

All,

The Grand Prairie ISD is requesting a quote that is due on (enter required date and specific time – CST).

Please use either the attached document or the information provided below to prepare your quote using your company quote form or letterhead.

Please bid on the items which your company can supply – this is **NOT an all-or none quote request**.

Please make sure you **list the contract you are using on your quote response** (the contract being used **MUST** be **EDGAR compliant**). If your company is not currently on an EDGAR compliant contract, then I can provide you with the information you will need to become EDGAR compliant. If you believe you are already on an EDGAR compliant contract with our district, please email me and I will check your company's status.

All communication during the quoting process must be done via email. No phone calls will be accepted.

If your company chooses not to submit a quote or complete a district RFP, please respond to this email with a “no bid” response.

Thank you,

Requestor Name  
Campus or Department