

DAN SPALDING ACADEMY & COMMUNITY LEARNING CENTER HANDBOOK

2024- 2025

Updated 5/20/24



APPLETON
AREA SCHOOL DISTRICT

Morgan Building First Floor
Phone: 920-852-5590 Fax: 920-852-5591
Website: www.aasd.k12.wi.us/aca/

DAN SPALDING ACADEMY (DSA) Since 2003

Dan Spalding Academy recognizes that at times, adolescents make decisions that result in withdrawal/expulsion from the school district. AASD faces the challenge of finding a balance between each student's need for an education and every student's right to a safe and drug free learning environment. To this end, DSA incorporates Dan Spalding Academy, an after-school program, Monday - Thursday 3:00 – 5:00 PM to serve the academic needs of students in the district who have been expelled or withdrawn while also providing services to address the behaviors and decision making that resulted in the expulsion or withdrawal.

The educational program and expectations are explained during the enrollment process. Attendance is required.

COMMUNITY LEARNING CENTER (CLC) Since January 1999

The Community Learning Center incorporates the academic and social and behavioral needs of students in grades 6-8. The educational program and expectations are explained during the enrollment process. Students attend Monday – Thursday 8:00– 11:15am. Attendance is required.

The curriculum is primarily focused on mathematics, reading and writing. Science and social studies content is integrated into the communication arts coursework. Students work is tied to their homeschool using CANVAS. Individual and group work with the school social worker and professional counselor will occur. Students will be required to establish goals, follow all school and district expectations and meet the requirements of their expulsion or withdrawal agreements to remain enrolled.

While enrolled in programming, students remain under their home school AASD handbook guidelines. There may be specific practices outlined below that apply to the high school students only.

DSA/ CLC PROGRAM IMPORTANT DATES / 2024- 2025 (No School Fridays)

Dates to Know:	
Sept. 3	1 st Semester Begins
Sept. 30	No School –Staff Collaboration
Oct. 10	No DSA in person school
Nov. 27-29	Thanksgiving Break (DSA no in-person class on 11/25 & 11/ 26) work remotely
Dec. 12	No DSA in person school
Dec. 23-Jan. 1	Winter Break
Jan. 6	Classes Resume
Jan. 16	End of 1 st Semester
Jan. 20	No School – MLK Day
Feb. 13	No DSA in person school
March 21- 28	Spring Break (DSA no in-person school on 3/20)
March 31	School resumes
May 8	No DSA in person school
May 26	No School / Memorial Day
May 28	Graduation

STUDENT EXPECTATIONS

Students and parents are responsible for reading the entire handbook and seeking clarification as needed.

Behavioral Expectations	All	We have the same general standards of expected behavior as all of the schools in the Appleton Area School District. ***In addition to these basic behavioral expectations, students are expected to immediately comply with ALL staff directives that are LEGAL, MORAL, and SAFE!
Nutrition	All	Students <u>may not</u> bring candy, soda, sport drinks etc. Students may bring a clear empty water bottle, free of any labels, to fill at school.
Schedule	CLC	Monday – Thursday 8:00 - 11:15 AM
	DSA	Monday – Thursday 3:00 - 5:00 PM
Attendance	All	We are to be notified in advance if a student will be absent from school and the reason for the absence.
Closed Campus	All	We are a closed campus; students needing to leave are to sign out in the office & must request supervision to remove items from their car. Students leaving unexcused during the day will not be permitted to re-enter on the same day.
Student Dress	All	Student dress must be appropriate to the educational environment similar to a work place setting. Drug (including images of mushrooms), alcohol, tobacco messages, gang identifiers and revealing clothes are not allowed. *Since styles change, the administration reserves the right to determine what is inappropriate for the learning environment.
Illegal Acts	All	Are subject to school and potential legal consequences.
Alcohol & Drugs	All	No student may possess, use, distribute, or be under the influence of alcohol, controlled substances, or any other mood-altering chemicals while on school property or during school sponsored activities.
Tobacco Products	All	State statute prohibits the possession of tobacco products by a minor. Use of tobacco products including electronic cigarettes on district property is a violation of state law. Tobacco/nicotine containing products will be confiscated and will not be returned to students or parents.
Gangs & Gang Activity	All	Gang activity in the Appleton Area School District is prohibited.
Acceptable Use For Technology and Network Resources	All	While in the labs students are to access only e2020 and/or educational websites. Misuse of this policy will result in the loss of use of the district computers and the inability to take computer-based courses, along with additional disciplinary action including referral to law enforcement. Students are not permitted to bring/use personal computing devices (laptops, tablets etc.)
Lockers Backpacks & Purses	DSA	Coats and backpacks are not permitted in the classroom. Coats are hung in the main hallway. Backpacks are to be stored in the office. Purses are limited to a surface area of 8 1/2" x 11".
	CLC	Students will be issued an area for their personal items. Media and/or communication device are to be stored in this area.
Medication	All	Medication consent and authorization forms are available in the office. Students are not to carry any medication without proper authorization.
Transportation	All	It is the student's responsibility to arrange for transportation. Students may use their school ID to access Valley Transit buses free of charge during the regular school year.

STAFF

Justin Heitl	Principal	852-5590 Ext. 63020
Dana Krause	Secretary	852-5590
Andy Protheroe	Professional Counselor	852-5590 Ext. 63021
Sarah Reis	School Social Worker	852-5590 Ext. 63022
Chuck Allen	School Resource Officer (SRO)	832-5964
Dan Shimek	DSA Instructor	852-5590 Ext. 63114
Katy Schroeder	CLC instructor	852-5590 Ext. 63118

ATTENDANCE

Reporting Absences

To report a student's absence a parent or legal guardian must call at 920/ 852-5590.

Incident Weather

Incident weather sometimes causes school to be cancelled

for the day. Students/Parents are advised to listen to the following radio/T.V. stations for School announcements: WHBY 1150, WAPL 105.7, WNAM 1280, WUSW 96.9, WOZZ 93.5, WYDR 94.3, WOSH 1490, WVBO 103.9, WSGC 1050, WEMI 91.9, WGEE 1360, or WIXX 101.1, WBAY-Channel 2, & WLUK-Channel 11.

Dan Spalding Academy Community Learning Center

Appleton Area School District

Morgan Building * 120 E Harris Street * P.O. Box 2019 * Appleton, WI 54913-2019

Phone: (920) 852-5590 Fax: (920) 852-5591

Student Agreement

I have been provided a copy of my Home AASD Handbook. I understand and agree to follow all Appleton Area School District guidelines as listed in the Handbook. I recognize that failure to do so could result in disciplinary actions including suspension and expulsion from the Appleton Area School District.

Student Signature

Date

Parent / Guardian Signature

Date

Principal

Date