



# STAFFORD

MUNICIPAL SCHOOL DISTRICT

Parent and Family Engagement Plan

2023-2024





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## Parent and Family Engagement Plan 2023-2024

Stafford MSD will reach out to all parents and family members to implement programs, activities, and procedures for the involvement of parents and family members in programs consistent with the requirements of ESSA Section 1116. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with the parents of participating children. [Section 1116\(a\)\(1\)](#).

Stafford MSD will provide opportunities for parent engagement in meaningful conversations utilizing surveys, and educational meetings (i.e. Parent University, Literacy Fair, International Festival, Parent Teacher Organization, Parent University, the SMSD website, and/or other related activities) designed to maintain effective communication. In addition, the district will use U.S. mail, email, Parent Square, Class Dojo, Remind, Facebook, Twitter, and other social media platforms, as additional means of effective communication.

Stafford MSD receives Title I, Part A funds. Our goal is to plan and implement effective parent and family involvement activities to improve student academic achievement and school performance. Therefore, Stafford Municipal School District and its parents will collaboratively develop and agree upon the written Parent Engagement Plan that will be distributed to all parents, guardians, and family members of enrolled students. [Section 1116 \(a\)\(2\)](#).

Stafford MSD will distribute the Parent and Family Engagement Plan at the school's initial Fall Title I meetings. This meeting will inform parents of the school's participation in Title I, Part A, its requirements, and their rights to be involved. The Parent and Family Engagement Plan will be under review during the months of September, January, and April of the 2022-2023 school year. The vision is that all parents and stakeholders will be a viable component of the district's decision-making process. In addition, parents, and stakeholders will be provided tools to assist them with being involved in their child's education.

Stafford MSD will provide training sessions and/or meetings with school personnel to ensure necessary coordination, technical assistance, and other support to assist the district/campuses in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.

**Stafford MSD will build staff and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and community, to improve student academic achievement by implementing the following activities:**

**Stafford MSD will provide assistance to parents and students as appropriate, in understanding topics such as the state's assessment and accountability system, as well as local academic assessments. This will include a presentation for SMSD parents that will provide an overview of the importance of monitoring their student's academic progress via the following platform(s):**

- a. Parent Information Meetings**
- b. Parent University training sessions**
- c. Hosting a District-wide Parent Conference**
- d. Attending a local, regional, state, and/or national parent conference**
- e. Parent Engagement Committee**

**Stafford MSD will: involve parents and family members in jointly developing the local educational agency plan (DIP) under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d). [Section 1116 \(a\)\(2\)\(A\)](#).**

**The district improvement plan (DIP) is created annually, from June to September. In addition, the plan is updated and reviewed monthly. Survey data, parent meeting notes, and other pertinent information are used to guide and maintain the fidelity of the process. The SMSD Board of Trustees approves the DIP each September.**

**Stafford MSD will provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools, in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education. [Section 1116 \(a\)\(2\)\(B\)](#).**

**SMSD works with schools and the community in a plethora of ways through community events and partnerships (i.e. Community Library, Parent University, Senior 55+ Breakfast, Educational Showcases). In addition, SMSD works diligently at developing business partnerships, which provide learning experiences for the students (i.e. job shadowing, internships, guest speakers, etc.).**

**Stafford Municipal School District will coordinate and integrate parent and family engagement strategies under Title I, Part A, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs, including public preschool programs, and conduct other activities, such as the Family Connection and Teacher Center, that encourages and supports parents in more fully participating in the education of their children; [Section 1116 \(a\)\(2\)\(C\)](#) and [Section 1116 \(e\)\(4\)](#).**

**The district provides a Family Connection and Teacher Center located in Stafford Elementary School (Room 504). The center is a community-based area that empowers parents with the knowledge and skills needed to be effective caregivers. In addition, this center provides learning centers for toddlers and literature on educational and professionally-related titles.**

Additionally, parents will have access to computers, school resource guides, and community outreach programs. The following sessions will be offered: “Understanding the ARDProcess”, “Pre-Reading Skills and Teaching Standards”, “Redefining Parent Engagement”, “All About FAFSA”, and much more.

Stafford MSD will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement plan in improving the academic quality of all schools served under this part, including identifying— **Section 1116 (a)(2)(D)**.

- barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, or have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background);
- the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and
- strategies to support successful school and family interactions;

**The district will conduct annual evaluations of the content and effectiveness of the Parent and Family Engagement Plan during the Spring Title I Annual Meeting. All campus principals will conduct the evaluations and the data will be compiled by the Family Engagement Plan contact person. Once the data is compiled, reports will be disseminated to all parents and stakeholders.**

Stafford MSD will use the findings of such evaluation to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies; and **Section 1116 (a)(2)(E)**.

**The information collected from parents will be utilized as a baseline for developing district/campus-based improvement plans. In addition, this information will assist with the development and implementation of parental involvement activities.**

Stafford MSD will involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population for the purposes of developing, revising, and reviewing the parent and family engagement plan and provide such other reasonable support for parental involvement activities under this section as parents may request. **Section 1116 (a)(2)(F) and Section 1116 (e)(14)**.

**Stafford MSD will involve parents in the joint development/revision of the district/campus family and community engagement plan under Section 1116 of the ESSA, by providing full opportunities for the participation of parents through active recruitment and participation in one or more of the following committees:**

- District Advisory Committee (DAC)
- Campus-based Leadership Team (CBLT)
- Parent Teacher Organization (PTO)

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Stafford Municipal School District shall:

**Section 1116 (e).**

(i) providing assistance to parents of children served by the local educational agency, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of the parent and family engagement program, and how to monitor a child's progress and work with educators to improve the achievement of their children; **Section 1116 (e)(1).**

(i) providing materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; **Section 1116 (e)(2).**

(ii) educating teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents, on the value and utility of contributions of parents, and on how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; **Section 1116 (e)(3).**

(iii) ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand; **Section 1116 (e)(5).**

**Stafford MSD will involve parents in the process of school review and improvement under section 1116(e) by providing full opportunities for the participation of parents through active recruitment and participation in one or more of the following committees:**

- District Advisory Committee (DAC)
- Campus-based Leadership Team (CBLT)
- District-wide Advanced Academics Committee

**SMUSD will provide information in a language parents can understand using paper/electronic format, or parent out-dialer, to ensure information related to the school and parent programs, meetings, and other activities are disseminated to parents in a language and format, that parents understand.**

This plan was adopted by Stafford Municipal School District on September 27, 2023.

Signed by Authorized Official:



Date: September 27, 2023