

 **Board of Trustees**
Agenda Item Information Form

SUBJECT

MEETING DATE: 01/21/2021

Consideration and Possible Approval of Annual Moves, Adds, and Changes, and Video Security Licensing and Support Contracts

AGENDA PLACEMENT: AI

AI - Action Item

CI - Community Input

PH - Public Hearing

AR - Administrative Report

ES - Executive Session

PS - Programming Spotlight

CA - Consent Agenda

ID - Information/Discussion

R - Recognition

BACKGROUND INFORMATION

The District recently released a formal proposal soliciting pricing for miscellaneous network cabling work known as Moves, Adds, and Changes (MAC) and for Video Security Software License and Support. This contract provides stable pricing for work such as installing one or multiple network cable drops, internal campus fiber installation and repair, parts and materials, video security licenses as well as catalog discounts for larger volume work.

Four responses were received, and we are recommending awarding contract work to the three highest scoring firms.

The three firms to be awarded, provided the lowest price on one or more line items, completed all pricing requests related to MAC work, and have a history of providing the District with quality products, excellent service, and competitive pricing. In addition, one of the awarded firms also provided all pricing requests for the district's current video security software license and can provide competitive pricing for the annual support and maintenance renewals.

The recommended firms for our annual MAC and Video Security Software License Support contract are:

Carroll Systems

Convergence Cabling

BryComm

Firms were invited to provide pricing and references for network cabling examples. Some of the examples below indicate the best pricing seen as a result of the competitive bid process:

Single Data Drop >150 feet:

Carroll Systems \$241.00

Convergence \$337.00

BryComm \$394.00

Classroom Dual Data >150ft, wall penetration, termination, testing:

Carroll Systems \$337.00

Convergence \$490.00

BryComm \$608.41

Having a pool of available vendors will ensure continuing product and service availability, while allowing for continued price competition throughout the contract term. The recommended contract comes with a one-year term, with the option of four annual extensions, and a thirty-day termination clause. The Chief Technology Officer and the Purchasing Department will continuously monitor contract terms and market conditions to ensure continuing best value.

FISCAL IMPACT STATEMENT

Cost: \$ 50,000

Recurring or One-Time: Recurring

Funding Source (General/Grant/Other-Specify): **Local**

Amendment Required: No

Bond Funds (Program Year): N/A

RECOMMENDATION

Approval to authorize the Superintendent or his designee to approve contracts for MACs and Video licensing and support.

Submitted By: Victor Valdez

Title: Chief Technology Officer

Cabinet Member's Approval: Dr. Troy Galow