

 **Board of Trustees**
Agenda Item Information Form

SUBJECT

MEETING DATE: 2/20/2020

Consideration and Possible Approval of Vendors for the Purchase of Air Filter Replacements

AGENDA PLACEMENT: AI

AI - Action Item
CI - Community Input
PH - Public Hearing

AR - Administrative Report
ES - Executive Session
PS - Programming Spotlight

CA - Consent Agenda
ID - Information/Discussion
R - Recognition

BACKGROUND INFORMATION

The contract will provide Air Filter replacements for all PFISD locations. We solicited proposals from 21 companies to provide Air Filter Replacements for the District and had two responses. We received bids from Advanced Filtration Products and Faith and Hope HVAC Services. During the bid process Faith and Hope HVAC Services decided to decline and asked that their bid be withdrawn for the bidding process. In an effort to best serve the District we are awarding the bid to Advanced Filtration Products. Advanced Filtration Products have been our approved vendor on our previous bid for the past five years. Their service has been excellent, they know our district and our needs.

The contract we are recommending has a five-year term, and comes with a 30-day written termination clause. The annual expenditure ranges from 2016-17 \$122,096.00, 2017-18 \$142,803.00 and 2018-19 \$122,239.00 and currently for 19-20 YTD \$62,088.00.

Estimated annual expenditure over the next 5 years will continue to increase as we add more campuses. A recommended annual expense would be \$160,000.00.

RECOMMENDATION

Approval of the Resolution as Requested by Staff.

Submitted By: Craig Pruett
Title: Director of Purchasing

Cabinet Member's Approval: Eduardo Ramos, Chief Operating Officer