

If approved as recommended, these firms will be used to ensure product availability and continued pricing competition throughout the contract term.

Future purchases exceeding \$50,000 not directly related to the opening of Carpenter Elementary or Bohls Middle School will require additional Board approval. Staff will also provide the Board with updates via Friday Board Notes as expenditures are made related to the opening of Carpenter Elementary and Bohls Middle School. The recommended contract comes with a five-year term and includes a thirty-day written termination clause for cause or convenience.

FISCAL IMPACT STATEMENT

Cost: \$2,400,000

Recurring or One-Time: Recurring

Funding Source (General/Grant/Other-Specify): General Fund, 2018 Bond Fund

Fiscal Year: One year with four yearly renewals

Amendment Required: No

Bond Funds (Program Year): 2018

RECOMMENDATION

Approval of contracts to purchase furniture for Carpenter Elementary and Bohls Middle School as presented.

Submitted By: Craig Pruett

Title: Executive Director of Purchasing & Distribution Services

Cabinet Member's Approval: Ed Ramos

 **Board of Trustees**
Agenda Item Information Form

SUBJECT

MEETING DATE: 02/18/2021

Consideration and Possible Approval of Contracts to Purchase Furniture for Carpenter Elementary and Bohls Middle School

AGENDA PLACEMENT: CA

AI - Action Item

CI - Community Input

PH - Public Hearing

AR - Administrative Report

ES - Executive Session

PS - Programming Spotlight

CA - Consent Agenda

ID - Information/Discussion

R - Recognition

BACKGROUND INFORMATION

As the District prepares to open two new schools, staff undertook a very lengthy process to standardize classroom furniture District-wide. Staff members have worked diligently for many months to establish standards that will provide better mobility, comfort, and instruction. In order to provide the necessary furniture in the most cost-effective manner, staff initiated a formal bid process late last year. Thirteen firms responded, providing pricing for a market basket of twenty-nine items required to furnish the District's new schools. Catalog pricing was also requested to provide for miscellaneous needs that may arise throughout the contract term.

At this time, we recommend awarding contracts to:

Indeco Sales

McCoy Rockford

Meteor

Worthington Contract Furniture (HUB)

PPG (HUB)

These firms provided the best combination of price, service, and product selection. Each firm has a long history of providing classroom furniture across the state of Texas. If approved as recommended, the bulk of furniture for Carpenter Elementary and Bohls Middle School will be purchased through these firms (Primary Vendors). Purchases will be limited to the budgeted amount of \$2,400,000.

In addition to the current need, the proposal includes a catalog provision that will permit purchases as needed throughout the contract term. If approved as recommended, the primary vendors listed above, as well as the secondary firms listed below, will be used as needed throughout the five-year contract term. Secondary vendors include:

School Specialty

HCONE International IMPEX LLC (HUB)

ELB

SKG (HUB)