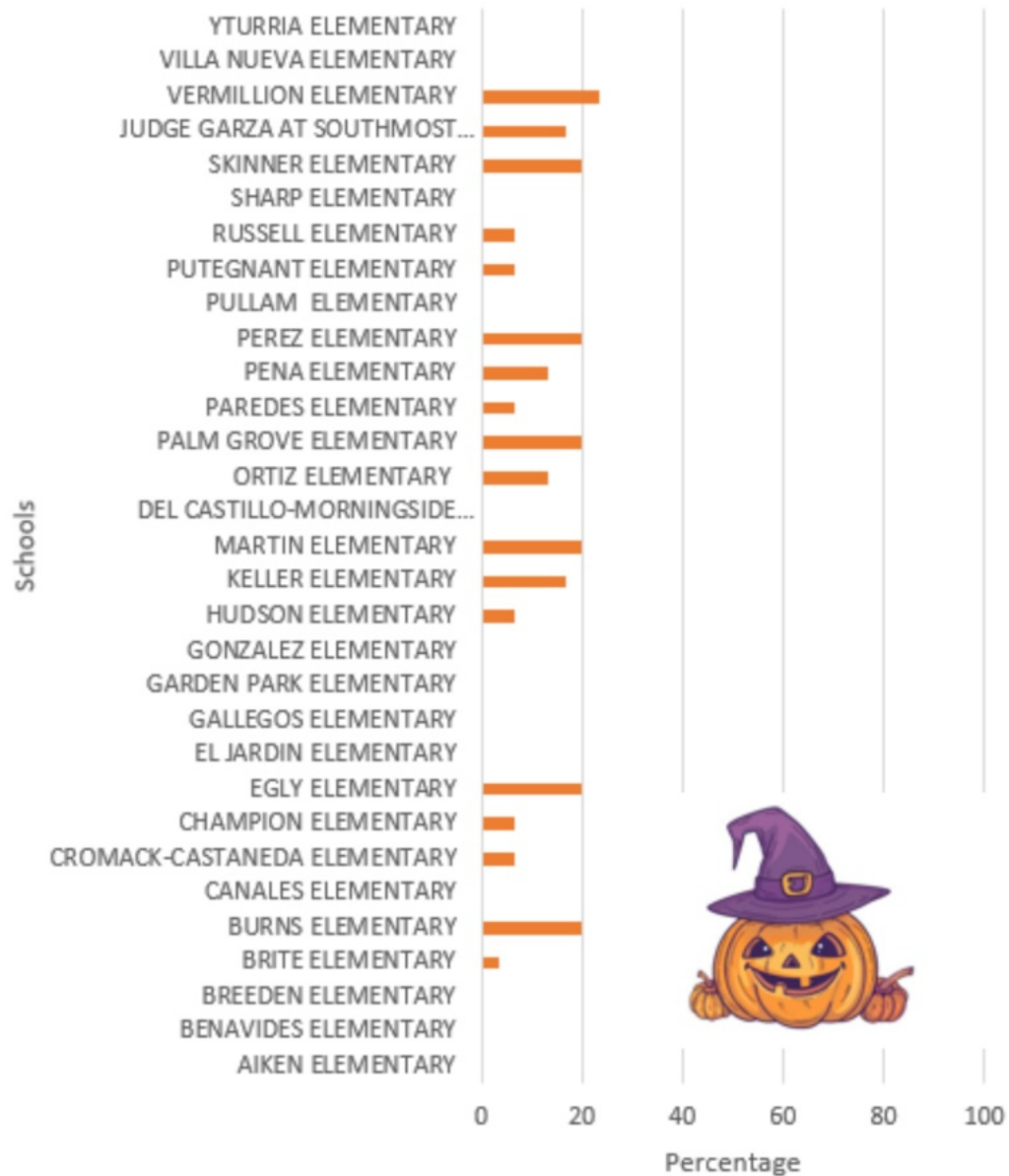


Middle Schools



**HAPPY
Halloween**

Elementary Schools





Same Level Slips, Trips and Falls



Same Level Slips, Trips and Falls







Safety Meeting
October 2024





*Q&A
and Thank you!*



Safety Meeting
October 2024

